

Dear Grade Six Parents and Carers,

The time has come to start preparing the Graduation Memory Books. This project will be completed as homework over Term 3 and 4. We have provided a schedule below to help students stay on track with their Memory Books, so that the task doesn't become too overwhelming as we get closer to the end of the year. We will provide examples to demonstrate the content and the level of quality expected for the Memory Books, which are a wonderful keepsake of your child's time at Primary School.

* The dates are a guide only. If your child wishes to work ahead of the timeline, that is perfectly OK. The timeline below allows for the book to be finished towards the end of November, with plenty of time to finish off any pages before the hand in date of Friday 8th December.

**If your child attended a different school, they should still complete pages for those years.

You can also purchase special items like paper and scrap books from Big W, Target, Kmart, the Reject Shop or scrap booking shops. Students can also make an e-book if they prefer (e.g. Snapfish, Apple etc.)

Students need to write a reflection about their time in each specific grade. This written piece should include the name of their teacher, special memories or excursions from that year, memories of their friends, etc. Each entry should be 1 - 2 pages per school year level, with the writing piece at least 150 words long. Other ideas to include on the pages are photos, certificates and work samples.

By the end of the suggested timeline, students should have completed the final copy of each year (including the written component and all photos):

Item	Date to start	Suggested completion date
Prep (2017)	Monday 7 th August	Sunday 20 th August
Grade 1 (2018)	Monday 21 st August	Sunday 3 rd September
Grade 2 (2019)	Monday 4 th September	Friday 15 th September
Grade 3 (2020)	Monday 2 nd October	Sunday 15 th October
Grade 4 (2021)	Monday 16 th October	Sunday 29 th October
Grade 5 (2022)	Monday 30 th October	Sunday 12 th November
Grade 6 (2023)	Monday 13 th November	Sunday 26 th November
Miscellaneous pages: e.g. school camps, friends, sports days, Kinder years, buddy / buddies, school plays / productions, autograph page etc.	Student choice after year level pages	

Please assist your child with editing their writing as they complete each year level. The Memory Book is a task for students to complete at home so we will not be editing the writing. We ask that you help your child with this task.

We hope you enjoy the chance to reflect on your child's Primary School journey together.

Kind Regards,
Tim, Kendall & Nina