



# Our Lady of the Assumption

## Parish Primary School Cheltenham

### Our Lady of the Assumption Parish Primary School Advisory Board (OSAC) OSAC Membership Nomination Request

Dear OLA Families

Your school School Advisory Council (OSAC) meets regularly to discuss ways to practically improve the school and to work on school strategies and projects.

OSAC are now calling for member nominations to fill current vacancies. We encourage all parents to consider nominating for one of these important posts. Please note OSAC Membership is purely voluntary and is for a three year term.

#### ROLE OF OSAC

The School Advisory Council exists to provide a representative structure and actively contributes to the growth and development of the school via:

1. The identification of improvement initiatives
2. Discussion and debate around initiatives (to determine true commercial and impact viability) including but not limited to school policy, strategy, planning and action
3. Identification of initiative funding options
4. Act as a sounding board to the Parish Priest, Richard Jacques and his team and provide commercial and insightful feedback on ideas and initiatives including parish related advice, support and services covering improvements and issue resolution
5. Reduce Richard's workload by assisting with commercial elements of the school's administration (ie commercial contract assessments, supplier identification, price comparison and recommendation provision)
6. Champion and execute selected initiatives.

#### MEETINGS

- Approximately 8 meetings per year with additional meetings as required for subcommittee work
- Scheduled at monthly intervals during school terms
- Held on a Monday evening from 7.30 pm – 9.00 pm at the School in Cheltenham or currently by Zoom

#### PRIORITIES FOR THE BOARD

- Child Safety
- Ongoing building refinements
- Sustainability initiatives
- IT & Digital Technologies
- Cyber safety
- Road safety
- Health and safety
- Branding & marketing
- Website
- Maintenance and works
- Landscaping
- Corporate/grant fund raising
- Enhanced parish community interaction
- Skills bank
- Subcommittees
- Continuous improvement
- Review supplier contracts
- Other business

#### APPLICATION PROCESS

Please send an email to Richard Jacques (Principal) on [principal@olacheltenham.catholic.edu.au](mailto:principal@olacheltenham.catholic.edu.au) stating your wish to nominate for a seat on the School Advisory Council and a brief outline of your background and areas of interest. Please remember to include contact details in your email. We will consider all applications and the successful candidates will be invited to attend the last School Advisory Council meeting of the year on Monday 28 November at 7.30pm.

#### APPLICATION CLOSING DATE

Monday 14 November 2022

The School Advisory Council provides an excellent opportunity for you to contribute to the children's educational outcomes and offers a forum enabling you to have your say on the direction of your school. We strongly encourage you to consider this wonderful opportunity to make a difference.