

2026 | Pre-Prep Student Details Update and Activities Permission

Dear Parents and Caregivers

As an annual requirement for all returning students, we require the following action from you.

For new families commencing this year, the below requirements have been completed through your enrolment process and therefore no action is required by you.

Pre-Prep Student Activities

As part of the College curriculum programs, your child will have the opportunity to participate in a variety of activities both in and outside the Pre-Prep environment. All these activities will take place on the College grounds. Some of these include:

- Learn to Swim Classes
- Gymnastics
- Library
- Junior School playground/Main Oval
- Junior School classrooms
- Assembly Hall
- Chapel

Should off-site excursions be arranged as part of the program, separate parent approval will be required. This will be communicated to you as necessary.

Parent/Student Details and Medical Information Update

It is extremely important that our contact information for parents and students, and students medical information is accurate and up to date. Please review your information in Parent Lounge – **Parent Details Tab** and **Student Details Tab** / Emergency Contacts / Medical Details.

Once both requirements have been completed, please acknowledge your permission and completion in Events & Payments Tab / **2026 Pre-Prep Student Activities**

Parent Action Required - Instructions:

- **Log into Parent Lounge**
- **Home Icon Menu / Event & Payment Tab (column on left)**
- **Select – 2026 Student Information & Excursions-Activities Permission**
- **Under 'Registration' on the right side, select Accept.**
- **Please review the Student Information & Excursions-Activities Permission under Terms and Conditions and then select the check box**
- **Please review the medical information on record and select the check box if all details are correct and press Save.**

Let your light **shine**

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We kindly request this requirement be completed by Wednesday 28 January 2026.

Kind regards

A handwritten signature in black ink, appearing to read 'D. Marshall', written in a cursive style.

Mr Damien Marshall
Director of Junior School

