

Find and tick our school



1. Log-in

Open tiqbiz and register/log-in.



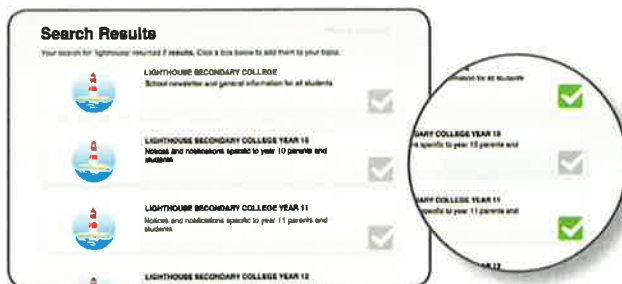
2. Find our school

Click the 'Find' icon and type our school name into the search bar. You will now see all of our school boxes.



3. Tick

Click on the grey tick beside our school box and any other boxes that apply to you.



When the tick turns green, you're connected.



4. Inbox

Click on the Inbox icon.

This is where you will receive our instant messages, newsletters, notices and calendar events.

Tech support

Tiqbiz support is available
8:30am-5:30pm weekdays.



03 9800 1489



team@tiqbiz.com



www.tiqbiz.com

We have a school app

We are now using an app to send instant messages, newsletters and notices.

The tiqbiz app will help our school keep parents fully informed and up-to-date with newsletters, notices, news and events. It's easy to use and also has the benefit of helping reduce our paper consumption by printing less.



The first step is to download tiqbiz to your phone, tablet, computer.... or all of them.



iPhone and iPad.

Go to the Apple App Store and search tiqbiz.

During installation, click 'allow' notifications when asked.



Android smartphone and tablet.

Go to Google play and search tiqbiz.



Windows & Mac computers.

Go to www.tiqbiz.com and click on the download button.

Once installed, follow the steps on the next page to tick on our school.