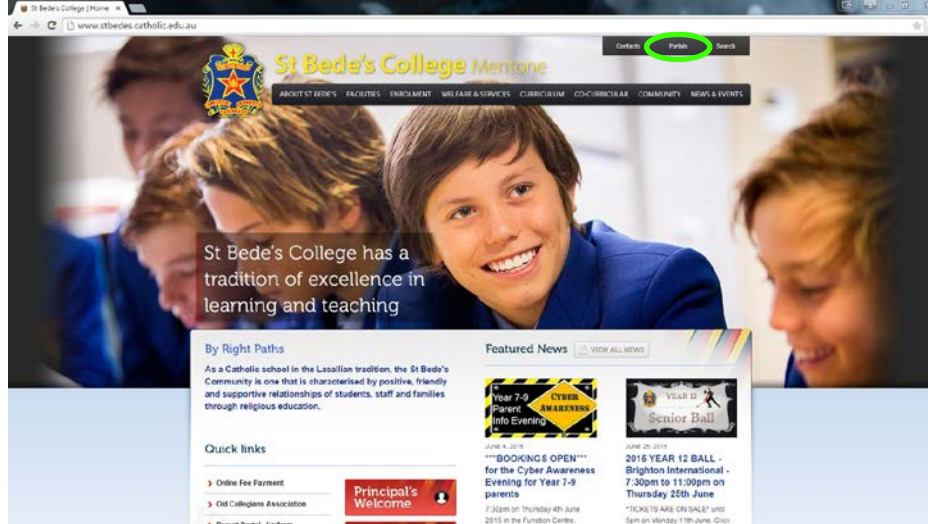




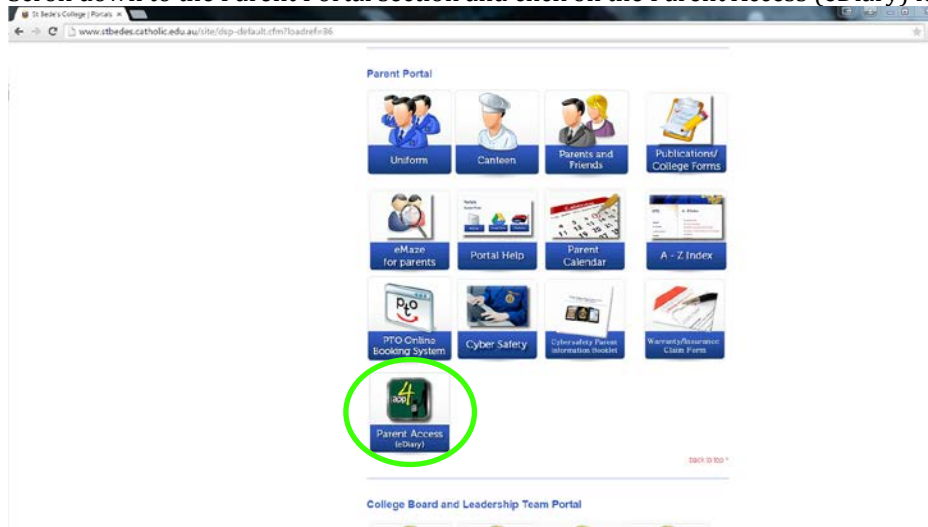
ST BEDE'S COLLEGE PARENTS APP4 DIARY QUICK GUIDE

Creating a new Parent/Guardian – from the web portal

Using a web browser go to <http://www.stbedes.catholic.edu.au/> and click on the Portals tab



Scroll down to the Parent Portal section and click on the Parent Access (eDiary) icon



App4 Parents Portal Login	App4 Parents Portal Creation
Parent Username: <input type="text"/>	Students Username: <input type="text"/>
Password or Access Code: <input type="text"/>	Students Password: <input type="text"/>
<input type="button" value="Login"/>	<input type="button" value="Please create a passcode that you will use to login to the system."/>
To create a new parent/guardian for a student Click Here	Parents Passcode: <input type="text"/>
	Repeat Parents Passcode: <input type="text"/>
	<input type="button" value="Create Account"/>

Then click the “Click Here” to create a new parent guardian record. Enter your son school username and password and create your parent passcode.

Enter your personal information and you are now set up.

App4 Parents Portal Login
Parents Title: <input type="text"/>
Parents Firstname: <input type="text"/>
Parents Lastname: <input type="text"/>
Phone Number: <input type="text"/>
Email Address: <input type="text"/>
<input type="button" value="Create Account"/>