

# HOMWORK POLICY

## JUNE 2023 - 2027



### Help for non-English speakers

If you need help to understand the information in this policy please contact Rolling Hills Primary School on 9726 4454.

## PURPOSE

To outline to our school community the Department's and Rolling Hills Primary School's policy requirements relating to homework.

## SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Rolling Hills Primary School.

## RATIONALE

Rolling Hills Primary School has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

## DEFINITIONS

**Homework** is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

## POLICY

At Rolling Hills Primary School all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age

- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

The types of homework that teachers at Rolling Hills Primary School will include are:

|             |   |  |
|-------------|---|--|
| Prep        | Up to 15 minutes 4 days per week                        | <ul style="list-style-type: none"> <li>• reading take home books</li> <li>• Spelling: Smart Spelling weekly words</li> </ul>   |
| Level 1 & 2 | Up to 20 minutes for a minimum of 4 days per week       | <ul style="list-style-type: none"> <li>• Reading: minimum 15 minutes reading take home book and/or other reading materials, minimum 4 days per week</li> <li>• Spelling: Smart Spelling weekly words</li> </ul>  |
| Level 3 & 4 | Up to 25 minutes a day for a minimum of 4 days per week | <ul style="list-style-type: none"> <li>• Reading: 20 minutes of free choice text to be recorded on a reading log, minimum 4 days a week.</li> <li>• Smart Spelling: Look-sound-cover-write-check for a minimum of 5 minutes 4 times a week</li> <li>• Maths: allocated set per week Squizya either completed in one session or over multiple days</li> </ul>   |
| Level 5 & 6 | Up to 30 minutes a day for a minimum of 4 days per week | <ul style="list-style-type: none"> <li>• Reading: 25 minutes of free choice text to be recorded on a reading log, minimum 4 days a week.</li> <li>• Smart Spelling: Look-sound-cover-write-check for a minimum of 5 minutes 4 times a week</li> <li>• Maths: allocated set per week Squizya either completed in one session or over multiple days</li> </ul>   |
| Other       |   | <ul style="list-style-type: none"> <li>• students may be required to complete unfinished classroom tasks</li> <li>• Students may be requested to complete homework tasks in preparation for an upcoming Inquiry or school based event</li> <li>• Learning Support student may be required to complete homework including daily reading</li> <li>• Students going on holidays will get a 'Holiday Homework' booklet</li> <li>• Students may be required to complete tasks in areas requiring further support as outlined in an IEP or student report – these will be</li> </ul> |

|  |  |   |
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|  |  | discussed with the student and family before implementation |
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## SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at Rolling Hills Primary School** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **teachers at Rolling Hills Primary School** are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students at Rolling Hills Primary School** are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities.

Responsibilities and expectations for **parents/carers at Rolling Hills Primary School** are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home
- in dialogue, linking homework to:
  - previous experiences the child and/or parent/carer may have had
  - family culture(s), history(ies) and language(s)
  - relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

## SUPPORT FOR STUDENTS AND PARENTS/CARERS

Rolling Hills Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are

concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on school website
- Included in staff induction processes (USB)
- Included in our staff handbook (USB) / OneDrive
- Annual reminder to school community via Compass
- Annual reference in school newsletter – Term 1
- Discussed at annual staff briefings/meetings
- Discussed at curriculum information sessions – Term 1
- Hard copy available from school administration upon request

## RELATED POLICIES AND RESOURCES

- [Homework – Department Policy](#)

## POLICY REVIEW AND APPROVAL

|                            |   |
|----------------------------|---|
| Policy last reviewed       | September 2023  |
| Consultation               | Learning Community Leaders [September 2023]<br>School Council – 23 <sup>rd</sup> May 2023 |
| Approved by                | Principal   |
| Next scheduled review date | September 2027  |