

2024 Parent / Caregiver / Guardian Opinion Survey

Dear Parents / Caregivers / Guardians,

Our school is conducting the annual Parent / Caregiver / Guardian Opinion Survey and is seeking your feedback. The survey, offered by the Department of Education, is designed to assist schools in gaining an understanding of families' perceptions of school climate, student behavior, and student engagement.

Your opinions are important to us and will contribute to **identifying areas for improvement and professional development needs in the school**, to target school planning and improvement strategies. The department will use the results from the survey for research purposes and to improve outcomes for students.

The survey will be conducted **online** and only takes **20 minutes** to complete. It can be completed on any internet enabled device (desktop computer, laptop, tablet or smartphone) and is compatible with most browsers.

The survey is available in English and 10 other languages: Arabic, Greek, Hakha Chin, Hindi, Japanese, Punjabi, Simplified Chinese, Somali, Turkish, and Vietnamese. If you require assistance in another language, resources may be available for you. *Please reach out to your child's teacher, or the school if you require assistance in another language.*

The Parent / Caregiver / Guardian Opinion Survey will be open online from **Monday 29 July to Friday 30 August 2024**.

To complete the survey, simply:

1. Click on the link below, or copy and paste the text into your browser. This link will take you directly to the survey.

<https://www.orima.com.au/parent>

2. Select the School and Campus name below.

School Name: **Naranga Special School**

Campus Name: **Naranga Special School**

3. Enter the School PIN below.

PIN: **303366**

4. When complete, please click on the tick button at the end of the survey to submit your answers. Please note that the survey will time out after **60 minutes of inactivity**.

PLEASE NOTE: Only **one parent / caregiver / guardian** from your household is invited to complete the survey on behalf of the student's family. *Please reach out to your child's teacher, or the school if your child's family lives in two separate households, so both households can have the opportunity to provide their feedback.*

To protect your responses, please **DO NOT** share the survey link and PIN with others, or on a public website, forum or similar.

Please be assured that your responses are completely confidential

The survey is conducted anonymously, and it is important to our school that you complete the survey as honestly as possible.

ORIMA Research, a private research company, is conducting this survey on behalf of the Department of Education. ORIMA Research Pty Ltd has not been and will not be provided with the contact details, names or any other personal identifying information about the parents / caregivers / guardians invited to complete the survey.

The department, the survey supplier (ORIMA Research) and the school can never personally identify you, or see your responses linked with the PIN.

The department and ORIMA protect your responses in accordance with the *Privacy and Data Protection Act 2014* (Vic), the *Health Records Act 2001* (Vic) and the *Public Records Act 1973* (Vic). ORIMA Research also adheres to the Privacy (Market and Social Research) Code 2021, as well as relevant State and Territory legislation. For more information, please visit ORIMA's Privacy Policy here: <http://www.orima.com.au/home/privacy-policy> and the department's Schools' Privacy Policy here: <https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>.

Questions?

Please do not hesitate to contact us if you have any general queries about the survey. For specific technical or participation-related queries, you may also contact the department or the supplier administering the survey, ORIMA Research.

- Should you have any technical queries regarding the survey, or questions regarding the privacy and confidentiality of your survey responses, please do not hesitate to contact ORIMA Research on 1800 654 585 (toll-free during business hours), or by email: pos@orima.com.
- Should you have any participation or survey-related queries, please contact the school, or the department by email: school.surveys@education.vic.gov.au.

Yours sincerely,

Kai Pukarinen