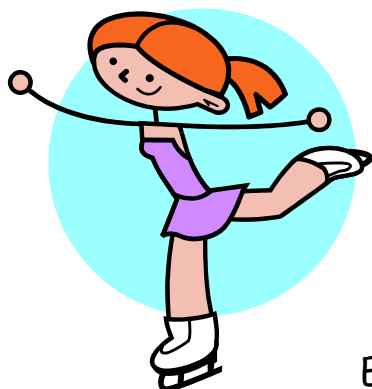




LOCKLEYS NORTH VACATION CARE PROGRAM

Providing care for kids and service to families



Maria Morello
Lockleys North Vacation Care
55 Malurus Avenue
Lockleys SA 5032
M: 0411 236014
Ph: 8443 5308
Fax: 82342576



Email: Maria.Morello708@schools.sa.edu.au

Provider number
555-011-1645

THIS SERVICE IS QUALITY ASSURANCE APPROVED

Vacation Care

Monday 16th April to Friday 27th April 2018

Anzac Day Wednesday 25th April Closed



Government of South Australia
Department of Education and
Children's Services

Fees

Full Day **\$60.00** (this includes lunch, morning tea and afternoon tea). Child care Benefit can reduce this fee greatly. **Outstanding fees will result in an attendance block until outstanding fees are paid.** When children are not collected by 6.05pm, a late fee of \$15.00 will apply. **Parents/carers are to cover the full cost of wages for two educators at overtime rates x1.5 hourly rate for a qualified & unqualified after 6.05pm.** Should Children not be collected by 6.30pm, Crisis Care or the police may be contacted to collect your child/ren.

Hours Open

7.00am till 6.00pm Monday to Friday

Excluding public holidays and centre closure week (at Christmas)

Bookings

A **non-refundable** deposit of **\$15 per day per child** is required **before** the child/ren may be accepted into vacation care. Bookings are limited and staffing needs to be arranged in accordance to the number of children booked in. Please fill in the booking sheet, consent form and payment details inside this vacation care booklet. You will be notified by phone if there are no vacancies for your child/ren.

To allow the Vacation Care Program to run smoothly, **2 WEEKS NOTICE IN WRITING OF ANY CANCELLATION** is required. However the non-refundable deposit will still be charged.

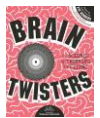
Behaviour Policy

Staff members encourage positive behaviour at all times. The rules are mutually created by the children and staff and are to be respected at all times. When inappropriate behaviour does occur a warning will be given. After the second warning the child will be asked to sit out and if inappropriate behaviour continues they will be asked to sit in the office to talk with the director. If behaviour continues a phone call will be made to the parents. Take home and a consequent suspension may be enforced. This is to ensure that duty of care can be provided for all children. Serious offences may include an immediate suspension at the director's discretion.

Excursions

Candy Bar is available on Friday 27th April for the cinema. If you wish your child to use this facility please pay **\$5 or \$6.00 in cash**. Children are not allowed to bring money to excursion days unless it has been stated on the program.

Educator's take no responsibility for lost money.

Monday 16 th APRIL	Tuesday 17 th APRIL	Wednesday 18 th APRIL	Thursday 19 th APRIL	Friday 20 th APRIL
Up in the Air  Spend the morning creating your best paper planes and challenge your friends to see how far they can travel.	EXCURSION Monarto Zoo Leave OSHC At 9.00am and return at 3.00pm  Spend the day exploring over 500 animals and 48 species roaming on vistas as far as the eye can see on around 1,000 hectares.	POPCORN & MOVIE DAY We will make our own yummy popcorn, and watch a movie in our OSHC Movie Theatre,  (G rated movie)	EXCURSION  South Australian Museum Dinosaur rEvolution Leave OSHC at 9:30 and return at 3:00pm	Technology Day Bring in your DS, or PSP and challenge your friends 
BBQ Chicken	Rolls	Hot Dogs	Rolls	Muffin Pizza's
Create your own mini model plane using pegs and pop sticks or create a unique and different straw plane 	Games Galore Enjoy the afternoon playing games with your friends Board Games Team Games Ball Games	COLLECTIVE COLLAGE LET'S CREATE A GROUP COLLAGE OF OUR CHOSEN THEME Painting, cutting and gluing to create a picture story	Explore the thrilling world of dinosaurs and their ancestors. Featuring animatronics, 3D models, massive murals' and fossil casts that you can touch!	Get active and verse your friends on the Wii and Play Station 
Monday 23 rd APRIL	Tuesday 24 th APRIL	Wednesday 25 th APRIL	Thursday 26 th APRIL	Friday 27 th APRIL
Visitor GAME SHOW 10am-11.30am Get into teams and go head to head in games such as "Snot Catcher" "When ninjas attack" And "Jelly in the Belly" 	Anzac Biscuits  Enjoy the morning making Anzac biscuits with your friends to eat for afternoon tea or take them home to share with your family!	Anzac Day 	Visitor  Little NINJAS 11.30am Enjoy the morning learning team building exercises & Safety & Self-defence with your friends	EXCURSION Movies Odeon Star Cinema - Semaphore leave OSHC at 9:00 and return at 3:00pm 
Pasta Bake	Sausage Sizzles'		Spaghetti	Rolls
CHALLENGE YOUR MIND TODAY! Have a go at some brain games - Hang Man; Word Find; Mazes, Tongue Twisters; and lots more....  	LABOR DAY CRAFTS Have fun creating your own designs with your friends  	Anzac Day SERVICE CLOSED	OUTDOOR CRICKET  Get together with your friends and have a game of cricket! 	 Candy Bar to be paid IN CASH!!! Semaphore playground for lunch and play after the movies

OTHER INFORMATION



Dear Families,

Welcome to Lockleys North Vacation Care. Our Programme offers a safe, supervised and fun environment for children. We offer a balance of structured and unstructured activities where children are encouraged to socialise, challenge and explore their skills with a relaxed and friendly environment. This programme provides children with a range of activities including craft, sport, games, cooking, group and individual activities.

Electronic equipment



Staff understand school holidays is a time for children to have free recreational time and enjoy themselves. We also believe children need to have a balance of outdoor and indoor activities as well as activities that challenge and help promote development in all developmental domains. For this reason all electronic equipment is **ONLY** permitted on days where it has been programmed. We ask the children **do not bring electronic equipment**, including DS's, PSP, Mobiles, etc, except when specified in the attached program. On these days electronic equipment is brought at **own risk** and should be clearly labelled. Staff take **no responsibility** for lost or stolen goods. We ask that you encourage your children to leave these devices at home on all other days.

Dress code Clothing will need to be practical and sun smart. Singlets are only appropriate under a t-shirt with sleeves. Please feel free to supply a hat for your child. Shoes are to be toe enclosed and suitable for a range of activities including sports. **No sandals or thongs**. Sandals and thongs are exempt on excursions to pools and waterslides. Extra clothing should be supplied due to the fact some children may have accidents.



What to Bring



While LNPS does supply breakfast, snacks and lunch we do advise children to bring healthy snacks and a drink bottle to Vacation Care and on excursion days. On excursions to pools and waterslides please ensure your child has a spare change of clothes and a towel. We will provide sunscreen but if you wish to supply your own please do.

Mobile Phones

There is no reason for children to have mobile phones during their time in Vacation Care, as parents can ring the centre. **No mobile** phones are allowed to be brought to vacation care. If a situation arises and it is necessary for the child to have one, please see a staff member to place the phone in the office.

Excursions days		
Week 1	Tuesday 17 th April	Monarto ZOO -9.00 to 3.00pm: Please arrive at the service half before . The bus will leave at 9.00am sharp.
	Thursday 19 th April	SA Museum -9.30 to 3.00pm: Please arrive at the service half before . The bus will leave at 9.30am sharp.
Week 2	Friday 27 th April	Semaphore Cinema -9.00 to 3.00pm: Please arrive at the service half before . The bus will leave at 9.00am sharp. Children can purchase from the candy bar, see educator on the day.



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Booking Form

Parent/s Name

Contact Number/s.....

Child/ren School/s.....

Child's Name 1.....Age

Child's Name 2Age

Child's Name 3.....Age

Please tick which days you would like care, if more than one child write their name

Monday 16 th	Tuesday 17 th	Wednesday 18 th	Thursday 19 th	Friday 20 th
	Excursion <i>Monarto Zoo</i>		Excursion <i>SA Museum</i>	
Monday 23 rd	Tuesday 24 th	Wednesday 25 th	Thursday 26 th	Friday 27 th
Visitor <i>Game Show</i>		Anzac Day Centre Closed	Visitor <i>Little Ninjas</i>	Excursion <i>Movies</i>

Dear Parents/Caregivers,

PAYMENTS IN ADVANCE

A deposit of \$15 per child per day for Vacation Care needs to be paid to the Director in advance. A dated receipt in accordance with Commonwealth Agencies Service guidelines will be provided for each payment.

BOOKINGS IN ADVANCE

Each vacation care program will include a booking sheet and a payment slip which will need to be completed and returned to the Director. If parents/caregivers indicate that payment is to be made via credit card, the Director will contact those parents/caregivers to notify them that their last payment has been finalized, an SMS will be sent to your mobile or by an email. Payments to be made by cash or with a debit card (funds from savings) will need to be made using the red envelopes or bizgate, prior to the school holiday period.

Due to the numbers in our service being reduced your child's booking is not secure until payment is made

PAYMENT DETAILS

☐ Visa Card ☐ Master Card ☐ Bank Card ☐ Cheque/Money
Order

Cardholder's Name _____ Amount _____

Card Number _ _ _ _ _ / _ _ _ _ _ / _ _ _ _ _ / _ _ _ _ _

Expiry Date _ _ _ / _ _ _ 3 Digit Security Number (on back of card) _ _ _

Signature _____ Date _____

Consent form

Please tick the consent/excursion statement, (yes or no).

Sign and date below to confirm.

I give consent	Yes	No
To allow shoes off during indoor play.		
To my child's photograph being taken and displayed within the OSHC building & school newsletters.		
For travelling on a chartered bus to all excursions.		
To my child/ren to take part in Technology Day on Friday 20 th April 2018		
To attend the excursion to Monarto Zoo on Tuesday 17 th April 2018.		
To attend the excursion to SA Museum on Thursday 19 th April 2018.		
To my child/ren to take part in the Game Show visit on Monday 23 rd April 2018.		
To my child/ren to take part in the Little Ninjas visit on Thursday 26 th April 2018.		
To attend the excursion to Odeon Cinema Semaphore Playground on Friday 27 th April 2018.		

I hereby consent to the above information,

for my child/ren

Signature..... Date