

Heatherton Christian College



Instrumental Music

Information Booklet

Enrolment Policy

2023

"Oh come, let us sing to the Lord; let us make a joyful noise
to the rock of our salvation!"

Psalm 95:1

Instrumental Music Information Booklet 2023

Vocal, Contemporary & Classical Piano
Guitar & Bass Guitar
Flute, Clarinet & Saxophone
Trumpet, French Horn & Trombone
Drums/Percussion



Dear Parents and Guardians

If you would like your child to undertake instrumental lessons on one of the above instruments at Heatherton Christian College for 2023, please read the following terms and conditions and return the enrolment form to the College office. Any questions can be directed to the music department on 8551 6650 or via email at music.admin@hcc.vic.edu.au.

Instrumental Lessons – Timetabling

- Music lessons are scheduled to work with the student's classroom timetable, being delivered on a rotational basis to minimise disruption to classroom programs and ensure that students don't regularly miss the same class.
- It is the student's responsibility to make up any class work missed during instrumental lessons.
- Timetabling preferences are given to senior students.
- Lessons outside scheduled classes are arranged at the instrumental instructor's discretion and availability.
- Lessons are 30 or 45-minutes duration, and a total number of 15 lessons per semester. For our young beginners, Prep and Grade 1 students, there are 20-minute lessons available on request.
- Instrumental lessons are posted on Compass and timetables are made available on the College notice boards and Compass Newsfeeds.

Condition of Enrolment – Missed Lessons

If the student is aware that they are not going to be able to attend their lesson, a make-up lesson will be given in the following circumstances:

- When the student requests a change to accommodate other school activities such as tests, excursions and sporting commitments, a minimum 24 hours' notice is given to the music department at music.admin@hcc.vic.edu.au.
- Where the parent is aware their child will be absent from school on the day of the lesson for reasons other than illness, a catch-up lesson will be given provided minimum 24 hours' notice is given to the music department at music.admin@hcc.vic.edu.au.
- Where the student is ill on the day of lesson and parents request cancellation of music lesson by email to the music department directly at music.admin@hcc.vic.edu.au prior to 8:15am (**this is in addition to the notification normally given to the College office**).

Other than for circumstances as set out above, make up lessons or reimbursement will not be given for missed lessons. Where notification of absence is not given by 8:15am for illness, or 24 hours prior notice for any other circumstance, lesson charges will apply.

Where the student is present at College on the day of their lesson but has forgotten their instrument or is unable to play it, the lesson will proceed as a theory lesson and the student is still required to attend.

Parents will be contacted to be informed of missed lessons without prior notification, lateness and failure to bring the correct resources to a lesson.

Changing Lesson Times

If a music lesson is timetabled to clash with a test in a particular subject, this will become evident from proper use of the College diary and Compass. Students are to notify their instrumental teacher and music administrator by email in advance (i.e. not less than 24 hours prior to the scheduled music lesson).

Cancellation Policy

Lessons will automatically roll-over from semester to semester, but re-enrolment is required for 2023. Withdrawal from instrumental lessons can only be done at the end of Semester 1, giving **at least four weeks' notice in writing**. Failure to give the required notice will incur the following semester's charges. Lesson fees will not be refunded for students who withdraw prior to the conclusion of a semester. Instrument hire fees are for the full year and are not refundable.

Leaving Class to Attend a Music Lesson

Secondary students are expected to go promptly to and from their music lessons. They must ensure they see their respective subject teacher for the commencement (or remaining) minutes of that particular period. It is the student's responsibility to make up any work missed during absences.

Primary students will be collected from and returned to their classroom by their instrumental teacher for their lesson.

Storage of Instruments at School

All instruments should be neatly stored in the music department's allocated storage area while at school. Instruments should not be left on top of or next to lockers. Please ensure that the student's name and contact number are clearly marked on the instrument case.

Ensemble and Performance Participation

There are opportunities for participation in ensembles for some instruments. This involves attendance at rehearsals which are timetabled out of class time at lunchtime or possibly after school. All students will have the opportunity to participate in various performances throughout the year.

Fees and Charges

Instrumental fees will be charged to your school FACTS account* for the full year as this will enable families to control budgeting across the year.

Individual Lesson – 30 mins	\$40 Lesson	\$600 Semester	\$1,200 Year
Individual Lesson – 45 mins Advanced students: AMEB Grade 6 & above VCE Unit 3 & 4 Performance	\$60 Lesson	\$900 Semester	\$1,800 Year
Individual Lesson – 20 mins	Upon request: Prep and Grade 1 beginners only		
Yearly re-hiring of Instruments:	\$240 Year - Flute, Clarinet, Trumpet & Trombone \$370 Year - Saxophone & French Horn		
Accompaniment:	As per exam requirements		

*Please note that students will not be able to enrol in this program if school fees are in arrears.

The above fees are based on the recommended fees for music lessons. These are available from the Victorian Music Teachers Association website <http://vmta.org.au/VMTA-Recommended-Fees>.

Hire of Instruments

Hire of instruments is only available for students who are undertaking instrumental lessons within the College's private instrumental program. Instruments are not for hire for students to take external music lessons. Not all instruments are available to hire as they are used within the Year 7 Concert Band Program. Instrument hire fees are for the full year and are not refundable. Hired instruments are to be returned promptly upon cessation of College instrumental lessons.

Purchasing an Instrument

Students are encouraged to purchase their own instrument. When considering acquiring an instrument for your child it is important to remember to buy a reputable brand, as your child will outgrow inferior brands very quickly. It is advisable to keep away from instruments that are purchased from places such as eBay or Aldi, as they are often unable to be repaired. If you need advice, please talk to your child's teacher.

Purchasing Print Music

To facilitate a structured learning process, students will need to purchase music books and/or theory books as requested by their instrumental teacher. These costs are not included in lesson fees.

Practising at Home

It is essential for your child to develop a regular practice routine at home as this is important for consolidating and improving previous concepts while learning new works. This requires your child to remember to take their instrument home.

- Beginners 15 - 20 mins daily
- Intermediate 30 - 40 mins daily
- Advanced 45 mins - 1 hour daily

Music Examinations & Accompaniment

Students are encouraged to undertake external exams through AMEB or ANZCA. Exams build excellent pathways to growth and are a meaningful tool in marking students' progress. Please discuss with your instrumental teacher the requirements and estimated costs. Please note that the cost for the accompaniment is dependent on the level of exam. An **Exam/Accompaniment Permission form** will need to be completed by your instrumental teacher with the estimated costs and signed by parents. These charges will then be added to your FACTS account.

VCE Performance

It is required that students provide their own instrument or make necessary arrangements to access an instrument of an appropriate quality for VCE Performance as this is not the College's responsibility. It is also expected that students undertake private instrumental lessons on their chosen instrument to support their learning at this level as well as provide their own accompaniment for the VCE Performance Examination.

VCE Performance – Accompaniment

Accompaniment for VCE performance examinations needs to be organised and paid for by individual students doing VCE music. While we have an accompanist at HCC, we cannot guarantee their availability for VCE exams, and it is students' responsibility to arrange this. Names of alternative accompanists are available on VMTA website <https://vmta.org.au/find-piano-accompanist/>. Please discuss with your instrumental teacher the requirements and estimated costs. Please note that the cost for the accompaniment is dependent on the level of exam. An **Exam/Accompaniment Permission form** will need to be completed by your instrumental teacher with the estimated costs and signed by parents. These charges will then be added to your FACTS account.