



**WINTERFOLD PRIMARY SCHOOL
APRIL 2020 VACATION CARE**

ENROLMENT & CONSENT FORM

Date	Activity	Additional Information	Consent Form Required
Mon 13/4/2020	Centre Closed – Easter Monday		
Tues 14/4/2020	Master Chef Cultural cooking day	No lunch required	
Wed 15/4/2020	Wheels Day	Children can bring their bikes, scooters, skateboards, rollerblades for some fun. Don't forget protective gear.	✓ (sign page 3)
Thur 16/4/2020	Prehistoric Day		
Fri 17/4/2020	Pyjama Party Day with Movie and popcorn	We will provide a projector for the movie	
Mon 20/4/2020	Minute to Win it Challenge		
Tues 21/4/2020	Craft Day	Candle making, building	
Wed 22/4/2020	Sustainability Day	Planting plants, creations out of recycled materials	
Thur 23/4/2020	Science Day	Bring a spare change of clothes	
Fri 24/4/2020	Scavenger Hunt and Obstacle building		

PLEASE ENSURE YOU ARE AT THE CENTRE NO LATER THAN 8.30AM (UNLESS OTHERWISE STATED ABOVE) ON EXCURSION DAYS AND WEAR APPROPRIATE CLOTHING

All care will be taken with children's belongings and children will be actively encouraged to take care of their personal items however the service is not responsible for lost items.

IMPORTANT INFORMATION - BOOKING POLICY

- To request a booking please complete the enrolment consent details below and return this form to the Centre Director. Where indicated above a consent form is required for an excursion and must be completed prior to the excursion.
- All vacation care bookings must be paid for a minimum of two week in advance. Please indicate your payment method below.
- **Any cancellations within 7 days before an excursion booking will incur a full fee**
- **Any cancellation within 48 hours of a non excursion booking will incur a full fee**
- **Any cancellation made outside of these parameters that occurs within 2 weeks before a booking will incur a charge of 50% of the fee.**
- All children must be signed in and out and absences signed to prevent being charged the full fee.
- Children must be picked up by 6.00pm. Late pick up will incur a fee of \$1.00 per minute per child.



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To Enrol Please complete details below:

Has your child previously enrolled in our vacation care program		Yes		No	
Please note if this is the first time your child is enrolling you will need to complete a full enrolment form					
Child's Name :			Date of Birth:		
Parent's Name:					
Contact Number:	M		H		W
Days Required : please indicate by ticking the requested days below:					
WEEK ONE					
M 13/4 CLOSED	T 14/4	W 15/4	TH 16/4	F 17/4	
WEEK TWO					
M 20/4	T 21/4	W 22/4	TH 23/4	F 24/4	
PAYMENT VIA DIRECT DEBIT					
I currently have a direct debit in place and authorise the fee to be deducted one week prior to the commencement of the vacation care period.				Tick to confirm	
I consent to incursions:			Signature		
I have read and understood the booking policy:			Signature		

Please provide details of any special requirements:

Enrolment & Consent Form
Horizons OSHC Vacation Care Program – Winterfold Primary School



Please note that a risk assessment has been completed for each excursion and is available at the service. Children must be at the service by 8.30am on an excursion day.

Parents or carers to complete:

I agree that I have been fully informed of the details of the excursions listed below and give permission for my child _____

to attend the excursions as signed for.

Date	Proposed Times	Location / Proposed activities Horizons OSHC Phoenix Primary School	Mode of transport	Anticipated number of children attending	The ratio of educators to children to children	The number of staff / volunteers attending	Signature of parent or guardian
Wednesday 15/4/2020	Depart : 7am Return: 6pm (Approx)	IncurSION to Wheels Day Address: 41 Annie Street Beaconsfield	N/A	39	1:10	4	