



# SCHOOL COUNCIL ELECTIONS

## Schedule 5D: Nomination Form for DET Employee Member Category

I wish to nominate for an elected position as a DET employee member on the school council.

### CANDIDATE'S DETAILS

Name .....  
Residential address .....  
Contact phone (mobile or landline) .....  
Email .....

I am an employee of the Department of Education and Training engaged in work at and for the school.

Yes / No (please circle)

The person I have nominated is an employee of the Department of Education and Training engaged in work at and for the school.

Yes / No (please circle)

Name of Nominator .....

Signature of Nominator Date ..... \_\_\_\_/\_\_\_\_/\_\_\_\_

### CANDIDATE TO COMPLETE

I accept the nomination and I am prepared to serve as a DET employee member of the above-named school council. I hereby declare that I am not:

- an undischarged bankrupt
- of unsound mind
- currently serving a sentence for an indictable offence
- a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.

Signature of Candidate Date ..... \_\_\_\_/\_\_\_\_/\_\_\_\_

**You will be notified when your nomination has been received. Nominations are due to the General Office by 4:00pm Monday 20 February, 2017.**

Personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate and to nominate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable).

Further, the name, membership category, gender, term of office, office held (if any) of school council members and notification whether the member is an employee of the Department will be forwarded to the Department of Education and Training by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on 8387 1500.

If you choose not to give some or all of the information requested your nomination may not be accepted. If you have any queries about the school council nomination process, please contact the principal.

**\*\*\*Candidate Statement –** As you have nominated for School Council and there may be an election, you are invited to prepare a statement (include a photo of yourself) no longer than 150 words. Your statement may include information about your work experience, including voluntary work, academic and professional qualifications if applicable, skills and abilities including those that may be useful for the council eg accounting, contract management, fundraising, organising events etc. You could also include reasons for standing for council and any interests and hobbies you may have. **This should be emailed to Nicole Dunne – [dunne.nicole.n@edumail.vic.gov.au](mailto:dunne.nicole.n@edumail.vic.gov.au) no later than 4.00pm Tuesday 21 February, 2017.**