

Mobile Communication Devices Policy

Purpose:

To explain to the St Anne's College community the protocol and expectations relating to students using personal mobile communication devices during school hours.

Scope:

This policy applies to all students attending St Anne's College and all students' personal mobile communication devices brought onto St Anne's College premises during school hours and whilst attending College related events.

Aim:

The aim of the mobile communication device policy is to provide:

- A safe environment to learn.
- Greater opportunities for social and academic achievement and success.

Definitions:

Mobile Communication Device: Refers to any electronic device that can be used to communicate to another electronic device through the means of messaging, calling, sending of images.

Policy:

St Anne's College understands that students may bring a personal mobile communication device to school, particularly if they are travelling independently to and from school, as a means of safety and communication before and after school hours.

At St Anne's College, Students are not permitted to use or be in the possession of any mobile communication device such as mobile phones and smart watches during the school day, which commences on arrival to the College premises.

Implementation:

Mobile phones brought to school must be switched off and stored securely in locked lockers for the duration of the school day. Smart watches are to be switched to aeroplane mode and the communication functions are not to be utilised for the duration of the school day.

Students are not permitted to use or have mobile communication devices on them at all during the school day. Any mobile communication devices that are seen being used during the school day, will be taken to the administration office where the device will be kept for the remainder of the day. Students are to collect phones from the office at the end of the school day. Instances of the use of a mobile communication device will be tracked on SIMON. Refusal to take phone to the administration desk may result in further consequences which may include but not limited to leadership follow up and parent/ carer contact.

If a student requires contact with their parents/ carers during the school day, students can make contact by asking a staff member to call from a school phone.

The College accepts no responsibility for lost or stolen devices.

Consistent breaches or serious breaches of the College mobile communication policy may result in consequences in accordance with the College ICT User Policy, Behaviour Management Policy, Bullying and Harassment Policy and Suspension and Expulsion Policy.

Date of Implementation January 2019

Date of Policy review: March 2023