School council election process and timetable

| Name of school: Viewbank College | |
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| Event | Date |
| Notice of election and call for nominations | Wednesday 7 th February 2024 |
| Closing date for nominations – by 4pm – along with a simple statement of no more than 150 words | Thursday 22 nd February, 2024 |
| Date by which the list of candidates and nominators will be posted | Monday 26 th February 2024 |
| Date by which ballot papers will be prepared and distributed | Monday 26 th February, 2024 |
| Close of ballot | Friday 8 th March, 2024 at 2pm |
| Vote count | Friday 8 th March, 2024 |
| Declaration of poll | Tuesday 12 th March, 2024 |
| First council meeting to elect office bearers (the principal will preside) | Tuesday 19 th March, 2024 |
| Meeting to Coopt Community members | Tuesday 19 th March, 2024 |