XUNO

Jackson School

Parent & Student Portal Introduction

Hi there,

XUNO is a free helpful tool designed for you to track your child's progress, live attendance, assignments, homework, download reports and more.

Go on, give it a spin now.

Website: https://jacksons.xuno.com.au/

Use your school supplied username and password to login.

How to Login

Menu

Important news and events

Overview tiles showing live attendance, assignments and homework

The latest school calendar events

Dashboard

Select your child to view
their report

XUNO   School   Learning   Options   Ben Abbott, South Melbourne College   Links   Xtreme Software

Home > Reports

Chloe Abbott   Samantha Abbott

2014	
Semester 1	>
Semester 2	>

2013	
Semester 1	>
Semester 1	>
Semester 2	>
Term 1	>

2012	
Semester 1	>
Semester 2	>

Choose a report
then click to
download it

Learning menu > Semester Reports

View upcoming events and previous events

Your events are shown here

XUNO   School   Learning   Options   Ben Abbott, South Melbourne College   Links   Xtreme Software

Home > Events

Upcoming **3**   Previous **10**

Pay Now for Events

Event	Cost	Due Date	Balance Due	Parent Approved	
Melbourne Museum Excursion: Chase Abbott 31 Mar 2016	$ 50.00	24 Mar 2016	$ 50.00	No	View & Approve
School Musical Performance: Chase Abbott 12 Apr 2016	$ 20.00	17 Mar 2016	$ 0.00	Not Required	View Details
Year 10 Gold Coast Camp: Chase Abbott 16 Aug 2016	$ 750.00	20 Jun 2016	$ 450.00	Yes	View & Pay

View the event details, approve the event and pay online

School menu > Events, Camps & Excursions

Viewing outstanding
and paid items

Select which items
to pay

After selecting
items click on
Pay Now to
enter your
credit card
details

| XUNO | School | Learning | Options | | Ben Abbott, South Melbourne College | Links | Xtreme Software |

Home > Payments

Outstanding   Paid

Pay Now Amount: **$ 0.00**   Pay Now

Date Due	Item	Amount		
24 Mar 2016	Melbourne Museum Excursion - Chase Abbott	$ 50.00	View	Select to Pay
30 Mar 2016	Part Pay: Year 10 Gold Coast Camp - Chase Abbott	$ 200.00	View	Select to Pay
30 Apr 2016	Part Pay: Year 10 Gold Coast Camp - Chase Abbott	$ 200.00	View	Select to Pay
20 Jun 2016	Part Pay: Year 10 Gold Coast Camp - Chase Abbott	$ 50.00	View	Select to Pay

School menu > Payments & Pay Now

View today's live attendance and statistics

View unapproved absences

Choose a date range

XUNO   School   Learning   Options   Ben Abbott, South Melbourne College   Links   Xtreme Software

Home > Attendance   Jan 1, 2016 - Dec 31, 2016

Chase Abbott   Samantha Abbott

Last Marked Today   Lowest Attendance: 80%   Highest Attendance: 98%
Present 11:05am   8 Maths S2   Form Assembly S2

Attendance Today   Unapproved Absences   Approved Absences
●●●●○○○○   40   10

Important: Chase has 76 unexplained absences. It is important that you review these and provide absence reasons.

Unexplained Absences

Chase has 76 unexplained absences. Click to view more.   >

View Day-by-Day Attendance

Subject	Unapproved Absence	Approved Absence	Present	Attendance %
8 English S2 (8ENG201-EM2) 2016S1A CURRENT	6	1	40 / 47	87%

View class attendance statistics

School menu > Attendance

Select your child to view the contact details your school has on record

Update your contact details. Your changes will be checked, and may take a few days to appear on the Portal

Once you click on the **Update Details** button you'll be able to make changes here

XUNO School Learning Options Ben Abbott, South Melbourne College Links Xtreme Software

Home > Contact Details

Enrolled Children	Status	Year Level
Chase Abbott	Active	10

Chase Abbott   Samantha Abbott

Are these details correct?
It's important that you keep your contact and emergency details up-to-date. Make adjustments to your contact details by clicking on the Update Details button. Any changes you make will be verified and may take a few days to appear on this page.

Update Details

Ben Abbott	
Relationship to Chase:	Father
Mobile:	0401 234 567
Phone (AH):	03 9020 5911
Phone (BH):	03 9020 5912

School menu > Contact Details

XUNO Family is an app that will help make communication with the school quick and easy - giving you access to a wealth of information, without having to sit at a computer.

To log in, follow these steps:

1. Visit the App store or Play store and search for XUNO Family

2. Open the app
3. If asked, please allow push notifications for the most convenient experience with the app
4. Search for your school by typing the first few letters and then selecting your school from the list that appears.

If you have forgotten your password or username, you'll need to head to your school's Xuno website to reset it.

https://jacksons.xuno.com.au

XUNO Family
Features: At a glance

XUNO

Ben Abbott
South Melbourne College

Dashboard — A collection of widgets including Upcoming Payments, Attendance, Events, Forms and Homework

Notifications — A list of all notifications you've received since registering your account on the XUNO Family app

Messages — Send a new message or read messages sent to you by school staff

Timetable — Your child's timetable, showing today's date by default and any relevant timetable changes

Calendar — A list of upcoming events and important dates

News — School newsletters, announcements and other important information

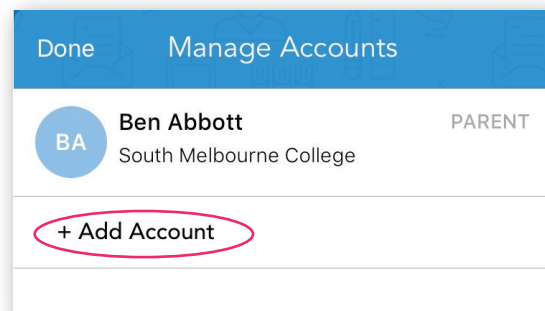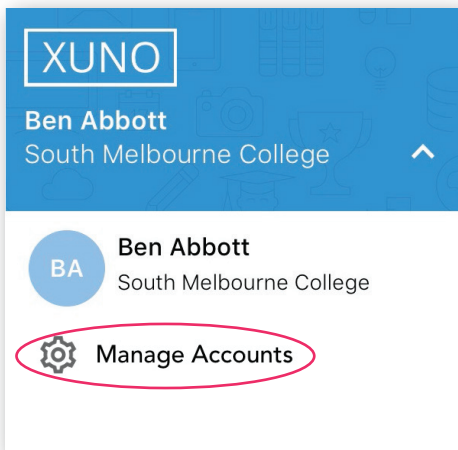Attendance — View your child's marked attendance and contact the school regarding future or past absences

Events, Fees & Forms — View, approve, fill out forms and make online payments for School Fees, Excursions, Camps and other events

Payments — Pay for Events, Fees, Voluntrary Contributions and other items

Parent Teacher Interviews — Book Parent Teacher interviews and manage existing bookings

Reports — View and print your child's school reports, including reports from past years

Career Plans — View published Career Plans. Edit / contribute to career plans (Students only)

Learning Plans — View published Career Plans. Edit / contribute to career plans (Students only)

Progress Reports — View published Progress Reports and feedback

Lessons, Assignments &... — View homework and class learning tasks, submit assignments, view learning task results if published

Links — The school may include links to other apps or websites which can be accessed here

Full XUNO — Log into the full XUNO website if necessary with one single click - No need to re-enter your password

Settings — Check your app settings, and if necessary, send a report to the support team in a few simple taps
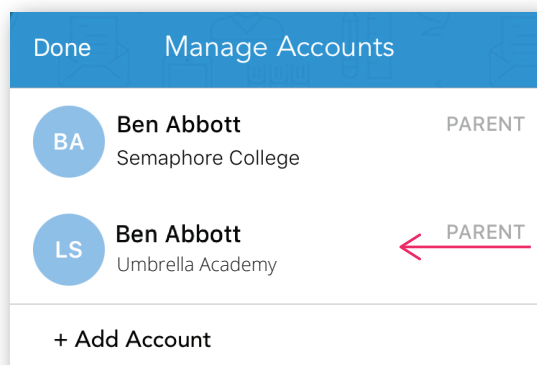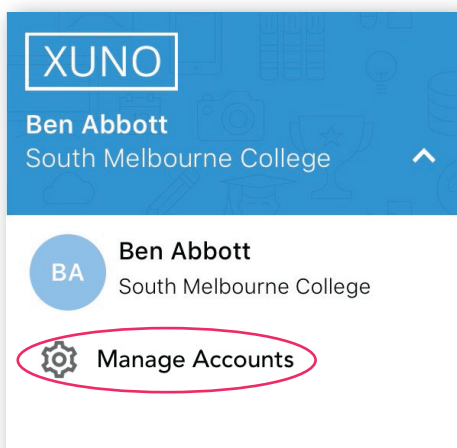
If you have children at multiple Xuno schools, you can login to more than one Xuno user on your device:

1. Tap the menu button in the top left
2. Tap the small while arrow next to the school name
3. Tap Manage Accounts
4. Tap + Add Account
5. Register the new account using the School Code and user details you've been provided.

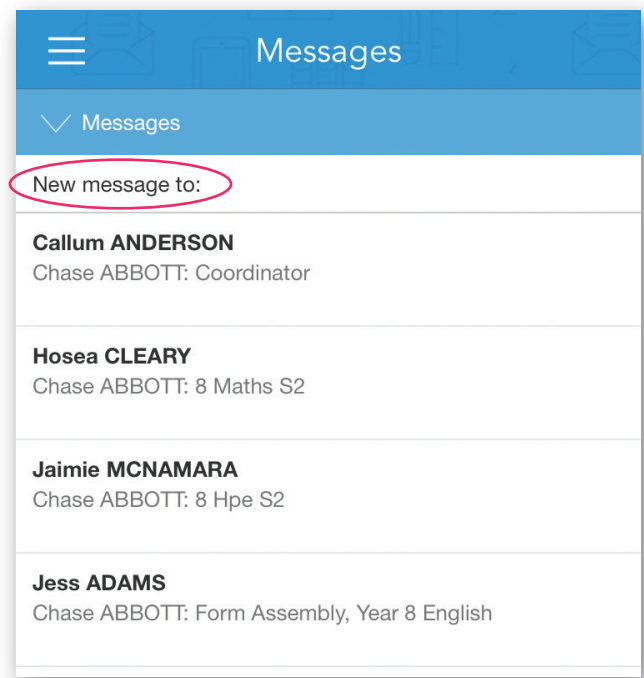**To remove an old user account from your device:**

1. Tap the menu button in the top left
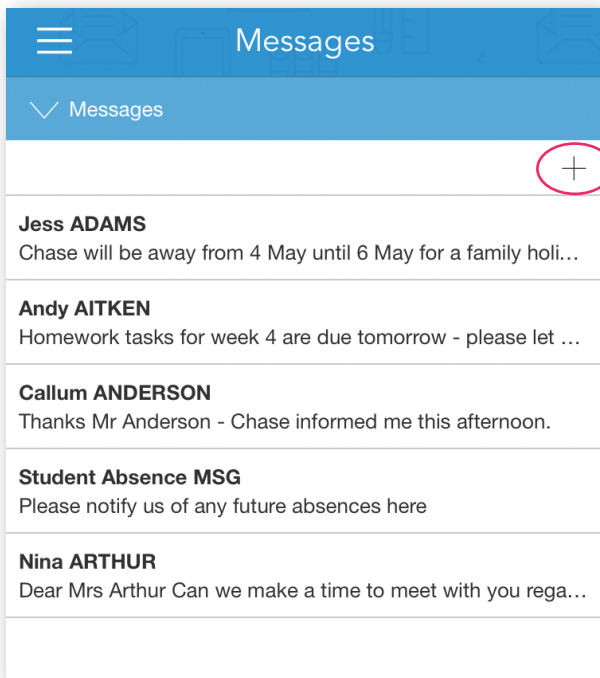2. Tap the small while arrow next to the school name
3. Tap Manage Accounts
4. For iOS, slide the account you want to remove all the way across toward the left. A red X will appear - tap it - follow the prompts to remove.
5. For Android, hold your finger down on the account you want to remove. A message will appear - follow the prompts to remove.

Apple users: swipe
Android users: hold

To send a new message to a staff member

1. Tap the menu button in the top left ☰
2. Tap Messages
3. Tap the name of a Staff member who you've messaged in the past to view Message history or reply to a previous message
4. To start a new conversation, tap the + button in the top right and select from your child's teachers and coordinators

Please note: School may choose to disable certain XUNO features at their discretion - if you don't see some of the menu items contained within this user guide, it may mean that the school has chosen not to enable it. If you are interested in using a particular feature, or can't see a menu item that you've been asked to use by the school, please contact the school directly to discuss your options.

To download the Xuno Family App please click here:

Google Play Store   Apple App Store

For Xuno Help Articles please visit: https://docs.xuno.com.au/students-parents-and-carers

For further Xuno Support please make an appointment with our Jackson School IT Team through the Main Office Reception or call: 03 9366 4322.

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