## Instructions for how to book a Parent/Teacher Interview using Sentral

Open the Sentral Parent Portal	https://sentral.jpps.vic.edu.au/portal2/#!/dashboard
Click 'Parent Teacher Interviews' button (this button will appear once the interviews are officially open to the community).	✓ ADSences
	O Parent Teather Interviews
	School Resources
Click on the 'Select Timeslots' button.	
Please select <i>not required</i> if you do not wish to meet with the teacher.	e: 11/02/2020 ation: 10 minutes open until 25/01/2020 19:10
Choose a timeslot that suits you. Please allow at least 10 minutes to travel between classes for siblings.	Mrs FERRETTO  11/02/2020 Tue
	● 3:40pm
	○ 3:50pm ○ 4:50pm ○ 5:50pm ○ 6:50pm
	● 4:00pm
	● 4:10pm
	● 4:20pm ● 5:20pm ● 6:20pm
	● 4:30pm
Click on the 'Save Bookings' button.	'alested appointments
	Selected appointments
	• 11/02/2020 Tue 3:40pm with Mrs FERRETTO
	• 11/02/2020 Tue 4:00pm with Mrs FRIEBEL fo
	Cancel Save Bookings
You will receive an email confirming your	
appointment time/s.	