

On Site Supervision Protocols– Term 3

*In response to the current COVID-19 Health Crisis, the Premier of Victoria has directed **all schools** to move to remote/flexible learning from Term 3. We are in a public health and safety crisis. Safety is paramount to the health of our community and general population. It is safer for our children and staff to be at home to minimise exposure. It is therefore the expectation that reasonable adjustments must be made by the families for students to stay at home. The Victorian Government has stated that all students who **can** learn from home **must** learn from home. Exceptions will only be granted in **extremely limited circumstances, and for those students on the Program for Students with Disabilities.** This form does not guarantee that your child will be permitted to attend school. Permission will be granted by the principal on a case-by-case basis.*

Onsite supervision will be subject to very strict physical distancing and restricted access to play and socialising, to ensure safety for all. This includes staff who will be supervising students. Furthermore, most of our teachers will also be working from home and the volunteer staff on supervision are not available for direct instruction or any extra teacher support other than remote learning expectations.

Students who have been granted permission to attend onsite supervision at school will have access to the following;

- Students and a parent access site with significant distancing. All will sanitise before entering and each child will have their temperature checked prior to signing in.
- Students will be supervised by an adult with a current Victorian Institute of Teaching (VIT) registration or Working with Children Check and may be a casual replacement teacher. This will not be your child's teacher.
- All food, lunch, snacks and water bottles need to be supplied by families. Students cannot use the drink taps.
- Workspaces will be kept at a 1.5m distance to ensure adequate social distancing is maintained and students will be unable to socialise in groups
- Hand sanitiser must be used at the entry/exit point of the classroom and on entry to school each day as well as throughout the day. The classroom will be cleaned and sanitised daily
- Students will have access to a device and the same hard copy work that is sent home to families (Note that most staff will be working from home and will not be teaching students on site)
- The program delivered on-site will be the same as the program delivered to students undertaking remote learning. Students on-site will be supervised only by the onsite adult, but follow the remote program provided by their classroom teacher. This adult cannot assist the child within a 1.5m radius. The student will need to seek assistance from their teacher via remote learning.
- Break times will be provided at school in the C-Block court yard and social distancing will be adhered to. Students will not be able to use the gym equipment in the A-block court yard.
- There will be no access to other parts school (classroom, specialist rooms, gym or the wider school grounds.)
- Students are required to wear school uniform while on-site at school
- No person can bring a sick child to school, sick children will be isolated immediately, and a phone call made for immediate pick up. **When there is no response from any parent or emergency contact, an ambulance will be called.**
- School hours are strictly from 8.50 am and pick up at 3.03pm.

Due to the current risk of Covid-19 infection, students will **not be permitted to play on the gym equipment** at school or share ball games during this time. The only entry and exit point to the school will be at the Administration Office (no gates will be open). The floor is marked to ensure appropriate social distancing of 1.5m. **An adult will be required to sign child/ren in and out each day.** Students will work independently and check in on MS Teams classroom with their offsite teacher.

It is important that we work together and support each other during this challenging time. I understand that this new way of learning will present many challenges for parents, staff and students. I ask that you work with us as we navigate these uncharted waters.

As always, please don't hesitate to contact me if you need clarification in regard to onsite attendance.

Ms Hazim
College Principal

Example of a day for Onsite Flexible and Remote Learning

Start of Day

- No Child will be admitted onsite, until permission is granted and on the approved list
- Temperature taken at front gate, hand sanitise before entering, no family members can enter
- Each child sanitises hand and bag and goes to designated table and sets up for learning
- Children starts learning (supervisor cannot help the child set up)

Supervisor

- works at Cheryl's desk
- directs students to online learning
- Permits child to go to sick bay toilets. 1 child at time
- Announces break times
- Ensures all students adhere to 1.5m and ensure all windows in the space are open
- Announce check in times so students go to Microsoft Teams
- No Child can use the drink taps

Students will

- work independently and check-in when required
- use Microsoft Teams independently
- ask supervisor to go the bathroom
- stay 1.5m away from all students and supervisors at all times.
- use equipment brought in from home
- sanitise regularly through the day
- cannot use the drink taps