

Peakhurst Public School P&C Meeting Minutes

Date: Monday 23/03/26

Location: Gumbaya Centre and online via Zoom link

Attendees: Brielle B, Rosie L, Ashwin L, Gayanthi K, Emma T, Emma Z, Nicole L, Kylie C, Hayaat C, Moussa C, Mrs Kirby Dalton, Mrs Kristy Bentley

Apologies: Nil

Chairperson: Emma T

Minutes: Brielle B

Meeting opened: 7:09pm

Item	Discussion	Actions
1	<p><u>Principal's Report – Kristy Bentley</u></p> <p>As we commence our meeting, I would like to acknowledge the Bediagal People, the traditional custodians of this land which we meet today. I pay my respect to the Elders past, present and emerging of the Dharug and Eora Nations.</p> <p>Thank you to Mrs Dalton who is here tonight. Mrs Dalton assists with the online booking system for Parent/Tacher Interviews and is the 2026 P&C liaison for the Mother's and Father's Day Stall.</p> <p>NAPLAN</p> <p>We concluded our NAPLAN testing for Years 3 & 5 today. Nationwide technical issues plagued our Year 5's delaying their start time on the first day, however this was overcome quickly. Overall, a successful implementation.</p> <p>Community Satisfaction Survey</p> <p>The DoE is supporting schools in the Georges River Network to improve enrolments and transitions by enlisting a Public Schools Engagement Officer. All schools in Georges River Network were asked to share the Community Satisfaction Survey, and last week our school executive reviewed the responses. It was the best survey response we have had in the last two years with 35 responses – thank you.</p> <p>Overwhelming feedback has been provided regarding too many platforms to engage with, making it hard to track information, and the request for early notification where possible with reminders.</p> <p><u>Action from feedback:</u></p> <p>1. Reducing the number of platforms in 2026</p>	

Essential for parents/carers

- **App:** Sentral for attendance and reporting to parents/carers (attendance SMS, student reports, newsletter).
- **Email:** For finance/permission notes/flyers emailed to parents/carers (software provider Schoolbytes)

Optional for parents/carers

- **Instagram:** For sharing photos of events/learning at school.

2. Notification of events

- Continue to update Sentral Parent Calendar and Newsletter.
- Will investigate the ability to schedule reminder emails in the Schoolbytes platform.
- Update Event Organisation protocols with staff to request a minimum two-week flyer/ notification to the community regarding events where possible, sent out through email.

ClassDojo will slowly be discontinued as a communication tool in 2026.

Major Works Notification commencing these holidays

- Shared through Sentral Parent Portal.
- Letterbox drop to neighbouring residence near the worksite.
- Managed by DoE Assets team.
- Will impact our playground on the last day of term when they install fencing to contain the work site.

Additional learning resources funded by the school in 2026

Literacy/Numeracy

- Reading Eggs: K-2
- Soundwaves: 1-6
- Math Seeds: Inclusive Education Classes
- School Magazine (hard copy): 3-6

HPGE

- Maths Olympiad: Stage 3
- Bebras Challenge: Stage 2 and Stage 3
- Write a Book in a Day: Stage 3
- Write On: Stage 1 and Stage 2 (Open to Stage 3 for interested students)

IT

- iPads for every student (maintenance & replacement)
- 90 Chromebooks (purchased end 2025)
- Thursday 23 July Term 3, Wk 1: YSafe
 - Online Safety Lessons Years 1-6
 - Parent/Carer Information session
 - Creation and update of the PPS Hub for teachers and parents/carers (link shared in the newsletter)

Unexpected maintenance cost – school bell

- Old system required wifi to work, DoE firewalls frequently blocked the software

	<ul style="list-style-type: none"> Storm damage added to the implications with the system Two quotes were obtained from DoE IT recommendations Quote that required no wifi was accepted and was the lesser of the two quotes at \$8,700 opposed to \$10,200. System installed Thursday 19 March – still learning how to work it. 	
2	<p><u>President’s Report</u> Nil</p>	
3	<p><u>Treasurer’s Report</u> Nil</p>	
4	<p><u>Uniform Shop Report</u></p> <ul style="list-style-type: none"> Emma T provided a Uniform Shop update: Recent sales approximately \$400–\$500. New enrolments (especially Years 5–6) are encouraged to purchase uniforms from the uniform shop. Next opening confirmed: Thursday 26 March, 9:00am–10:00am. 	
5	<p><u>2026 Committee Positions</u></p> <ul style="list-style-type: none"> President: Emma T (nominated by Gayanthi K, seconded by Rosie L) – Position accepted Vice Presidents: Gayanthi K and Rosie L (nominated by Emma T, seconded by Brielle B) – Positions accepted Secretary: Brielle B (nominated by Emma T, seconded by Emma Z) – Position accepted Treasurer: Ashwin L (nominated by Emma T, seconded by Gayanthi K) – Position accepted Auditor: Siganos and Co. Accountants 	
6	<p><u>Easter Raffle Update</u></p> <ul style="list-style-type: none"> Hayaat C and Moussa C provided an update on Easter donations. Final numbers to be confirmed by the end of the week. Easter subcommittee finalised and distributed raffle tickets to all students; tickets are due back to the school office by Tuesday 31 March 2026. 	Emma T to organise Sentral reminder
7	<p><u>Mother’s Day Update</u></p> <ul style="list-style-type: none"> Mother’s Day stall planned for Thursday 7th May Flyer to be completed and sent to families Nicole L updated on the Mother’s Day stall orders: Orders placed; awaiting dispatch and delivery Budget increased from \$3,000 to \$3,500 due to rising costs – approved Sentral reminder to be sent to families at the start of Term 2 	Brielle B to design flyer Emma T to organise Sentral notification and reminder
8	<p><u>Father’s Day Planning Discussion</u></p> <ul style="list-style-type: none"> Ongoing agenda item with no current update 	

	<ul style="list-style-type: none"> • Subcommittee will be organised at future meeting 	
9	<p><u>Disco Planning Discussion</u></p> <ul style="list-style-type: none"> • Sarah M confirmed the disco has been booked with Footsteps for 27 November 2026. • If the date needs to be changed, contact Footsteps early as dates fill quickly. • Subcommittee will be organised at future meeting 	
10	<p><u>Pacman World Record update</u></p> <ul style="list-style-type: none"> • Harper (Year 5) presented a Guinness World Record initiative update: • Charity chosen for donations: Cancer Council • Sourcing cost-effective ponchos/raincoats • In contact with Guinness World Records • Aiming to hold event before the Pacman's 46th anniversary 	
11	<p><u>School hall air conditioning/cooling discussion</u></p> <ul style="list-style-type: none"> • Air conditioning for the school hall discussed further. • Kristy Bentley confirmed this can proceed via fundraising efforts, not school funding. • To be kept on the agenda and discussed in future meetings 	
12	<p><u>Discussion re. School's communication with families – More notice requested for upcoming events</u></p> <ul style="list-style-type: none"> • Kristy Bentley advised Class Dojo will be phased out in 2026 following survey feedback. • Nicole L raised concerns about communication, including: • Inconsistencies between Sentral calendar and newsletter • Timing of event and payment notifications • Kristy Bentley confirmed the following: • Payments require one month's notice • Events will have a minimum two-week notice • The aim in reduced platforms is to improve communication consistency 	
13	<p><u>P&C communications & updates discussion – Instagram, newsletter photos etc</u></p> <ul style="list-style-type: none"> • Emma T discussed plan to add to P&C section in future newsletters • To be discussed at next meeting 	
14	<p><u>Fundraising Discussion</u></p> <ul style="list-style-type: none"> • To be discussed at next meeting 	
15	<p><u>Other business - Attendees are welcome to ask questions or raise other topics</u></p> <ul style="list-style-type: none"> • Emma Z asked if the voluntary contribution amount had been confirmed. 	

	<p>Confirmed it was agreed upon at the previous meeting. It was discussed that parents may voluntarily donate additional stationery; however, the school cannot request this.</p> <p>It was noted that student assistance is available, with a simplified process for families needing support.</p> <ul style="list-style-type: none">• Kylie C asked why report formats differ between parents and teachers. <p>Mrs Kirby Dalton confirmed differences are due to printing format requirements and depend on who prints the report.</p> <ul style="list-style-type: none">• Hayaat C asked about camp arrangements given rising costs. Kristy Bentley confirmed options are being explored. Fundraising suggested to support student attendance and transport. P&C to discuss at future meetings.	
--	--	--

Next Meeting: TBC

Meeting Closed: 8:45pm
