

Camps, Sports and Excursions Fund

APPLICATION FORM FOR 16 YEARS AND OVER (Requiring Parent/Carer's Consent)

This form can be signed by the student's parents or carer if the student is 16 years and over who holds a concession card but is not a mature minor. In this instance, if the school believes that the minor applicant is incapable of understanding the general nature and effect of giving the consent or communicating the consent, then the parent or carer must consent on their behalf.

This form is only to be used when the student is the applicant.

School Ref ID

Applicant details

Surname	
First Name	
Address	
Town/Suburb	
State and Postcode	
Contact Number	

Centrelink pensioner concession OR Health care card number (CRN)

<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>
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Applicant details

Applicant's surname	Applicant's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the CSEF and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the CSEF can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the CSEF provided by DE.
- Information regarding my eligibility for the CSEF may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of Applicant _____

Date ____/____/2025

Camps, Sports and Excursions Fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 - Eligibility

To be eligible* for the fund, a mature minor of 16 years of age or over, a parent or carer of a student attending a registered government or non-government Victorian primary or secondary school must:

- on the first day of Term 1; or
 - on the first day of Term 2.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; or
 - b) Be a temporary foster parent; and
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](https://education.vic.gov.au/csef/eligibility)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of School Age and attend School in Victoria

School is compulsory for all Victorian children aged between 6 and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students' attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/carer's concession card being successfully validated with Centrelink (see [Camps, Sports and Excursions Fund \(CSEF\): Policy | education.vic.gov.au](https://education.vic.gov.au/csef/policy)).

Payment Amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child. Please refer to the policy for the current rates.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](https://education.vic.gov.au/csef/payment-amounts)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to Complete the Application Form

Note: all sections must be completed by parent/carer

1. Complete the APPLICANT DETAILS sections.
2. Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on the child's concession card. You will also need to provide your concession card to the school.
3. Sign and date the form and return it to the school office as soon as possible.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

Privacy Statement

The Department of Education is committed to protecting your privacy. All information collected will be handled in accordance with the Privacy Data and Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). Your data is securely managed and only shared with third parties when necessary for business operations or legal compliance. By submitting this form, you consent to our data practices. For more information regarding correction to your personal information or the handling of personal information please email csef@education.vic.gov.au. For more information about the departments privacy policy, please visit: [Schools' privacy policy | vic.gov.au](https://education.vic.gov.au/schools-privacy-policy)



Ballarat High School

Camps, Sports & Excursions Fund (CSEF)

Parent/Carer Request 2025

Years 7-12: \$256 (current at time of publication – subject to confirmation)

I understand that in 2025 Ballarat High School will receive \$256 (subject to confirmation) per eligible student, to cover expenses relating to Camps, Sports and/or Excursions and that Ballarat High School will allocate these funds in accordance with the CSEF Policy.

Please allocate my CSEF in 2025 as indicated below:

1.0 Camps, Sports and/or Excursions (CSE) outstanding on family account - Compulsory

2.0 Optional selection for any remaining funds:

☐

Allocate to outstanding CSE charges of sibling

☐

Allocate to other outstanding charges

☐

Leave unallocated for future commitments

STUDENT/S NAME: _____

PARENT/CARER NAME: _____

PARENT/CARER SIGNATURE: _____

DATE: _____