



Lockleys North Primary

OSHC

~ My Time, Our Place ~

VACATION CARE PROGRAM

Providing care for kids and service to families



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Provider number

555-011-1645

THIS SERVICE IS QUALITY ASSURANCE APPROVED

Vacation Care

Monday 30th September to Friday 11th October 2019

Monday 7th Public Holiday - Labour Day/Service Closed



Government of South Australia

Department of Education and
Children's Services



Fees

Full Day **\$60.00** (this includes lunch, morning tea and afternoon tea). Child care Benefit can reduce this fee greatly. **Outstanding fees will result in an attendance block until outstanding fees are paid.** When children are not collected by 6.05pm, a late fee of \$15.00 will apply. **Parents/carers are to cover the full cost of wages for two educators at overtime rates x1.5 hourly rate for a qualified & unqualified after 6.05pm.** Should Children not be collected by 6.30pm, Crisis Care or the police may be contacted to collect your child/ren.

Hours Open

7.00am till 6.00pm Monday to Friday

Excluding public holidays and centre closure week (at Christmas)

Bookings

A **non-refundable** deposit of **\$15 per day per child** is required **before** the child/ren may be accepted into vacation care. Bookings are limited and staffing needs to be arranged in accordance to the number of children booked in. Please fill in the booking sheet, consent form and payment details inside this vacation care booklet. You will be notified by phone if there are no vacancies for your child/ren.

To allow the Vacation Care Program to run smoothly, **2 WEEKS NOTICE IN WRITING OF ANY CANCELLATION** is required. However the non-refundable deposit will still be charged.

Behaviour Policy

Staff members encourage positive behaviour at all times. The rules are mutually created by the children and staff and are to be respected at all times. When inappropriate behaviour does occur a warning will be given. After the second warning the child will be asked to sit out and if inappropriate behaviour continues they will be asked to sit in the office to talk with the director. If behaviour continues a phone call will be made to the parents. Take home and a consequent suspension may be enforced. This is to ensure that duty of care can be provided for all children. Serious offences may include an immediate suspension at the director's discretion.

Excursions

Candy Bar is available on Wednesday 9th October for the cinema. If you wish your child to use this facility please pay **\$6 or \$7.00 in cash**. Children are not allowed to bring money to excursion days unless it has been stated on the program.

Educator's take no responsibility for lost money.

Please ensure your child/ren arrives at OSHC at least 30 minutes prior to the excursion departure. We cannot wait for late-comers!

Excursions days	
Date's	
Thursday 3 rd October	AFL MAX -12.00pm to 3.00pm: Please arrive at the service half before . The bus will leave at 12.00pm sharp.
Friday 4 th October	OSHC @ PUMPT -9.30am to 12.30pm: Please arrive at the service half before . The bus will leave at 9.30am sharp
Wednesday 9 th October	Semaphore Cinema -9.00 to 12.30pm: Please arrive at the service half before . The bus will leave at 9.00am sharp. Children can purchase from the candy bar, see educator on the day.

Monday 30th SEPTEMBER	Tuesday 1st OCTOBER	Wednesday 2nd OCTOBER	Thursday 3rd OCTOBER	Friday 4th OCTOBER
<p>Visitor FITNESS FUN DAY Come along and join a day full of fun physical activities! With Bradley Bettens 10am-12pm</p> 	<p>COOKING DAY Enjoy the day creating some delicious treats with your friends to take home and enjoy!</p>  <p>Marshmallow Flower Cupcakes</p>	<p>Technology Day Bring in your DS, or PSP and challenge your friends</p> 	<p>EXCURSION AFL MAX Leave OSHC at 12.00pm and return at 3:00pm</p> 	<p>EXCURSION OSHC @ PUMPT Leave OSHC at 9:30am and return at 12:30pm Come along and enjoy playing with bikes, Scooters and lots more!</p> 
Wraps	Pasta	Pizza Muffins	Rolls	Hot dogs
<p>Art & Craft Day We have some great crafts for this day, come and see what you can create with us</p> 	<p>LABOR DAY CRAFTS Have fun creating your own designs with your friends</p> 	<p>Get active and compete against your friends on the Wii and Play Station</p> 	<p>Enjoy the day developing skills through structured play such as Max Interactive, Aerial, Climb & Rockie!</p> 	<p>Just come with closed toe shoes, riding clothes & helmets</p> 

Monday 7th OCTOBER	Tuesday 8th OCTOBER	Wednesday 9th OCTOBER	Thursday 10th OCTOBER	Friday 11th OCTOBER
<p>Labour Day Centre Closed</p> 	<p>Visitor WALLY WATERMELON Go NUTRITION MAD these holidays as Toonworld invites you to come on an epic journey filled with creativity and healthy challenges where you will meet.</p> 	<p>EXCURSION Movies Semaphore Cinema Leave OSHC at 9:00am and return at 12:30pm 'Angry Birds 2 Movie' Candy Bar to be paid IN CASH!!!</p> 	<p>OSHC OLYMPICS Join a team for our very own OSHC Olympics! Dress up in your sportiest gear for</p> 	<p>Visitor GAMES 2 U Enjoy the Afternoon playing activities with your friends 1.30pm-3.30pm Games Theatre Laser Tag Hamster Ball</p> 
Closed	Spaghetti	Rolls	Sausages Sizzle	Nacho's Bowl
<p>Labour Day Centre Closed</p> 	<p>Calvin Carrot Bruno Banana and his super friends the Foodtoons! SUZY STRAWBERRY</p> 	<p>OUTDOOR CRICKET Get together with your friends and have a game of cricket!</p> 	<p>relay races, long jump, sprints & much more! Medals to be won!</p> 	<p>Poison Ball Enjoy the afternoon having fun with your friends playing a game of Poison Ball in the gym</p> 



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OTHER INFORMATION

Dear Families,

Welcome to Lockleys North Vacation Care. Our Programme offers a safe, supervised and fun environment for children. We offer a balance of structured and unstructured activities where children are encouraged to socialise, challenge and explore their skills with a relaxed and friendly environment. This programme provides children with a range of activities including craft, sport, games, cooking, group and individual activities.

Electronic equipment



Staff understand school holidays is a time for children to have free recreational time and enjoy themselves. We also believe children need to have a balance of outdoor and indoor activities as well as activities that challenge and help promote development in all developmental domains. For this reason all electronic equipment is **ONLY** permitted on days where it has been programmed. We ask the children **do not bring electronic equipment**, including DS's, PSP, Mobiles, Itouch, etc, except when specified in the attached program. On these days electronic equipment is brought at **own risk** and should be clearly labelled. Staff take **no responsibility** for lost or stolen goods. We ask that you encourage your children to leave these devices at home on all other days.

Dress code Clothing will need to be practical and sun smart. Singlets are only appropriate under a t-shirt with sleeves. Please feel free to supply a hat for your child. Shoes are to be toe enclosed and suitable for a range of activities including sports. **No sandals or thongs**. Sandals and thongs are exempt on excursions to pools and waterslides. Extra clothing should be supplied due to the fact some children may have accidents.



What to Bring



While LNPS does supply breakfast, snacks and lunch we do advise children to bring healthy snacks and a drink bottle to Vacation Care and on excursion days. On excursions to pools and waterslides please ensure your child has a spare change of clothes and a towel. We will provide sunscreen but if you wish to supply your own please do.

Mobile Phones

There is no reason for children to have mobile phones during their time in Vacation Care, as parents can ring the centre, No mobile phones are allowed to be bought to vacation care. If a situation arises and it is necessary for the child to have one, please see a staff member to place the phone in the office.



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LOCKLEYS NORTH VACATION CARE PROGRAM
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October Vac Care Booking Form

Parent/s Name

Contact Number/s.....

Child/ren School/s.....

Child's Name 1.....Age

Child's Name 2.....Age

Child's Name 3.....Age

Please tick which days you would like care, if more than one child write their name

Monday 30 th September	Tuesday 1 th OCTOBER	Wednesday 2 nd OCTOBER	Thursday 3 rd OCTOBER	Friday 4 th OCTOBER
Visitor <i>Fitness fun day</i>			Excursion <i>AFL MAX</i>	Excursion <i>OSHC & Pumpt</i>
Monday 7 th OCTOBER	Tuesday 8 th OCTOBER	Wednesday 9 th OCTOBER	Thursday 10 th OCTOBER	Friday 11 th OCTOBER
Closed Labour Day	Visitor <i>Go Nutrition Mad</i>	Excursion <i>Movies</i>		Visitor <i>GAMES 2U</i>



Dear Parents/Caregivers,

PAYMENTS IN ADVANCE

A deposit of \$15 per child per day for Vacation Care needs to be paid to the Director in advance. A dated receipt in accordance with Commonwealth Agencies Service guidelines will be provided for each payment.

BOOKINGS IN ADVANCE

Each vacation care program will include a booking sheet and a payment slip which will need to be completed and returned to the Director. If parents/caregivers indicate that payment is to be made via credit card, the Director will contact those parents/caregivers to notify them that their last payment has been finalized, a SMS will be sent to your mobile or by an email. Payments to be made by cash or with a debit card (funds from savings) will need to be made using the red envelopes or bizgate, prior to the school holiday period.

Due to the numbers in our service being reduced your child's booking is not secure until payment is made

PAYMENT DETAILS

Visa Card Master Card Bank Card Cheque/Money
Order

Cardholder's Name _____ Amount _____

Card Number _____ / _____ / _____ / _____

Expiry Date ____ / ____ 3 Digit Security Number (on back of card) ____ _

Signature _____ Date _____



Consent form

Please tick the consent/excursion statement, (yes or no).

Sign and date below to confirm.

I give consent	Yes	No
To take part in all activities for in day's!		
To allow shoes off during indoor play.		
To my child's photograph being taken and displayed within the OSHC building & school newsletters.		
For travelling on a chartered bus to all excursions.		
To my child/ren to take part in Fitness Fun day on Monday 30 th September 2019.		
To my child/ren to take part in Technology day on Wednesday 2 nd October 2019.		
To attend the excursion to AFL Max on Thursday 3 rd October 2019.		
To attend the excursion to Pumpit on Friday the 4 th of October 2019		
To my child/ren to take part in Wally Watermelon on Tuesday 8 th October 2019.		
To attend the excursion to Odeon Cinema Semaphore on Wednesday the 9 th of October 2019.		
To my child/ren to take part in Games 2 U activities on Friday the 11 th of October 2019.		

I hereby consent to the above information,

for my child/ren

Signature..... Date