

How to Complete Media and Local Walk Consent Forms in Compass

1) Open Compass and click on the blue link to the "Course Confirmation/School Payments" section.

If this link is not visible on the home screen of your Compass app, we recommend opening Compass in your browser instead.

To do this from your mobile app, please:

Step 1: Click on the **More** icon at the bottom right of the home screen (circled red on the image pictured right).

Step 2: Select "Open in Broswer" (circled yellow on the image pictured right).

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2) Once you are in browser view, the "Course Confirmation/School Payments" heading can be found on the top right-hand side, as circled yellow below:

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Essendon North North Name Made	Course Confirmation/School Payments Course confirmation and / or school payments available for completion. Click here to proceed
Profile (Attendance, Schedule, Reports) Send email to Add Attendance Note (Approved Absence/Late) View Academic Reports Order Photos	Payments Centre Did you know that payments can be made through Compass for school fees, events, and voluntary contributions? Click here for more information Image: Click here for more information
Book Parent Student Teacher Conference	My News Fran MILIC 3 days ago



3) Click the blue link "Click here to proceed" and the following screen will open. Any outstanding forms will be listed under the heading "Confirmation/Payment Process".

Course Confirmation and Payments	
Click on a course confirmation/payment process below to proceed.	
Confirmation/Payment Process	Status
Local Excursion Annual Consent 2024	Not Started
Internal Markie Connects Inc. 2024 End of Dec. 2024	Not Started
Internal Media Consent: Jan 2024-End of Dec 2024	

4) Click on the first form shown in the list. An overview screen will appear (see example below). Click on the blue link "See More" to expand and read detailed information (circled yellow below). Click on the "Next" button (circled red below) to begin the Course Confirmation Process then follow the steps on screen to provide consent.

Course Confirmation/Payment: External Media Consent - Jan 2024-End Of Dec 2024	[Confirmat	Back to Course ion/Payments]
Photography, Filming and Recording students at Essendon North Primary School		
To provide Media Consent you are required to acknowledge that you have read and agree to the information provid [See More]	led. If you do no	ot accept the
Progression Agreements The following agreements will require online signing as part of the course confirmation process. You will be prompted during the process.	to read and di	gitally sign these
Agreement	Parent Sign?	Student Sign?
External Media Consent: Jan 2024-End of Dec 2024	Required	Not Required
Confirmation Please click "Next" to begin the Course Confirmation Process Next Bick to Course Confirmation		

* Note: Following the completion of your first form, please return to the screen shown in Step 3 to complete any other forms.

Note: If you do not give permission, DO NOT complete these forms. If you do not fill out these forms, we assume you do not give permission.

Thank you for your cooperation, and please visit the Essendon North Primary School Office or call 9379 3979 if you have any further questions.