

1:1 iPad Program *Acceptable Use Agreement*

Rationale

Ormond Primary School supports the belief that through Information and Communication Technologies we equip children to participate in a rapidly changing world where work and leisure activities are increasingly transformed by technology. We enable students to find, explore, analyse, exchange and present information. We also focus on developing the skills necessary for children to be able to create and use information in a discriminating, effective and creative manner.

Ormond Primary School will run a 1:1 iPad program in Year 5 & 6 for 2015. 1:1 refers to each student having access to his or her own iPad during school time. All parents are encouraged to provide an iPad for their child in Years 5 & 6, through either private purchase or the school provided webstore.

This document forms an addendum to the existing ICT Acceptable Use Agreement (AUA), which will be signed by all students from Prep - 6. This agreement is for the duration of the iPad Program.

iPad General Use

- During the time that the iPad is at school it is supplied for the use of the student for educational purposes. They are responsible for all information and content on the device, which needs to fit within the AUA guidelines for ICT and this 1:1 iPad Program Acceptable Use Agreement.
- The students should come to school each day with their iPad fully charged for the day's activities. Charging will not be an option at school.
- The use of privately owned iPads while at school will follow the same regulations as applies to our existing school iPads. They are only to be used for tasks relating to school work, and confiscation will result from any inappropriate use, as determined by the student's supervising teacher at the time.
- Teaching staff have the right to look at any application, file, or browsing history data on the iPad at any time.
- The iPad must not be left sitting on the ground, on a chair or left outdoors at any time. They should be left on tables or stored in tubs when not in direct use.
- iPads will be put away at eating times. No food or drink should be consumed near student iPads.
- They will not be taken outside without the direct permission and supervision of a teacher either during class time, recess or lunchtime.
- When travelling to and from school, the iPad should remain in a zipped up school bag. Students are strongly advised not to use the iPad between school and home.
- The school recommends that when using the iPad at home it is used at all times in a family or common area and not in the student's bedroom or other private space unsupervised.

iTunes

- (a) An iTunes account is necessary to download applications (software) to allow the iPad to function.
- (b) At the beginning of the year, all families participating in the program will be supplied with a \$20 iTunes card as part of the student book list for the purchase of core educational apps from the iTunes Store.
- (c) Families will also be provided with a list of Apple Store redemption codes that are linked to pre-purchased apps, the cost of which will already be covered by the \$20 deposit paid.
- (d) This will be accompanied by instructions to create an iTunes Store account and to download the required core apps for the program. It is not necessary to use credit card details for the creation of an iTunes account.
- (e) By using the iTunes applications (Software) a user agrees to be bound by the terms and conditions of the Software Licence Agreement.
- (f) By using the iTunes Store website (Site) a user agrees to be bound by the Terms and Conditions of Use (Terms of Use) that apply to the website.
- (g) Parents may choose to use an existing iTunes account to allow access to previously purchased music or other items. The iTunes voucher may be redeemed against the existing iTunes account to purchase the required core apps for this program. Before deciding to take this course of action, please consider that all apps that are purchased will sync to any other device using the same account and vice versa.
- (h) A user is entirely responsible for maintaining the confidentiality of information held in the user's account, including the user's password and for any activity that occurs under the user's account as a result of failing to keep this information secure and confidential.
- (i) Additional applications purchased will be the responsibility of the Parent/Legal Guardian and reflect the behaviours promoted in the school *ICT Student Agreement* and this 1:1 Program *Acceptable Use Agreement*.
- (j) School would highly recommend that a parent be listed as an email contact for the iTunes account when software is being purchased (term used for free programs also) so they can track the usage.
- (k) Parental controls should be set on the iTunes account and password protected to ensure they stay in place. These controls are found in iTunes menu > Preferences > Parental > Age Restrictions. Password protecting is the padlock icon on the bottom left of the window. This will assist in managing content within iTunes.

iPad Restrictions

We strongly suggest that parents look at the restrictions area in the iPad settings. It would be appropriate to enable restrictions to the section at the bottom of the menu for "Allow Content". This can be made appropriate for the senior Primary School age group for each different category. The passcode should not be known by your child. Restrictions can be found on the iPad under Settings > General > Restrictions (Restrictions for 'Apps' will need to be left open, for more information on this see '*13+ and 17+ Software*' section below).

eSmart

Ormond Primary School is registered to become an eSmart school. This is a whole school program designed in conjunction with the Education Department and the The Alannah and Madeline Foundation for schools across Australia. This is a comprehensive Cyber Safety Program with expectations that all students meet the guidelines. This program will develop throughout the year.

13+ and 17+ Software

There are a number of applications, which have a 13+ or 17+ rating on the iTunes store. These applications should not be on the student iPad at any time, unless the school has granted permission.

Some applications are rated 17+ for the simple reason that they can access the Internet. Web browsers such as, Safari and Chrome are prime examples of this.

Because of this, students will need some 13+ or 17+ apps on their iPad. The apps that we list that are rated as such will not have any inappropriate content on them, they will simply be apps that can access the Internet and so must be rated as such by Apple for legal reasons.

Unfortunately this is unavoidable, but it is also the reason we ask for the iTunes accounts for each iPad to be set up in the parent's name, with their email address as the official contact for the account.

Responsibility for iPad

It is the student's responsibility to ensure that the iPad is looked after. Like all personal items brought to school, the school has no liability for damage or loss of any personal items students bring to school. We would be highly recommending that each student's iPad be insured, as precaution against any unforeseen accidents.

This is an exciting initiative and we look forward to shaping the program as we grow and learn together.

Appendix 1

**1:1 iPad Program
Acceptable Use Agreement**

Student Section

Student Name: _____

Class: _____ Date: _____

I have read with my parents the Ormond Primary School 1:1 iPad Program Acceptable Use Agreement. I agree to follow the rules contained in the agreement.

I understand that failure to follow this AUA may result in me having my privilege suspended or revoked.

Student Signature: _____

Date: _____

Parent/Guardian Section

I have read the Ormond Primary School 1:1 iPad Program Acceptable Use Agreement. I give permission for my child to participate.

I understand that failure to follow this AUA may result in me child having his/her privileges suspended or revoked.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____