

Book Pack Instructions 2020

TEESDALE PRIMARY SCHOOL

HOW THE SYSTEM WORKS:

A Book Pack will be ordered automatically for each child enrolled at Teesdale Primary School in 2020. **You do not need to do anything!**

If this arrangement is **NOT** suitable for your child, please contact the school office by Friday 13th December, 2019, so we do not order more than is required.

STANDARD BOOK PACK:

Each grade has a standard book pack item list. Therefore, items cannot be deleted from the list. Because the Book Packs are not individually selected and packed, prices are substantially discounted and we pass these discounts onto you. We do not use Book Packs as a fundraiser. Your child may not require one or two items this year, but because the Book Packs are standard and priced accordingly, it is cheaper to leave the item on the list.

PAYMENT:

Payment is required on Book Pack Payment Days. Please do not send payment this year.

EFTPOS is the preferred method of payment at the office.

Schools are required to have limited cash on premises at all times.

Electronic payment is also available using your unique BPay Biller Code (if already issued by the office).

We strongly encourage parents to include school fees and subscriptions with their Book Pack payment.

If this is inconvenient, then payment is due by **Friday 28th February 2020**.

If you are experiencing difficulty in making the requested payments, please contact our school principal, Sam Irwin, on 03 5281 5218 to arrange for a confidential discussion about alternate payment arrangements.

BOOK PACK DELIVERY:

Once payment for the Book Pack has been received, your Book Box will be delivered to your child's classroom ready for the first day of school.

IMPORTANT DATES:

Tuesday 21st January 2020 – Book Pack Day for A-L Families

Wednesday 22nd January 2020 – Book Pack Day for M-Z Families

Tuesday 28th January 2020 – Teachers start school

Thursday 30th January 2020 – First day of school for all students

If you have any queries regarding these arrangements, please contact Sue at the school office on ☎ 5281 5218 during school hours. Thank you for your support.

*****PLEASE RETAIN THIS SHEET FOR YOUR INFORMATION***
A BOOK PACK WILL BE ORDERED AUTOMATICALLY!**