

SWPBS Family Handbook

Be Awesome - Respect / Resilience / Responsibility



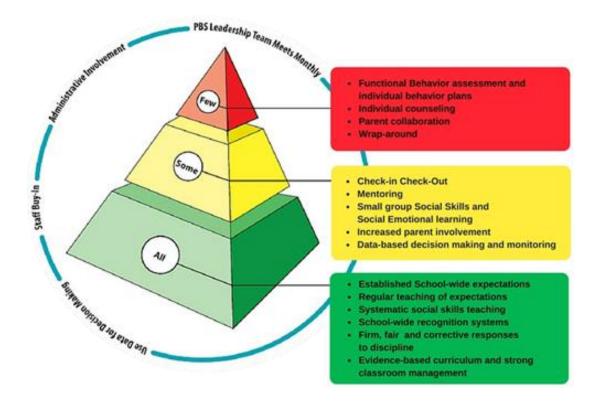
At Spring Gully Primary School we acknowledge the Dja Dja Wurrung people, the traditional custodians of this land and pay our respects to the elders past, present and emerging. We know that this land has been walked upon and cared for by them for thousands of generations and we ask them to walk with us today as we share and learn together.

What is SWPBS

School-wide Positive Behaviour Support (SWPBS) is a whole-school framework which provides a research based approach to promote positive behaviour at our school. The SWPBS approach has been developed from evidence and data, demonstrating the most effective ways to prevent and respond to problem behaviour, improve school culture and increase academic performance.

SWPBS provides a consistent approach and common language to engage, guide and support students to be the best they can be.

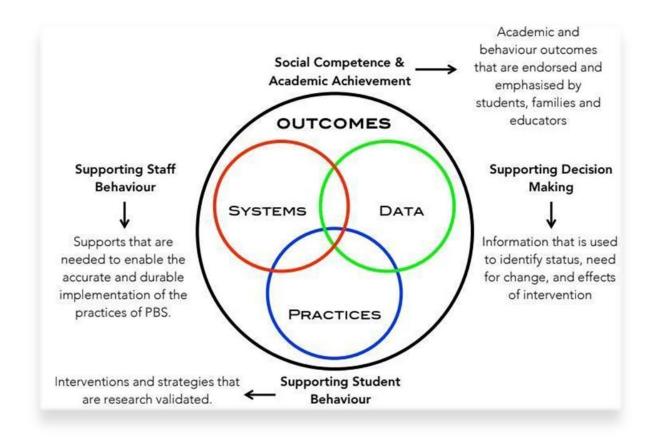
SWPBS runs along a continuum from Tier 1 for all students, Tier 2 for a small cohort of students to Tier 3 for individual students. Students may move up and down these tiers throughout their time at school.



An important aspect of SWPBS is the understanding that appropriate behaviour and social competence is a skill that requires direct teaching to students, just like literacy and numeracy. There is no assumption, in SWPBS, that students will learn appropriate social behaviours automatically. This critical feature of SWPBS leads to its effectiveness. High expectations are key to creating a successful supportive learning environment. In order to create an environment that supports positive behaviour, teachers must have high expectations of all students.

SWPBS Framework

Effective, efficient, and relevant school-wide behaviour management is based on a balance of four key interactive elements: Outcomes, Systems, Data and Practices.



Guiding Principles

Spring Gully Primary School use the following principles to guide our behaviour management decisions and actions:

- ✓ Use data to guide decision making
- Establish school-wide behaviour support systems for academic and behaviour success
- ✓ Make decisions that are linked to important and measurable outcomes
- ✓ Utilise evidence-based practices, interventions and strategies
- \checkmark Emphasise an instructional approach to behaviour management
- \checkmark Prioritise prevention
- Integrate initiatives, programs and interventions that have common outcomes
- \checkmark Build and sustain a continuum of behaviour support
- Consider and implement school-wide practices and systems for all students, all staff and all settings
- ✓ Evaluate continuously
- ✓ Coordinate efforts with a school-wide leadership team.

Partnership

A critical element of successful SWPBS is the commitment and ownership of all relevant parties: students, staff, families and the wider school community. Spring Gully Primary School has consulted the student body, through our SRC, staff and the school community throughout the process of selecting suitable School Values and developing our SWPBS Matrix of Expected Behaviours (See Appendix A). We continue to consult all relevant partners throughout our SWPBS journey.

Common Philosophy

At Spring Gully Primary School our SWPBS approach is underpinned by our school motto and school values. In everything they do, students are expected to demonstrate behaviours that reflect:

Be Awesome - Respect / Resilience / Responsibility

Our teachers explicitly teach these values in line with our Behaviour Matrix and the Victorian Curriculum. They are seen as being central to the life of our school and how all members of the school community should conduct themselves.

School Motto

Our school motto is Be Awesome!

In 2019, we lost a much loved staff member Mark "Stevo" Stevens. Stevo was known to tell his students to "Be awesome" and since his passing, we have adopted this as our school motto. This tells us all to be the best we can be, to always look for ways to be better people and, as Stevo would say, if you're already awesome, then be more awesome!



Spring Gully Primary School fosters a community of learners where everyone is valued and has opportunities to reach their personal best.



School Values

Respect

At Spring Gully Primary School, we show respect through our words, our actions and our attitudes. We show respect to people, to property and to ourselves.

We value people, we value their feelings, we value their experience, we value their diversity and we value their



contribution. We show that we value these things by showing respect.

We are respectful in the way we speak, the words we use, the tone of our voice and our body language. We are respectful in the way we give people our attention and listen to what they have to say. We value their ideas and opinions.

Resilience

We show resilience by being brave when facing challenges and developing the strategies to bounce back; to persist and try again.

Resilient learners have a growth mindset and stay focused on tasks they find challenging; they manage distractions and persevere until problems are solved. We strive to become resilient people who adapt and become stronger than the challenges we face.

Responsibility

We take responsibility for ourselves, our learning and our behaviours. We care for those around us and are all responsible for the wellbeing of our classmates.

borrowing equipment and return it when required.

We are all encouraged to accept responsibility for our school community through opportunities to contribute to choices that affect our class and the whole school.

We demonstrate our responsibility through the way we care for property. We look after property that belongs to us and to others. We ask before

Leadership

At Spring Gully Primary School, we are guided by our SWPBS team. The staff collaborate regularly to analyse data, develop lessons, acknowledge behaviour, and ensure our practices align with our SWPBS approach. We are supported by our community who are consulted throughout the SWPBS implementation process.





Teaching and Clarifying Expected Behaviour

We have a consistent approach to behaviour management. Clearly defined expectations and routines are developed, taught and retaught which reduces initial occurrences of undesirable behaviour.

Our SWPBS approach aligns academic and behavioural systems so that there is an emphasis on explicitly teaching, monitoring and rewarding appropriate behaviour.



throughout the day

A principle based challenge...

If a child doesn't know how to read, we teach. If a child doesn't know how to swim, we teach. If a child doesn't know how to multiply, we teach. If a child doesn't know how to drive, we teach. If a child doesn't know how to behave, we.....

... teach?

... punish?

Why can't we finish the last sentence as automatically as we do the others?"

Herner, 1998

Instructional Practices to support SWPBS:

Tell – define the expected behaviours and discuss why it is important

Show – demonstrate and model

Practice – role play expected
 behaviours in relevant contexts

✓ Monitor – pre-correct, supervise and provide positive feedback

Reteach – practice

Encourage Expected Behaviours

Rewards are an effective, important and functional part of any educational context, and need not be detrimental to intrinsic motivation. Rewards are especially important for helping motivate a child to build early competence (fluency) with reading, numeracy or social skills.

Rewards also are important for building a predictable, positive social culture in a school. Schools with clearly defined behavioural expectations (See Appendix A and B), and formal strategies for acknowledging (rewarding) appropriate behaviour (See Appendix E), are perceived as safer, more effective learning environments.

The delivery of rewards supports children to learn that adults are serious about the social and academic goals they are teaching. Students are motivated by positive rewards, especially when they have had a hand in selecting and defining the rewards themselves. Students remain engaged when they have a positive incentive and are self-motivated to earn rewards.

SWPBS incentive rewards offer tangible signs of progress and success, provide students with positive feedback and help reinforce positive behaviours and expectations.

How expected behaviours are acknowledged

When teachers acknowledge expected behaviours they provide students with a sticker in line with the value they represented. These stickers are placed into students 'Sticker Rewards Booklets' (See Appendix F) and over time students will accumulate stickers to work towards a reward of their choice (See Appendix G) and GuGu acknowledgement certificates (See Appendix).



Discourage Undesirable Behaviours

Why

To support our clear, fair and consistent routines, procedures and behavioural expectations a matrix of suitable consequences has been developed to provide reasonable and consistent reinforcements across the school.

Procedure

As a SWPBS school our objective is to provide a consistent, predictable and fair use of consequences for all students.

Staff will respond in a way that is:



Implementation of SWPBS includes a key emphasis on creating a positive climate for learning through developing strong staff-student relationships. The importance of sharing conversations with students where the staff member highlights positive things that the student is doing and discusses these, help to achieve a positive environment. The Creating Successful Classrooms document (See Appendix D) suggests additional ways that staff can achieve this, as well as strategies for teaching expected behaviours. This document has been developed by our Learning Specialists and our SWPBS team.

Students are expected to discourage undesirable behaviours in the playground using the 'stop routine' as taught in all classrooms (See Appendix C).

They let others know when an individual's behaviour makes them or their peers feel uncomfortable.

Ongoing Monitoring

As an evidence based approach, it is vital that we closely monitor our implementation of SWPBS. We gather a wide range of data to inform our decisions and evaluate the effectiveness of our strategies and approaches.

Monitoring strategies we employ include:

- collecting information on the frequency, location and severity of instances of inappropriate behaviours and look for patterns to identify effective responses;
- seeking feedback from student and parents about their experiences of SWPBS;
- conducting learning walks to monitor the fidelity with which the approach is being implement across the school; and
- tracking acknowledgements of positive behaviour through our acknowledgement system.

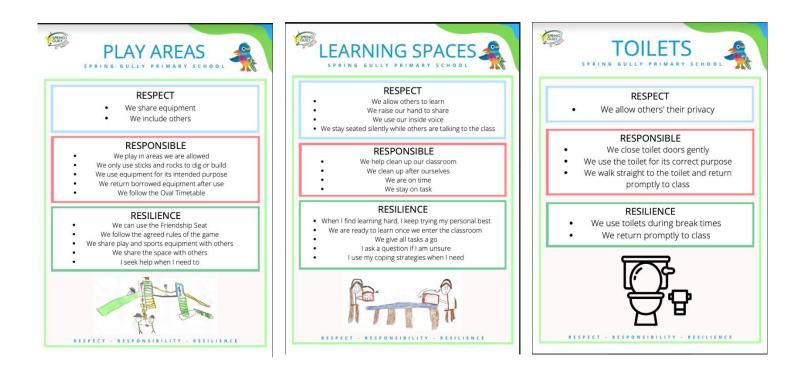
Appendices

- A Matrix of Behaviour Expectations
- B Location Posters
- C Bully Prevention 'Stop Routine'
- D Creating Successful Classrooms
- E Student Reinforcement Matrix
- F Sticker Book
- G Rewards Charts
- H GuGu Certificates

A Matrix of Benaviour Expectations							
We are Resilient	We are Responsible	We are Respectful	SPRING				
We wait our turn We apologise when our actions and words are not respectful I can use the stop routine	We put rubbish in the correct bins. We use equipment for its intended purpose. We look after our own and others' property. We use school appropriate language	We respect others' right to their personal space. We are kind and respectful with our words and actions We listen when others are talking. We listen when others are talking. We listen when others are talking. We wait our hands and feet to ourselves. We wait our turn to speak. We follow the instructions of all staff.	All Settings				
We can use the friendship seat We follow the agreed rules of the game We share play and sports equipment with others We share the space with others I seek help when I need to.	We play in the areas we are allowed. We only use sticks and rocks to dig or build. We use equipment for its ntended pur- pose. We return borrowed equipment after use. We follow the Oval Timetable.	We share equipment. We include others.	Spring Gully Matrix of All Settings Play Areas				
We can resume our game if it's interrupted	We watch where we are going. We sit in a designated area to eat. We run on the asphalt only. We put rubbish in the correct bins.	We walk around others' games. We remain seated during eating time					
We act on reminders to walk.	We walk in and around buildings. We walk on all paths	We walk quietly past work- ing classrooms.	pectations Walkways				

A Matrix of Behaviour Expectations

В Location Posters





Stop Routine

Stop routine

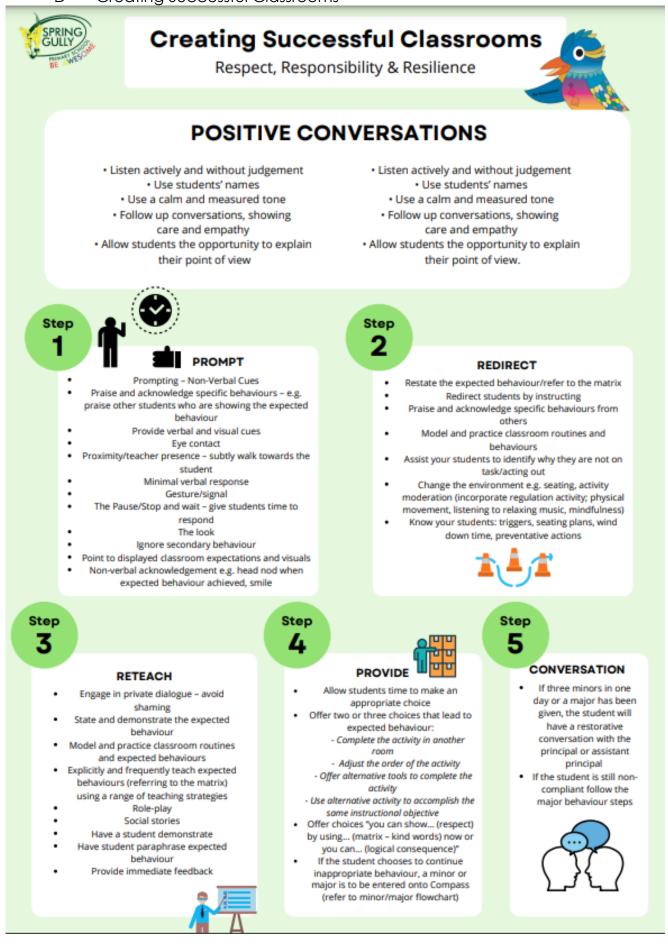
<u>Say...</u>

- 1. Stop it, I don't like it
- 2. Stop it, or I'll tell a teacher
- 3. I'm going to tell the teacher now



When doing the stop routine, I can...

- stand tall and confidently
- look at the person
- speak clearly and calmly
- use respectful language



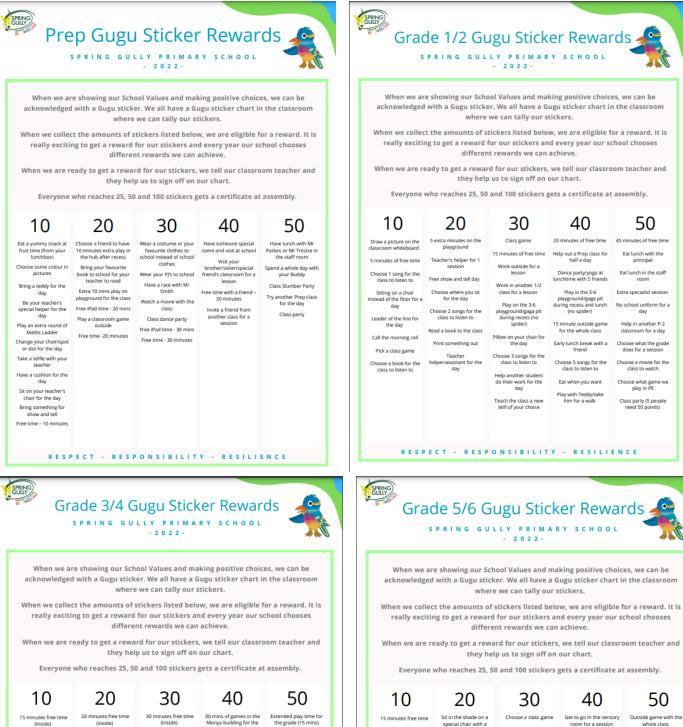


Student Reinforcement Matrix



	When	What	Notes
Frequent (all the time)	 When a student has been observed demonstrating a SWPBS expectation they will receive a Coloured Dot Sticker (corresponding with the expectation value) from any staff member Students are to take responsibility and place their sticker onto their sticker chart in their classroom. 	 Stickers are carried by all staff Students receive stickers for their own sticker chart. 	 If a student receives a sticker outside or during a specialist class they will need to hold onto it until they are back in their classroom to then place it on their chart Teachers can use the rewards of stickers for their achievement posts.
Intermediate (Weekly)	 Students build up their stickers and decide when they would like to 'cash in' for a reward from whichever value they reach (10, 20, 30, 40, 50) 	 Students 'cash in' a reward from their own classroom rewards chart. 	 Teacher will mark off/keep track of student's sticker charts when they have 'cashed in' a reward Once a student chooses a reward then their sticker tally only resets to build up to a new reward.
Long Term Whole School	 Once students receive 25 value stickers they receive a Bronze certificate Once students receive 50 value stickers they receive a Silver certificate Once students receive 100 value stickers they receive a Gold certificate 	 Students receive a Certificate at assembly to take home for each milestone they reach (25, 50, 100) 	 Students tally continues to build up for the year for certificates only Once students fill up their sticker chart they can take it home Staff document which students reach each milestone on our GuGu Award Tracker document.
	Classroom rewards	 Prep - when a student receives their 5th sticker they can then add to their classroom reward (puzzle) 1/2 - when a student receives their 10th sticker they can then add to their classroom reward (puzzle) 3/4 - When a student receives a sticker they can add a letter to the School Value words. 5/6 - when a student receives a sticker, they will place a marble in a jar 	 Once a classrooms reward tub/box is full then the students receive their classroom reward e.g. outside game, casual dress etc Students will vote on classroom rewards each term
	Whole school rewards	 When a classroom reward has been achieved then a student from that class can add to the whole school Gugu magnet 	 There will be a set date to cash in our Whole School Reward at the end of each term. Depending on how many magnet pieces we have, will determine the level of reward received Each term the Gugu magnet will reset Students will survey and vote on the whole school rewards they would like each year





special chair with a friend at assembly

Comfy chair for the whole day

Half hour free time

Work in the library with a friend for a session

Display a piece of work at the office.

Read a book to a junior class

Homework pass - 1

Recess inside with a friend

Bring a pillow/toy for the day

Do show and tell

Choose a song to play

Comfy/spinning chair for a session

Sit at teacher desk for a session

room for a session

Spend 45 minutes with Teddy

Free time in the Manya with up to 3 friends for 20 minutes

Watch a movie at lunch with max. 3 friends

1 hour of free time

Join another class for the day

Choose something to 3D print

Use computer inside during lunch with up to 3 friends

Bring an approved pet to class

Pick songs to be played in class (D) for a lesson)

Class movie

Choose/teach what the

class does for a session

Out of uniform for a day

Recruit a friend from

another class to you class for the day

Cooking with up to 3 friends and an E.S.

Bonus specialist session

Half hour free time with a friend

Arts / craft activity with a friend

Teach the class/teacher a new skill

Play school appropriate apps on iPad/Netbook for 30 minutes

Help out in a junior

classroom for a session

RESPECT - RESPONSIBILITY - RESILIENCE

G **Rewards** Charts

10	20	30	40	50
15 minutes free time (inside) 15 minutes with the chickens Sit on teacher's chair for a session Bring in a toy from home for show and tell Choose a song/video from YouTube to show to the class formins, school-appropriate) Prize Box / Ludy dip Show and tell	20 minutes free time (inside) Sit on the chair for a day (instead of floor) Eat lunch with another class (e.g. Preps) Work in glass rooms/middle space for a session Play on the junior playground during recess and lunch for the day	30 minutes free time (Inside) Choose a Classroom Game (10 mins) Help with the chickens or the garden for a session Sit on teacher's chair for the day Bring a pillow or 'Ood' to use in class for the day Di school music at recess or lunch (work with Teacher on duty in the Hub) Be 'Assistan' teacher for the day (mark roll, hand outs.copying, lesson helper)	30 mins of games in the Manya building for the whole class Eat lunch in the staffroom with a friend Choose 2-3 friends to do crafts with for 30 mins Choose the warm up game in PE Teach the class an activity or skill Class Gaga ball Class Board Games session (45 mins) Bring a friend to class for a lesson (time negotiated with teacher)	Extended play time for the grade (15 min) Class Movie Eat lunch with the Principal An hour of free time on the computer Chocse Mr Tresise/Mr Parkes to do the Chicken Dance Da n extra lesson (student's choice) Be an office helper / principal helper for the day Come to school out of uniform (individual) Bring 2 friend's to class for one session (e.g.
RESP	Class Movie (20 each) ECT - RESP	Class Rewards Dodgeball (10 each)	Class Party (1000 stickers) Y - RESILI	E N C E

H GuGu Certificates

