

## 2017 PTV School Student ID

## and Student Pass Application Form

# This form has three functions (if eligible). You can apply for:

- a PTV School Student ID (a \$9 fee applies) and/or;
- a Year or Half Year Victorian Student Pass or
- a regional Student Pass and PTV School Student ID.

### **IMPORTANT CHANGE**

From 30 January 2017, if you're aged 17 or 18 you must carry a concession entitlement (e.g. PTV School Student ID or Health Care Card) or government issued proof of age when you travel (e.g. driver licence, learners permit, passport or Proof Of Age card).

Please note: ID cards issued by schools cannot be used as a substitute for a PTV School Student ID.

The PTV School Student ID is the proof you need when travelling on a concession fare. You must carry this card when travelling with a Student Pass.

Victorian Student Pass gives you unlimited travel on metropolitan trains, trams and buses, on all regional town bus services and all V/Line train and coach services operating entirely within Victoria. You can purchase a Year or Half Year pass which is loaded onto an existing myki, or a free new myki.

Regional Student Passes provide unlimited travel on all buses within the transit bus system and limited V/Line rail services. It may be issued on a myki or a paper ticket by the bus company.

If you are travelling with a Student Pass you must also carry a PTV School Student ID.

Please note, if you have a Victorian Health Care Card this can be used in place of a PTV School Student ID. However, if you purchase a Student Pass you are required to carry a PTV School Student ID.

### Am I eligible?

### To buy a PTV School Student ID you must be:

 a full time primary, secondary or TAFE (studying VCE or VCAL) school student at a school/institution registered with the Victorian Department of Education & Training as shown listed at ptv.vic.gov.au/search-for-schools.

#### To buy a Student Pass you must be:

 a citizen or permanent resident of Australia (Special Category Visa holders excluded)

- studying as part of an approved overseas exchange program or a student holding an Australia Awards Scholarship
- a full time primary or secondary school student (this includes studying VCE or VCAL at TAFE full time)
- the holder of or applying for a valid PTV School Student ID.

### What do I do next?

### Step 1:

To apply for a:

**PTV School Student ID only** – Complete Sections A, B, D and E only

Student Pass - Complete Sections A to E

#### Step 2:

Glue (do not use sticky tape) TWO identical colour passport-like photographs to the form (passport size school photos are acceptable). Photographs must be clear head shots taken front on. Photocopies, black and white photographs are not accepted.

### Step 3:

Once the form is completed and photographs glued, take it to your school to stamp the photograph with the official school stamp and complete and sign Section B.

#### Step 4:

Read the Terms and Conditions in Section D before completing and signing the declaration in Section E.

### Step 5:

Return the completed form with the appropriate payment to:

- a metropolitan Premium Station\*
- a PTV Hub (excluding Southern Cross)
- a staffed V/Line Station
- a V/Line ticket agent.
- \*Some stations may not be able to process forms before 9.30am and between 3.30pm to 6.00pm on weekdays.

To find your nearest location and its hours of operation visit ptv.vic.gov.au or call 1800 800 007.

Payment may be made by cash, debit card, Visa or MasterCard (not all outlets).

Cheques are accepted at metropolitan premium stations and can be made out to 'Metro Trains'. The cheque must have the owner's name, address, contact number and driver's licence number printed on the reverse. Cheques are not accepted at V/Line stations.

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## How long is my PTV School Student ID valid for?

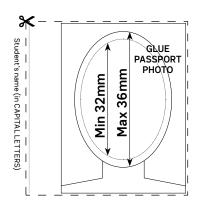
From purchase to 28 February 2018.

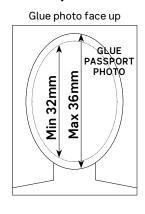
### How long is my Student Pass valid for?

- Half Year (first half) passes expire on 31 July.
- Half Year (second half) passes expire 28 February the following year.
- Year passes expire on 28 February the following year.

Place a cross within the ap	opropria	ate bo	x when	select	ting a	an op	otion	X	Pleas	eco	mplet	tein <b>E</b>	BLUE	ORB	LAC	KINH	<b>(</b> and	in <b>CA</b> l	PITAL	LET	TER
Section A: Detail	s of	арр	lican	t																	
itle (eg, Mr, Mrs etc)	Fam	ily nar	ne/surr	name																	
rst given name (in full, no	o initials	s)																			
nit number/street numbe	er/stree	t nam	e/PO b	ox																	
uburb/town/locality					]									Sta	te			Pos	tcode	•	
ontact details (must pro	vide at	least	one cor	ntact)																	
hone number																					
mail address (please use	capital	l lettei	rs)																		
esidential status (pleas	e cross	one)																			
Australian citizen/pe	rmanei	nt resi	dent																		
R																					
Overseas exchange					_		tus,														

## Photographs (please attach here)





### Photographs and School stamp (required):

- Glue TWO identical original colour passport-like photographs to the form. Photographs must be glued face up.
- Do not use sticky tape.
- Please stamp the glued photograph, in the top left hand corner, with the official school/institution stamp. Please DO NOT stamp over the face of the photograph.

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### Section B: School declaration

I certify as correct the details of the student named in this application form and whose photographs are attached. I have verified these details by inspection of records held by this school. I declare that this student is full-time and eligible for a PTV School Student ID. I agree that this school will, upon request by PTV, confirm whether or not these details remain correct.

Signature of Principal, Bursar, Registrar or Secretary									Date													
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Name of signatory (please prir	nt)																					
Name of school (please write	full na	ame)																				
School telephone number						Of	ficial	scho	ool st	amp												
				_																		
Section C: Student	Pas	sses																				
Select which pass you rec	quire																					
Victorian Student Pass:	X	Half \	Year \$	296	.00		X	Yea	ar \$5	67.00	)											
Regional Student Pass:																						
Geelong (myki)	X	Half \	Year \$	233	.00		X	Yea	ar \$4	44.00	0											
Ballarat (myki)	X	Half \	Year \$	233	.00		X	Yea	ar \$4	40.00	0											
Bendigo (myki)	X	Half \	Year \$	205	.00		X	Yea	ar \$3	68.00	0											
Southwest (paper)	X	Half \	Year \$	3156.	00		X	Yea	ar \$2	93.00	)											
Colac (paper)	X	Half \	Year \$	220	.00		X	Yea	ar \$4	40.00	0											
Portland (paper)	X	Half \	Year \$	S220	.00		X	Yea	ar \$4	40.00	0											

### Section D: Terms and Conditions (please read)

- Issued subject to the Transport (Compliance and Miscellaneous) Act 1983, the Regulations, the conditions set out in the Victorian Fares and Ticketing Manual, and the Conditions of Use set out on the back of the PTV School Student ID.
- 2. You must carry your PTV School Student ID when travelling on a Student Pass or concession fare and present it on request.
- 3. The PTV School Student ID and Student Pass remains the property of PTV. Lost, stolen or damaged PTV School Student IDs and Student Passes may only be replaced at the place of purchase. Originals, if found, must be returned to the place of purchase.

- Your PTV School Student ID and/or Student Pass can only be used by you and are not transferable to others.
- 5. It is your responsibility to ensure you continue to meet the ongoing eligibility requirements for your PTV School Student ID and if you cease to be an eligible full-time student the PTV School Student ID and/or Student Pass must be returned to the place of purchase.

### **Section E: Privacy Notice and Declaration**

PTV is collecting your personal information to facilitate the assessment of your eligibility for, and issuing and administration of, a PTV School Student ID and/or Student Pass. Where necessary, PTV may disclose your personal information to the Department of Economic Development, Jobs, Transport and Resources for purposes associated with the administration of public transport ticketing laws. Your personal information will otherwise only be used or disclosed by PTV if permitted under privacy law.

If you choose not to provide certain information (such as your name, address, or other contact details) as requested, PTV may be unable to process your application for a PTV School Student ID.

You are entitled to contact the PTV Information Privacy Officer at ptvprivacy@ptv.vic.gov.au and request access to any personal information about you, that is held by PTV.

PTV will take reasonable steps to correct and update any of your personal information that is established to be inaccurate, incomplete or not up to date or provide you with a written statement if such a request is refused.

#### Declaration:

I agree to the terms and conditions set out in this form,	and acknowledge that I have read the	ne Privacy Notice.	
Signature of student or parent/guardian:		Date	
		DD	M M Y Y Y
Name of signatory (please print):			
Office use only			
PTV School Student ID number: Concession myl	ki card number:		
Regional Student Pass number (paper):			
Type of Student Pass issued (please place an X after th	ne appropriate choice):		
X Victorian Student Pass X Year	X Half Year (first half)	X Half Yea	r (second half)
X Regional Student Pass X Year	X Half Year (first half)	X Half Yea	r (second half)
Town/region:			
Date of issue:	Date entered into database:		By (initials):
DD MM YYYY	DD MM Y	YYY	by (illitiats).
Replacement PTV School Student ID number: Replacement m	ıyki card number:		
	8 4 2 5		
Replacement Regional Student Pass number:			
Date of issue:	Date entered into database:		By (initials):
D D M M Y Y Y Y	D D M M Y	YYY	

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### Note:

- Debit and credit cards (Visa and MasterCard only) are accepted.
- Staff at the issuing point reserve the right to reject applications that fail to comply with the terms and conditions.



