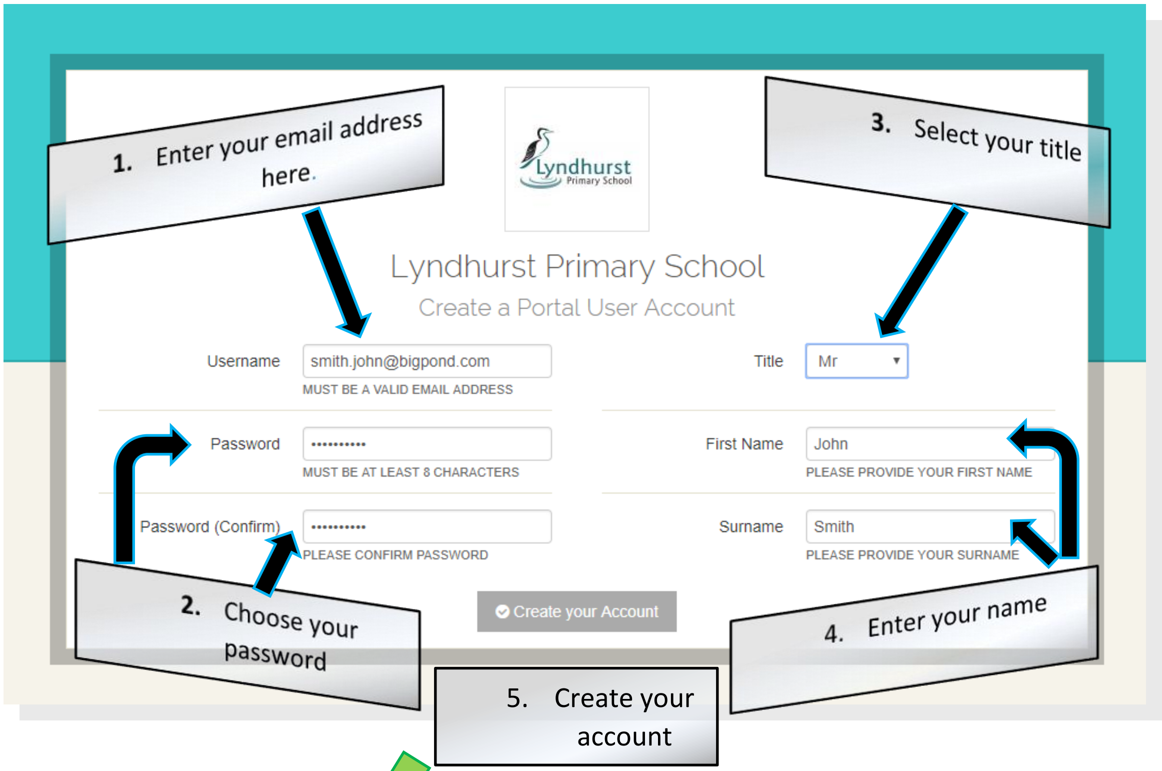
How to Register For the Parent Portal

To gain access to the Lyndhurst PS Parent Portal you will need to go to the following site:

https://sentral.lyndhurstps.vic.edu.au/portal/register



Lyndhurst Primary School

Create a Portal User Account

Username: smith.john@bigpond.com

MUST BE A VALID EMAIL ADDRESS

Password: ••••••••••

MUST BE AT LEAST 8 CHARACTERS

Password (Confirm): ••••••••••

PLEASE CONFIRM PASSWORD

Title: Mr

First Name: John

PLEASE PROVIDE YOUR FIRST NAME

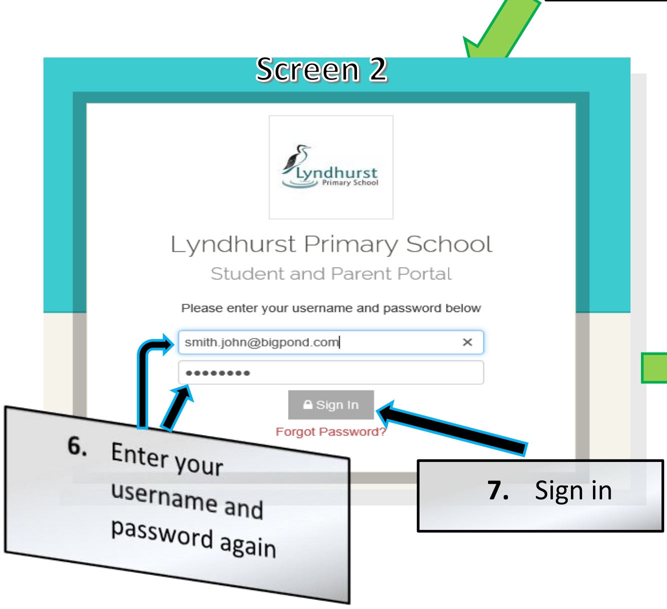
Surname: Smith

PLEASE PROVIDE YOUR SURNAME

Lyndhurst Primary School
Create your Account

1. Enter your email address here.
2. Choose your password
3. Select your title
4. Enter your name
5. Create your account

Screen 2



Lyndhurst Primary School

Student and Parent Portal

Please enter your username and password below

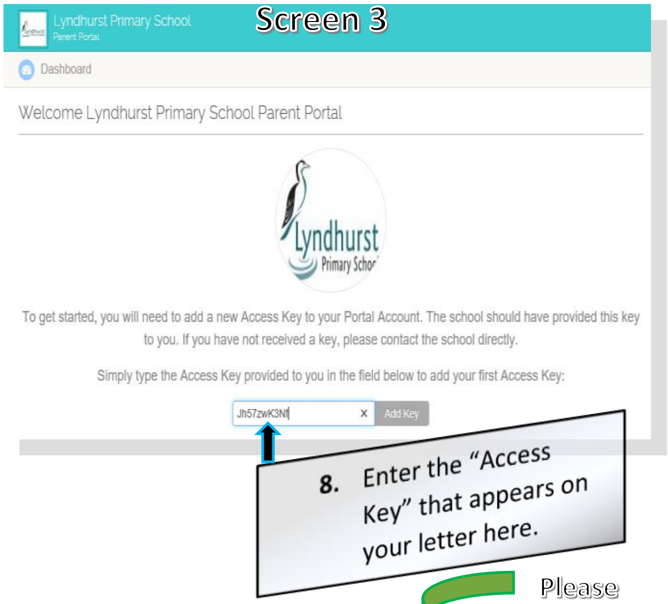
smith.john@bigpond.com

•••••••••

Lyndhurst Primary School
Sign In
Forgot Password?

6. Enter your username and password again
7. Sign in

Screen 3



Lyndhurst Primary School
Parent Portal
Dashboard
Lyndhurst Primary School
Add Key

Welcome Lyndhurst Primary School Parent Portal

To get started, you will need to add a new Access Key to your Portal Account. The school should have provided this key to you. If you have not received a key, please contact the school directly.

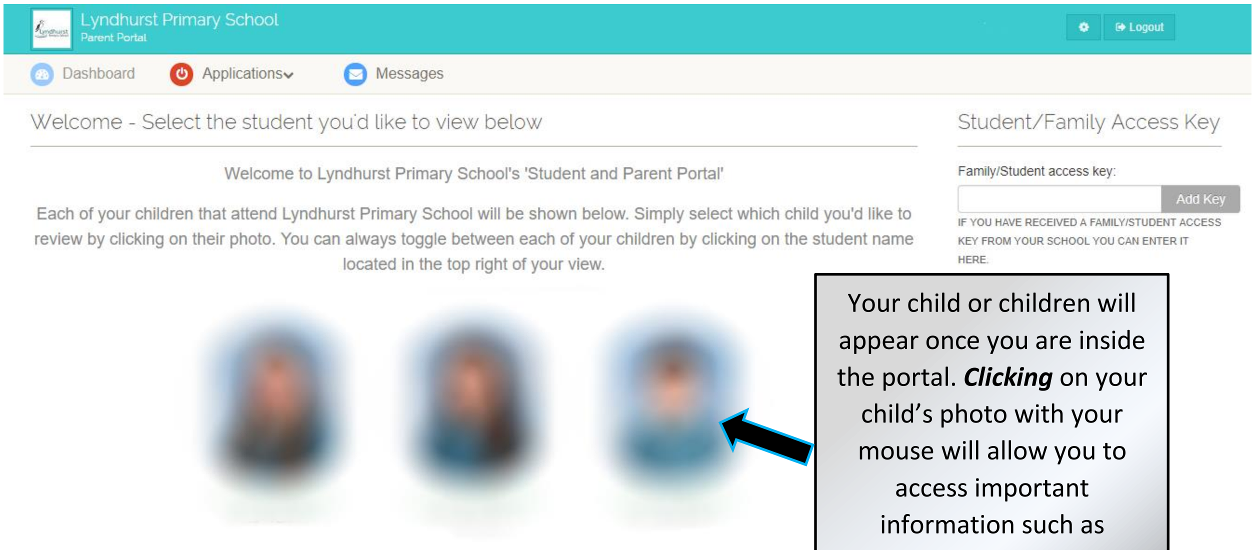
Simply type the Access Key provided to you in the field below to add your first Access Key:

Jh57zwK3Nf

8. Enter the "Access Key" that appears on your letter here.

Please Turn over

Screen 4


Lyndhurst Primary School
Parent Portal
Logout
Dashboard
Applications
Messages

Welcome - Select the student you'd like to view below

Welcome to Lyndhurst Primary School's 'Student and Parent Portal'

Each of your children that attend Lyndhurst Primary School will be shown below. Simply select which child you'd like to review by clicking on their photo. You can always toggle between each of your children by clicking on the student name located in the top right of your view.

Student/Family Access Key

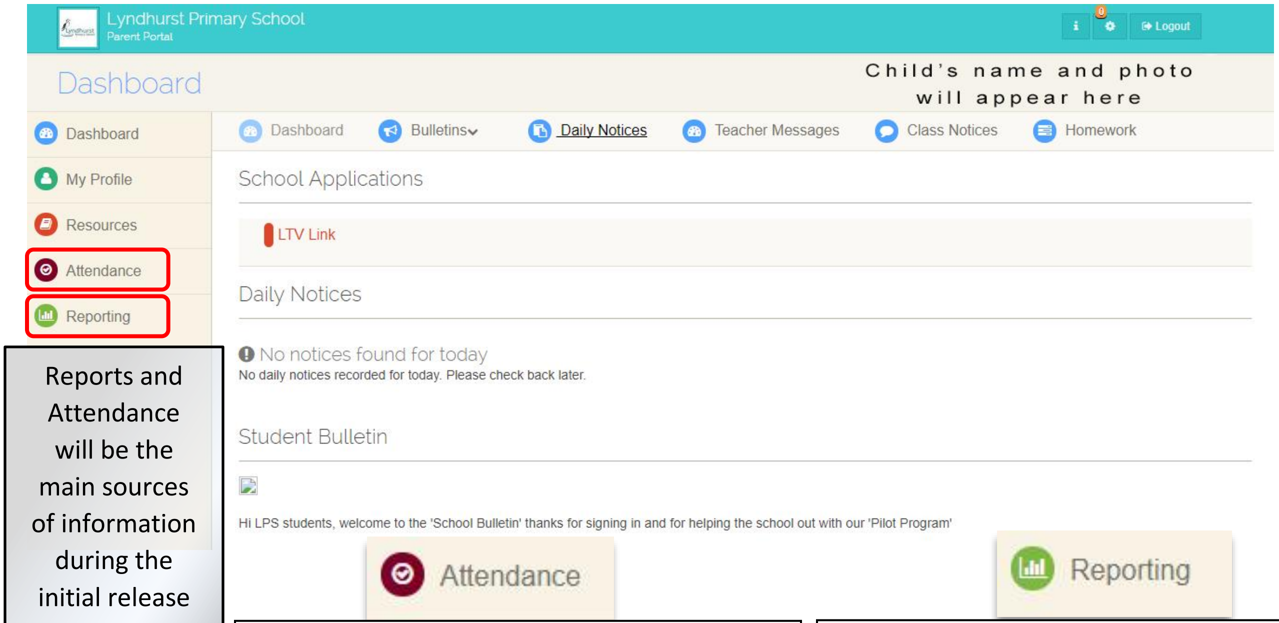
Family/Student access key:

Add Key

IF YOU HAVE RECEIVED A FAMILY/STUDENT ACCESS KEY FROM YOUR SCHOOL YOU CAN ENTER IT HERE.

Your child or children will appear once you are inside the portal. ***Clicking*** on your child's photo with your mouse will allow you to access important information such as attendance and reports.

Screen 5 (Your child's information)


Lyndhurst Primary School
Parent Portal
Logout
Dashboard
Dashboard
My Profile
Resources
Attendance
Reporting
Dashboard
Bulletins
Daily Notices
Teacher Messages
Class Notices
Homework
Attendance
Reporting

Child's name and photo will appear here

School Applications

LTV Link

Daily Notices

No notices found for today

No daily notices recorded for today. Please check back later.

Student Bulletin

Hi LPS students, welcome to the 'School Bulletin' thanks for signing in and for helping the school out with our 'Pilot Program'

Reports and Attendance will be the main sources of information during the initial release of the Parent Portal.

The Attendance section will allow you to see your child's attendance during the year.

By clicking on the different days you will be able to see "Explained" and "Unexplained" absences.

The Reports section will allow you to see your child's reports for the year in a digital format.

We plan on adding more features of reporting as we develop the Parent Portal.