

Production Assistant

Nikpol Pty. Ltd. is a National Australian owned company that leads the way in decorative and storage solutions for both domestic and commercial interiors in the area of decorative timber surfaces, specialised hardware, domestic home appliances, drawer systems and hinges.

Nikpol has a Production Assistant position available in our fast paced, growing Production Department at our Heatherton warehouse for our 9.00am to 5.30pm (Mon-Thur) & 9.00am to 3.30pm (Friday) shift. You will be required to work with timber products, such as benchtops and laminates. Training will be provided. This is not an Engineering role.

What we offer:

- Full Time/Permanent Opportunity
- Competitive Salary
- Early finishes on Fridays
- Immediate Start

Reporting to the Production Manager your responsibilities will include, but are not limited to:

- Operating machinery (*Edge Bander; Baz CNC Router; Beam Saw; Bargstedt*) and hand tools (*Circular Saw; Chisels; Drills; Screw Drivers etc.*) in accordance with all OH&S regulations.
- Producing quality products that meet the specifications of the customer's order.
- Use Quality Control measures to reduce waste and remake.
- Effectively packaging products to reduce damage.
- Using all lifting equipment and follow any manual handling procedures.
- Liaising with the Production Supervisor to produce a Daily Production Report.

The successful applicant will be able to demonstrate:

- Machine Operating experience preferably in a timber manufacturing environment
- Forklift license (desirable)
- Ability to read basic technical drawings
- Experience working with computers an advantage
- Experience in packaging and dispatching
- A flexible approach to work and willingness to multi-skill and rotate through various tasks
- Strong teamwork skills
- Excellent work ethic, punctuality and attendance
- Strong attention to detail
- Strong safety record
- Excellent spoken & written English



To Apply: please forward your Resume and Cover Letter to Lerita via email below:
Lazizi@nikpol.com.au

Application closing date: 6th May 2022.