



St Paul Lutheran Church

Living Jesus' Love

Position Description; Ministry Facilitator- Younger Persons and Families St Paul Lutheran Church, Blair Athol

Position: Ministry Facilitator – younger persons and families.

Supervisor: Pastor or appropriate alternative as approved by Leadership Council

Reports to: Pastor and Leadership Council

St Paul Lutheran Church Blair Athol, as part of the Lutheran Church of Australia (LCA), is committed to providing a safe church environment for all people, not least children, young and vulnerable people.

Primary Objective:

To facilitate our ministry to children, youth and young adults, and their families, so that they are able to encounter Jesus's love and salvation, build relationships with other church members and grow in their faith.

The St Paul Lutheran Church community is currently undergoing an exciting visioning exercise. It is envisaged that for the right applicant there would be scope over time to transfer skills into other areas such as multicultural ministry and ministry to specific groups.

Accountabilities:

1. To coordinate the connection with children, youth, young adults and families at St Paul Lutheran Church and wider community, including with St Paul Lutheran School.
 - a. Welcome children, young people and young adults and their families during agreed ministry times to provide a warm, nurturing and Biblically based environment for them.
 - b. Identify those youth, children and families who are new to the community and provide contact to connect them with appropriate ministries.
 - c. Communicate with and support the families of children from the St Paul Lutheran Primary School to connect with congregational activities where possible, including those specific to 2 below.
2. Facilitate events and other innovative ministry opportunities for children and youth at St Paul consistent with the teaching and practice of the LCA.
 - a. Work with our Pastor, other staff and volunteers to shape, support and renew ministries so that children and youth can encounter Jesus and grow in their faith, including its practices and understanding.
 - b. Co-ordinate and continue to equip and develop a team of volunteer youth and children's ministry leaders to provide events and opportunities for youth and children that promote the building of relationships, connection to Jesus and growth of faith. Liaise with young adult groups and their leadership to encourage and support as required.
 - c. Facilitate the sustainable and loving enactment of the Gospel of Jesus Christ by ensuring 2a and 2b above are conducted consistent with all aspects of the LCA's Safe Church/ Child Safety Standards and associated Safety Management Online tools.



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3. Report to and work respectfully with other paid staff and volunteers.
 - a. Meet regularly with the Pastor to support, renew and develop current and future ministries, to report on recent activities and to communicate pastoral care needs and facilitate appropriate pastoral care responses from the St Paul community.
 - b. Meet and work with paid staff team at St Paul to provide support, network, pray together and coordinate.
 - c. Work with, encourage and build up other children and youth leaders at St Paul.
 - d. Provide a bi-annual written report to Leadership Council and to the church community at annual congregational meetings.

Core capabilities and personal attributes required in this position: Essential Criteria

- A commitment to Jesus Christ, mature understanding of the Christian faith and willingness to become a regular and frequent worshipping member of St Paul Lutheran Church Blair Athol.
- Demonstrated experience and proven performance in the same or equivalent ministry areas.
- A concern and 'heart' for children, youth and young adults, and their spiritual formation.
- The ability to bring compassion and understanding to interactions, and to engage people with patience and initiative, so as to build relationships and facilitate deepening in faith.
- Working with the pastor, a willingness to grow in a Lutheran understanding of the Christian faith as necessary, and to ensure the faith side of our ministries has strong theological and Biblical integrity.
- Maintain confidentiality and exercise discretion in all matters.
- Proven capacity and experience working autonomously and as a member of a team.
- Willingness to adapt to change.
- Competency in using email and common computer software. Ability to use Facebook and other social media an advantage.
- Qualifications in Christian theology, ministry, counselling, social work, teaching or similar areas advantageous but not essential.

Requirements for employment:

- Regular and frequent worship at St Paul.
- Negotiation of optimal working hours – it is envisaged that the flexibility of the working hours could be a significant benefit of this job to the successful applicant.
- Current DCSI Working with Children Check.
- Undertake LCA Professional standards training, Safe Church Team Leader.
- LCA Lay worker accreditation or a commitment to work towards accreditation.
- First Aid training or a commitment to undertake such training.

Specifications:

Time required: 14 hours per week including penalty rates under the Social, Community, Home Care and Disability Services Industry (SCHADS) award.

Length of service: An initial two (2) year contract, commencing November, 2025 and including an initial probation period of up to (6) months.

Terms and conditions: The position will be part-time employed under the SCHADS Award at level 2 or negotiated accordingly with the right applicant.



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Professional development: St Paul Lutheran Church supports the ongoing growth and development of its staff through utilisation of the LCANZ's Vocational Development Review Framework, including the Vocational Development Planner.

Professional development opportunities would include visitation to other churches to explore their equivalent ministries; attendance at relevant seminars on younger persons ministry and communicating the Christian faith; and attending LCA lay worker conferences.

Applications:

Please forward applications to office@stpaul-church.org.au by 16th October, 2025

Please include a CV and cover letter of 500- 800 words outlining your suitability for the role. It is required that you provide your agreement that you will be able to meet the 'Requirements for employment' itemised above.

For further information please contact Mr Dennis Clark 0438 895 056.