

2024 Parent Payments – Foundation

Please take the time to read this document regarding our 2024 Parent Payments and online book pack ordering. Please contact the office should you have any queries.

Educational items for students to own and use

Please see information on Page 3 that provides ordering instructions for School Book and Stationery Packs that the school recommends you purchase from Maxim Office Group for your child to individually own and use.

Please note: the amounts on this page are paid to Kyneton Primary School

| a) Kyneton Primary School Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum | Amount |
|--|--------------|
| <i>Foundation classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art • English • French • Health & Physical Education • Humanities • Information & Technology • Mathematics • Music | \$46 |
| <i>Foundation Online Subscriptions</i> <ul style="list-style-type: none"> • English • Humanities • Mathematics | \$42 |
| <i>Developmental Play</i> | \$12 |
| Amount | \$100 |

| b) Kyneton Primary School Other Contributions – for non-curriculum items and activities | Amount |
|---|--------|
| <i>ICT Subscription and School Sports Victoria membership</i> | \$25 |

Extra-Curricular Items and Activities

Kyneton Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Details and costs of activities, which include sporting events, camps and excursions will be supplied with cost and detailed information prior to events.

| c) Kyneton Primary School Extra-Curricular Item | Amount |
|--|--------------|
| <i>Kyneton Primary School Yearbook – used to present a collection of student work and memories throughout the year</i> | \$5 |
| Total Amount | \$130 |

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Please note: this page needs to be returned to the school office by Friday 8th December 2023.

STUDENT NAME

The following payment (as listed on Page 1) will be made to Kyneton Primary School –

| Category | Suggested Amount |
|-----------------------------|------------------|
| a) Curriculum Contributions | \$100 |
| b) Other Contributions | \$25 |
| c) Extra-Curricular Item | \$5 |
| Total Amount | \$ |

Payment methods

- Compass Parent Portal in the Payment Centre (in full or via instalments)
- Direct Bank Transfer – BSB 063 000 Account No 14033609 – use your child’s name as the reference
- EFTPOS – at the office or by phone
- Bpay – contact the school office for your personalised identification details
- Centrepay – use of this method is available to recipients of Centrelink payments
- Cash – at the office

The school office will be open **Tuesday 30th January 2024 between 9:30am – 1:30pm** for you to make payments in person should you wish and to collect your pre-paid book and stationery pack. Please see Page 3 for instructions on how to order and pay for these essential items.

Financial Support for Families

Kyneton Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Centrepay
- Payment by instalments

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Deb Allshorn – Business Manager

Ph: 035422-1855 | Email: Debra.Allshorn@education.vic.gov.au

Julie Arnephy – Assistant Principal

Ph: 035422-1855 | Email: Julie.Arnephy@education.vic.gov.au

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School Book and Stationery Pack Online Ordering Instructions

Maxim Office Group will supply quality items at a discounted price for students to individually own and use.

Year level specific book packs may be ordered via our dedicated Kyneton Primary School online ordering portal and will be delivered to the school for collection at the start of Term 1 2024. Packs range in cost from \$50 - \$110 depending on the required year level. Exact costs will be shown during the purchasing process.

Orders must be placed by Friday 8th December 2023 to ensure delivery is on time and ready for collection from the school prior to the commencement of Term 1 2024.

Any orders placed after this date will be delivered during Term 1 and will incur a \$15 late order fee.

Please see below for instructions on how to place your order and make the necessary payment directly to Maxim.

1. Please follow this link: <http://www.maxim.booklists.com.au>
2. Your access code is: **KYNEPS**
**Please note this is capital sensitive. Please enter code as displayed on screen.*
3. Select the year level required for order
4. Please ensure that the student's name, your name and contact details are given and correct
5. Select 'Place order'
6. If purchasing more than one book pack, please select 'Add another booklist' and follow the same procedure from Step 3
7. **If you wish to purchase an additional pack to help support a student in need, please enter 'Donation Pack' in the name section. This additional support will be appreciated for students across all year levels.**
8. Select 'Proceed to payment options'
9. Your total payment amount required will display on screen
10. Select 'Pay Now'
11. Please choose your check-out payment option – Credit Card/Direct Debit available
12. You will receive a payment receipt and an order confirmation to the email address you provided
13. Your child's pack/s will be delivered to the school for collection on **Tuesday 30th January 2024.**

Please note collection times are as follows –

Surname A-H 9:30am – 11:00am

Surname I-Z 12:00pm – 1:30pm

Any payments you wish to make to Kyneton Primary School for Curriculum Contributions, Other Contributions, the Extra Curricular Item or Donations can also be made on this day.

Please send the labelled supplies back to school with your child on the first day of Term 1 2024.

If you have any questions regarding the online portal, please call Maxim on 1800 25 35 35 and press option 1.

For any enquiries relating to the book pack collection please contact the school office on 5422 1855.