

Dear Parents,

We invite you to make an appointment to be part of your child's Learning Conversation. In a Learning Conversation, your child tells the story of his/her learning to you and their learning group teacher. It is an opportunity for your child to make learning active, explain their progress and reflect on their accomplishments.

To book a time for your learning conversation follow these steps:

Click on the Learning Conversations Bookings link or by scanning the QR code below:  
<https://www.schoolinterviews.com.au/code/bmdh4>.



Enter the information required (your name, your child's name, etc)



Select the teachers you wish to see



Select the appointment times that suit your family best. No box indicates time is taken.



When you click FINISH, your interview timetable will be emailed to you automatically. If you do not receive your email immediately – Check your junk mail folder AND make sure you have spelled your email address correctly.

This year, you can also book a Learning Conversation with any/all of the Specialist Teachers. To do this, add your child/ren multiple times and then choose the teachers you would like to see on the next page. A visual guide of the steps to make multiple bookings per child is on the following pages.

We look forward to you being part of your child's learning journey. If you have any questions or difficulties please contact your child's Learning Centre Leader or the office staff.



# How to book a Learning Conversation for multiple teachers per child

The screenshot shows a web browser window with the URL `schoolinterviews.com.au/bPKofZe/step1`. The page title is "OUR LADY OF THE SOUTHERN CROSS 2026 MEET AND GREETES". The heading is "Step 1: Enter your details." The form contains the following fields:

- EMAIL: `jdini@olscwyn.catholic.edu.au`
- PARENT NAME: `John Dini`
- PHONE: `(03) 9974 8500`
- STUDENT 1 NAME: `John` (with a red 'X' icon)
- STUDENT 2 NAME: `John` (with a red 'X' icon)
- A green "+ Add another student" button.
- A green "GO" button at the bottom.

**Step 1:** Follow the link to the booking platform. Enter the appropriate details. Add your child as many times as required (1 per teacher you would like to see). For example, John is going to have two learning conversations, one with his Learning Group teacher and one the PE teacher.

The screenshot shows a web browser window with the URL `schoolinterviews.com.au/bPKofZe/step2`. The page title is "OUR LADY OF THE SOUTHERN CROSS 2026 MEET AND GREETES". The heading is "Step 2: Choose one teacher for each student." The form contains the following fields:

- FOR JOHN: `Year 1/2 - Chelsea` (with a dropdown arrow)
- FOR JOHN: `Physical Education - Michelle` (with a dropdown arrow)
- A green "GO" button at the bottom.

The top of the page features the "School Interviews" logo and three green buttons labeled "1", "2", and "3" with icons representing the number of students.

**Step 2:** Choose the teachers you would like to see, using the drop down boxes.

### OUR LADY OF THE SOUTHERN CROSS 2026 MEET AND GREETs

**Step 3: Choose the time(s) you want.**

● Leave time to get from one booking to the next - *back-to-back bookings are not a good idea.*

**MON 22 JUN**

	1:30	1:45	2pm	2:15	2:30	2:45	3:30	3:45	4pm	4:15	4:30	4:45	5pm	5:15
<b>For John</b> Chelsea Year 1/2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>For John</b> Michelle Physical Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**TUE 23 JUN**

	3:30	3:45	4pm	4:15	4:30	4:45	5:30	5:45	6pm	6:15	6:30	6:45
<b>For John</b> Chelsea Year 1/2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>For John</b> Michelle Physical Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GO

**Step 3:** Select the times you would like to meet each teacher. If there is no box, that means the timeslot is unavailable for that teacher.