



## Purpose of fund

The Northcote Thrive Empower Fund was established on 3 August 2017 as a necessitous circumstances fund registered with the Australian Tax office as a Deductible Gift Recipient Fund (**Fund**).

The Fund was set up to raise money for the relief of Northcote High School (**NHS**) students in need. Funds will be used to provide money or goods to successful applicants who can demonstrate financial hardship.

Please complete this Application Form if you feel that you or your child (**Applicant**) will qualify for financial assistance from the Northcote Thrive - Empower Fund.

## Necessitous Circumstances

1. The Fund is only permitted to provide financial assistance to NHS students in necessitous circumstances. The expression "necessitous circumstances" refers to financial necessity.
2. A person is in necessitous circumstances when his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australia community. Necessitous circumstances do not extend to the absence of merely desirable advantages. When assessing a person's need for assistance, the management committee of the Fund needs to be certain that the Applicant is unable to meet the cost of attending and actively participating in school from their existing income or resources. Assistance cannot be provided in circumstances where the Applicant was saving from their own income and not committing that income to meeting their child's educational and related expenses.
3. The Fund's management committee requires all Applicants to provide certain information in order to evaluate each Potential Beneficiary's circumstances.

## Criteria for application of Fund

The Committee of Management will consider applications for support in relation to students:

1. currently enrolled at Northcote High School; and
2. who are an Australian Citizen or an Australian Permanent Resident; and
3. the student and/or their family is experiencing financial hardship.

## Additional documentation required

1. A copy of the Potential Beneficiary's birth certificate and, if applicable, evidence of Australian residency.
2. A statement attesting to the financial needs of the Applicant. This should be in the form of a letter of referral from a teacher at NHS or a social worker, psychologist, medical practitioner or other referral.
3. If you are entitled to receive Government Benefits, a copy of your last statement for ALL benefits received.
4. Any other supporting information you believe may be of benefit in assessing this application, such as bank statements.

## **Applicant's details (NHS Student)**

Child's surname:

Child's given name(s):

Address:

Date of birth:    /    /    Age:                      Gender:

## **Applicants details (Legal Guardian)**

Title:

Surname:

First Name:

Postal Address:

Suburb:                                      State:                                      Postcode:

Phone number:                                      Mobile:

Relationship to Applicant (NHS Student):

## **Further details**

1. Does the Potential Beneficiary live in Australia YES/NO

2. Apart from the NHS Student, how many other children live in the household? Include ages:

3. What is the combined weekly income (after tax) of the Applicant (including parent(s)/legal guardian(s))?

4. Do the Applicant or their parent(s)/legal guardian(s) receive any Government Benefits? YES NO

If YES, please provide details:

6. Please describe why the Applicant is in need of financial assistance?

7. What sort of assistance are you applying for? For example:

- food
- clothing
- emergency accommodation or shelter
- school books or stationery
- MYKI cards or other special transport needs
- Other (please provide details)

Please provide an explanation of any other present circumstances that give rise to necessitous circumstances or otherwise support this Application:

Have you attached the following additional documentation (tick to indicate):

- ☐ copy of the Applicant's (NHS student) birth certificate
- ☐ evidence of Australian residency (if applicable)
- ☐ A statement attesting to the circumstances of financial hardship
- ☐ A copy of your last statement for ALL Governments benefits received (if applicable)
- ☐ Any other supporting information you believe may be of benefit in assessing this application, such as bank statements, medical information etc.

**Applicant's declaration** I declare that all information supplied in this Application is, to the best of my knowledge and belief, complete and accurate. I also declare that I will cooperate with the Fund and its representatives in their assessment of this application, including (to the extent that I have the authority to do so) by facilitating access by the Fund and its representatives to teachers, care givers and other professionals and referees either referred to in this application, or otherwise directly relevant to the assessment of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Use and Disclosure of Information contained in this Application Form

Information provided in this Application Form will be used only for the purposes of assessing the Applicant's eligibility for assistance from the Northcote Giving Necessitous Circumstances Fund. The Fund will not give personal information about an individual to other Government agencies, private sector organisations or anyone else unless one of the following applies:

- the Applicant has consented
- the Applicant would reasonably expect, or has been told, that information of that kind is usually passed to those individuals, bodies or agencies
- it is otherwise required or authorised by law
- it will prevent or lessen a serious and imminent threat to somebody's life or health, or
- it is reasonably necessary for the enforcement of the criminal law or of a law imposing a pecuniary penalty, or for the protection of public revenue.

The Northcote Thrive Empowerment Fund takes steps to protect the personal information it holds against loss, unauthorised access, use, modification or disclosure. Our complete Privacy Policy can be found on <http://schoolbox.nhs.vic.edu.au/send.php?id=73449>