



## Non-Teaching Staff Application Form

Please print clearly. Write N/A where appropriate.

### Personal Details

1. Position applied for: \_\_\_\_\_

2. Name: \_\_\_\_\_

3. Address: \_\_\_\_\_

4. Email: \_\_\_\_\_

5. Phone (Mobile): \_\_\_\_\_ Home: \_\_\_\_\_

6. Do you have any illness/disabilities that will impact on your ability to perform the full duties required in this role? \_\_\_\_\_

If yes, please provide as an attachment medical information explaining the impact of your illness/disability or health issues.

7. Current Employer: \_\_\_\_\_

8. Position Title / Classification: \_\_\_\_\_

9. Length of time with current employer: \_\_\_\_\_

10. Are you an Australian citizen? \_\_\_\_\_

11. Do you hold a permanent resident's visa? \_\_\_\_\_

12. If you hold a Working with Children Check please provide details:

Card Number: \_\_\_\_\_ Expiry: \_\_\_\_\_

13. Have you ever been convicted of a criminal offence? \_\_\_\_\_

If yes, provide details in attachment.

## Past Employment

**From:**

**To:**

<b>Name of Employer:</b>	
<b>Role:</b>	
Full time / Part time / <b>Casual</b>	
<b>Years of Service:</b>	

**From:**

**To:**

<b>Name of Employer:</b>	
<b>Role:</b>	
Full time / Part time / <b>Casual</b>	
<b>Years of Service:</b>	

**From:**

**To:**

<b>Name of Employer:</b>	
<b>Role:</b>	
Full time / Part time / <b>Casual</b>	
<b>Years of Service:</b>	

**From:**

**To:**

<b>Name of Employer:</b>	
<b>Role:</b>	
Full time / Part time / <b>Casual</b>	
<b>Years of Service:</b>	

## Education & Qualifications

14. List any relevant qualifications (degrees, diplomas, certificates etc.) achieved or are currently working on.

### Secondary School

<b>Name of School:</b>	
<b>Highest Year Level Completed:</b>	
<b>Date of Completion:</b>	

### Tertiary Qualification 1

<b>Name of Qualification:</b>		
<b>Name of Institution:</b>		
<b>Full time or Part time</b>		
<b>Dates of study:</b>	<b>From</b>	<b>To (inclusive):</b>

### Tertiary Qualification 2

<b>Name of Qualification:</b>		
<b>Name of Institution:</b>		
<b>Full time or Part time</b>		
<b>Dates of study:</b>	<b>From</b>	<b>To (inclusive):</b>

### Tertiary Qualification 3

<b>Name of Qualification:</b>		
<b>Name of Institution:</b>		
<b>Full time or Part time</b>		
<b>Dates of study:</b>	<b>From</b>	<b>To (inclusive):</b>

**Personal Christian Experience & Commitment**

15. Are you a Christian? \_\_\_\_\_

16. What church are you currently attending? \_\_\_\_\_

17. Who is the Minister/Pastor of your present church? \_\_\_\_\_

18. Do you hold membership in your present church? \_\_\_\_\_

19. How long have you been in your present church? \_\_\_\_\_

20. How frequently do you attend church? \_\_\_\_\_

21. Give details of your involvement in church or para-church activities in recent years: \_\_\_\_\_  
\_\_\_\_\_

22. What is your understanding of what it means to be a Christian? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

23. Have you read our College's Statement of Faith? \_\_\_\_\_

Do you believe your personal attitudes and beliefs are consistent with this Statement of Faith? Explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**23. What is your understanding of our College's ethos and educational philosophy? \_\_\_\_\_**

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**24. Do you believe your personal attitudes and beliefs are consistent with the College's?**

**Explain. \_\_\_\_\_**

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**General**

**22. Please give further details of any experience relevant to the position applied for.**

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**23. Please write any other comments you would like to make in support of your application**

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## Referees

Please provide details of at least three persons as referees. Please include your minister/pastor if possible. Together, these referees should be able to attest to you character as well as your professional capabilities and your suitability to work with children.

### **Referee 1**

Name		
<b>Position / Organisation</b>		
<b>Phone</b>	Work:	Mobile:

### **Referee 2**

Name		
<b>Position / Organisation</b>		
<b>Phone</b>	Work:	Mobile:

### **Referee 3**

Name		
<b>Position / Organisation</b>		
<b>Phone</b>	Work:	Mobile:

### **Referee 4**

Name		
<b>Position / Organisation</b>		
<b>Phone</b>	Work:	Mobile:

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**Mildura Christian College is a child safe school. We are committed to ensuring that the children who attend our school are safe and protected. Our goal is to maximise learning and fulfil potential for all our students in a Christian environment that is nurturing, comfortable, inspiring and, above all, as safe, secure and compassionate as possible. This, we believe, is how children best learn, grow and flourish.**

**The successful applicant will be subject to the relevant pre-employment checks, including a working with children check and thorough reference checks. All staff at Mildura Christian College are expected to conduct themselves in accordance with policies, procedures and practices that enhance our culture of safety**

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Please submit this completed application along  
with your curriculum vitae to:

The Principal

email: [principal@milduracc.vic.edu.au](mailto:principal@milduracc.vic.edu.au)

Mildura Christian College  
PO Box 42  
Irymple, VIC 3498

All applicants will receive an email acknowledgment upon receipt of their application. Only those applications successful in reaching the interview stage will receive further notification. If you are invited to attend an interview you will need to bring documentation to substantiate your qualifications along with any other material that may support your application.