

21 October 2024

**ENRIGHT CAMPUS** 

154 TWELFTH STREET MILDURA VICTORIA 3500

**MERCY CAMPUS** 

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Dear St Joseph's College families

## VCE Unit 3/4 Written Examinations 2024

Please find enclosed information regarding arrangements for the upcoming VCE Unit 3/4 Examination period commencing Tuesday October 29, 2024. The following links can be accessed to inform both parents/guardians and students of the expectations when completing a VCAA Examination:

- Exam Navigator
- Approved Materials
- Exam Rules
- Exam Timetable

Please ensure you carefully read the above information along with the advice relating to VCE written examinations contained in the 2024 VCE Exams Navigator. Please pay close attention to the sections relating to approved materials and equipment for VCE external assessments, VCAA rules, 2024 VCE examination timetable and special provision.

All students are expected to arrive at the college no later than 45 minutes prior to their exam. This allows VCAA officials to ensure all students are present and seated in a timely manner. Students must be in full college summer uniform and ensure that they have the correct materials suitable for their exam (refer to approved materials).

Students who do not have a scheduled exam and want to study onsite are required to sign in via the Student Office.

During the written exams, all students are expected to remain in the exam room for the full-allocated time of the exam and cannot leave the exam room until instructed to do so at the end of writing time by the VCAA Supervisor.

<u>Please note:</u> If your child is unable to attend their exam for any reason, you must contact Mr Ficarra immediately on 5018 8068 so that the VCAA can be notified.

The following links provide essential information that the VCAA have circulated to parents/guardians and students. Please ensure that you clearly understand these. The documents outline <u>Derived Examination Scores (DES)</u> and <u>Exam Frequently Asked Questions</u> that may assist you and your child in their VCE Examinations.

Should you have any further queries, please do not hesitate to contact me on 5018 8068 or email mficarra@sjcmda.vic.edu.au.

We wish all students the best of luck and every success during their VCE examinations.

Yours sincerely

Mr Mel Ficarra

**Head of Senior Pathways**