



Australian Government  
Department of Defence



# Air Force - Indigenous Youth Program: RAAF Point Cook & RAAF Williams (Laverton)

**Reference number:** WEP/10603/23

**Service:** Air Force

**Placement Location:** RAAF Point Cook and RAAF Williams  
Sir Richard Williams Avenue, Laverton VIC 3028

**Type of Placement/s:** Secondary Work Experience Placement

**Date:** **07 December 2023**

**Duration of Placement:** 1 day placement  
8 am – 4pm (note – timings may vary slightly)

**Placement Limits:** 20

**Contact Officer:** Navi Kaur or Emina Husanovic  
[vic.workexperience@defence.gov.au](mailto:vic.workexperience@defence.gov.au)  
0407 255 692, 0429 526 942

**Last date to apply:** **05:00 AM, Wednesday 08 November 2023**

## Overview of Placement

RAAF Base Point Cook is approximately 26km west of Melbourne CBD. It is the birthplace of the Australian Flying Corps and the Royal Australian Air Force. Point Cook was established in March 1913 as the location for the Central Flying School, and has the oldest continually operating military airfield in the southern hemisphere.

RAAF Williams (Laverton) was originally established to support the greater rate of flying and maintenance activities after the formation of the RAAF in 1921. The military airfield at RAAF Williams, Laverton, was decommissioned and has now been developed into a new suburb – Williams Landing.

Students will participate in a variety of activities that demonstrate the different options that are available for future careers in the Royal Australian Air Force. This Work Experience program is designed to give participants an exposure to what a potential career in the military would look like.

To ensure that Air Force can provide an enjoyable and safe experience to all participants, applicants should be aware of the following requirements and be willing to provide information in this regard.

This dynamic program may include an overview of the roles available within the RAAF as well as practical activities such as:

- Physical Training
- Weapons demonstrations
- Tour of the facilities and RAAF museum
- Team & Leadership skills
- Drills
- Information sessions about recruitment process
- Lunch will be provided in the Mess.

**PLEASE NOTE: Students will need to make their own arrangements for travel to and from RAAF Williams (Laverton) as accommodation is not available on the base.**

## Special Conditions of Placement

1. Placements can be changed, postponed and/or cancelled at short notice due to operational requirements.
2. This program is specifically for young people of Aboriginal and/or Torres Strait Islander heritage aged 15-18 (Years 10-12).
3. Interstate participants are responsible for all travel related costs that may occur should the placement be changed, postponed or cancelled.
4. Students must make their own travel and accommodation arrangements. Students under the age of 18 must be supervised by a responsible adult outside of work experience hours.
5. Applicants must be aged between **15-18** years of age at the time of the placement.
6. Applicants must indicate that they and their parent/guardian understand all items listed in the Special Conditions of Placement.

## Assessment Criteria

You will be required to answer the following questions when completing your online application:

1. Have you considered a career in the Air Force? What are your career goals and/or areas of interest? (**Limit your response to no more than 250 words**).
2. What do you most hope to gain from participating in this work experience placement? (**Limit your response to no more than 250 words**).
3. Describe what sports and/or exercise you currently participate in? (**Limit your response to no more than 250 words**).

## Eligibility

This Work Experience opportunity is specifically for **Aboriginal and Torres Strait Islander** youth living in Australia.

Applicants/candidates must be an Australian Citizen / Permanent Resident of Australia.

**Age Group** – Students participating in this Defence work experience placements must be **15-18** years of age at the time of the placement.

## What happens next?

**IMPORTANT INFORMATION:** Applications must be submitted through the [online application system](#) (eRecruit) prior to the closing date.

1. When registering on eRecruit and submitting an application, use the email account that you access most regularly.

For further information refer to the [eRecruit Applicant User Guide](#).

If you are experiencing difficulties in submitting your application contact the Work Experience Program team via email at [defence.workexperienceprogram@defence.gov.au](mailto:defence.workexperienceprogram@defence.gov.au) for assistance.

2. Following the advertised closing date, an assessment of applications will be completed.
3. The Work Experience Manager will advise you and your Education Institution Representative if your application for placement is successful.
4. If successful, you will receive a Defence Work Experience Placement Agreement. The agreement will be sent to you and your Education Institution Representative.
5. To accept the placement offer:
  - a. complete the Work Experience Agreement;
  - b. ensure all relevant sections are signed by yourself, your parent/guardian (if you are under the age of 18) and your Education Institution Representative.
  - c. submit your Work Experience Placement Agreement to [vic.workexperience@defence.gov.au](mailto:vic.workexperience@defence.gov.au)
6. Once the Agreement is approved you will be provided with further information about the work experience placement.

**Note:** Contact your Education Institution Representative with any queries related to your application.

**Thank you for your interest  
Department of Defence**