



PARENT PAYMENT ARRANGEMENTS 2022

Dear Parent/Guardian,

South Melbourne Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2022.

Victorian State Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Department of Education and Training Victoria has been working with schools to strengthen the parent payment policy.

The payments are divided into three areas:

1. Curriculum and Other Contributions (*essential student learning items*)
2. Extra Curricular Items and Activities (*optional items and activities such as camps and excursions, that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the curriculum. Extra-curricular items and activities are provided on a user-pays basis*)
3. Other Contributions (*supporting non-curriculum items and activities that relate to the school's functions and objectives*)

Support and contributions from families allows us to offer a wider range of subjects and special curriculum experiences for your children, including enhanced digital learning opportunities, the upgrade of our gym AV system, faster WIFI and internet: infrastructure and support services that is so vital right now.

These funds are voluntary, but they allow SMPS to continue to offer a broad curriculum and a wide range of programs for our community's children.

You can also make tax-deductible voluntary contributions towards targeted funding streams such as the Library Fund and Building Fund. In 2022, with your donations, we hope to create a more inviting library space with lounges and reading nooks to encourage student reading and our Building Fund will further enhance our gym audio and visual system.

For further information on the Department's *Parent Payments Policy* please see a one-page overview, attached.

Financial Support for Families

South Melbourne Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **CSEF (Camps, Sports and Excursions Fund)** provided by DE&T and is automatically paid to family accounts. Applications are available via the school and families holding a valid means-tested concession card or temporary foster parents are eligible to apply for \$125 of funding each year.
- Access to **States School Relief** for support with clothing/uniforms.
- Second-hand and low-cost options (e.g. school clothing pool, low cost suppliers)

- Local community supports.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Tess Duerden - Business Manager
Ph: 03 9935 9399 | Email: tess.duerden@southmelbourneps.vic.edu.au

Payment Arrangements and Methods

Payments can be made to the school via the following methods:

- Paying via EFTPOS at Reception
- Online via Compass as a lump sum
- Flexible contribution options
- CentrePay
- Direct Deposit (please contact the school for details)
- BPAY (please contact the School for your Family Reference Number).

Please note that we are a Cashless School.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred.

For further information on the Policy, view the [Department's Parent Payment Policy](#).

Yours sincerely,



Noel Creece
Principal



Dragan Rajak
School Council President

PREP

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00
Online Subscriptions <ul style="list-style-type: none"> <li style="width: 50%;">· SeeSaw <li style="width: 50%;">· Phonics Play <li style="width: 50%;">· Quizlet <li style="width: 50%;">· Sometics <li style="width: 50%;">· PAT Early Years Reading <li style="width: 50%;">· PAT Early Years Maths <li style="width: 50%;">· Wushka 	\$58.00
Prep iPad – provision of devices allocated to individual students *Annual contribution from Prep – Grade 4	\$140.00
Incursions/Excursions	\$180.00
Printing and photocopying of worksheets and learning materials	\$10.00
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Prep – 2) (\$15.00) 	\$30.00
Other Contributions - for non-curriculum items and activities	Amount
Grounds maintenance	\$50.00
Enhanced wellbeing support	\$50.00
First aid and hygiene materials	\$80.00
Student diary	\$12.00
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00
Total Amount	\$ 1,060.00

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	N/A
TOTAL	\$

GRADE 1

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount		
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00		
Online Subscriptions <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · SeeSaw · Quizlet · Reading Eggs · PAT reading · MyOn · Essential Assessment </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Phonics Play · Sometics · Maths Invaders · PAT Maths · Mathseeds </td> </tr> </table>	<ul style="list-style-type: none"> · SeeSaw · Quizlet · Reading Eggs · PAT reading · MyOn · Essential Assessment 	<ul style="list-style-type: none"> · Phonics Play · Sometics · Maths Invaders · PAT Maths · Mathseeds 	\$67.00
<ul style="list-style-type: none"> · SeeSaw · Quizlet · Reading Eggs · PAT reading · MyOn · Essential Assessment 	<ul style="list-style-type: none"> · Phonics Play · Sometics · Maths Invaders · PAT Maths · Mathseeds 		
Grade 1 - 3 iPad – provision of devices allocated to individual students *Annual contribution from Grade 1 to 3	\$180.00		
Incursions/Excursions	\$180.00		
Printing and photocopying of worksheets and learning materials	\$10.00		
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Prep – 2) (\$15.00) 	\$30.00		
Other Contributions - for non-curriculum items and activities	Amount		
Grounds maintenance	\$50.00		
Enhanced wellbeing support	\$50.00		
First aid and hygiene materials	\$80.00		
Student diary	\$12.00		
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00		
Total Amount	\$ 1,109.00		

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	N/A
TOTAL	\$

GRADE 2

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00
Online Subscriptions <ul style="list-style-type: none"> · SeeSaw · Quizlet · Reading Eggs · PAT reading · MyOn · Essential Assessment · AGAT <ul style="list-style-type: none"> · Phonics Play · Sometics · Maths Invaders · PAT Maths · Mathseeds · PAT Vocabulary Skills 	\$70.00
Grade 1 - 3 iPad – provision of devices allocated to individual students *Annual contribution from Grade 1 to 3	\$180.00
Incursions/Excursions	\$180.00
Printing and photocopying of worksheets and learning materials	\$10.00
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Prep – 2) (\$15.00) 	\$30.00
Other Contributions - for non-curriculum items and activities	Amount
Grounds maintenance	\$50.00
Enhanced wellbeing support	\$50.00
First aid and hygiene materials	\$80.00
Student diary	\$12.00
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00
Total Amount	\$ 1,112.00

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	N/A
TOTAL	\$

GRADE 3

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount		
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00		
Online Subscriptions <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> · SeeSaw · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Mathletics · SoundTrap </td> </tr> </table>	<ul style="list-style-type: none"> · SeeSaw · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Mathletics · SoundTrap 	\$78.00
<ul style="list-style-type: none"> · SeeSaw · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Mathletics · SoundTrap 		
Grade 1 - 3 iPad – provision of devices allocated to individual students *Annual contribution from Grade 1 to 3	\$180.00		
Incursions/Excursions	\$180.00		
Printing and photocopying of worksheets and learning materials	\$10.00		
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Grade 3-6) (\$15.00) 	\$30.00		
Other Contributions - for non-curriculum items and activities	Amount		
School Sports Victoria Membership	\$5.00		
Grounds maintenance	\$50.00		
Enhanced wellbeing support	\$50.00		
First aid and hygiene materials	\$80.00		
Student diary	\$12.00		
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00		
Total Amount	\$ 1,125.00		

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Grade 3/4 School Camp	TBA	
Total Extra-curricular Items and Activities		\$

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
TOTAL	\$

GRADE 4

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount		
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00		
Online Subscriptions <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap </td> </tr> </table>	<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 	\$70.00
<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 		
Grade 4 & 5 Laptop - provision of devices allocated to individual students *Annual contribution from Grade 4 - 6	\$295.00		
Incursions/Excursions	\$180.00		
Printing and photocopying of worksheets and learning materials	\$10.00		
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Grade 3-6) (\$15.00) 	\$30.00		
Other Contributions - for non-curriculum items and activities	Amount		
School Sports Victoria Membership	\$5.00		
Grounds maintenance	\$50.00		
Enhanced wellbeing support	\$50.00		
First aid and hygiene materials	\$80.00		
Student diary	\$12.00		
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00		
Total Amount	\$ 1,232.00		

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Grade 3/4 School Camp	TBA	
Total Extra-curricular Items and Activities		\$

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
TOTAL	\$

GRADE 5

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount		
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00		
Online Subscriptions <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap </td> </tr> </table>	<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 	\$70.00
<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 		
Grade 4 & 5 Laptop - provision of devices allocated to individual students *Annual contribution from Grade 4 - 6	\$295.00		
Incursions/Excursions	\$180.00		
Printing and photocopying of worksheets and learning materials	\$10.00		
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Grade 3-6) (\$15.00) 	\$30.00		
Other Contributions - for non-curriculum items and activities	Amount		
School Sports Victoria Membership	\$5.00		
Grounds maintenance	\$50.00		
Enhanced wellbeing support	\$50.00		
First aid and hygiene materials	\$80.00		
Student diary	\$12.00		
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00		
Total Amount	\$ 1,232.00		

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Grade 5/6 School Camp	TBA	
Total Extra-curricular Items and Activities		\$

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
TOTAL	\$

GRADE 6

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount		
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper, glue, material · STEAM – notebooks, cardboard, classroom materials · Classroom - paper, Scissors, folders, writing books, textas, pencils, glue sticks, highlighters · Library Book Bag · Mandarin – notebooks, paper, items for cultural projects · Sports – equipment · Music – instruments, books, markers, folders 	\$150.00		
Online Subscriptions <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap </td> </tr> </table>	<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 	\$70.00
<ul style="list-style-type: none"> · Quizlet · PAT reading · MyOn · Essential Assessment · AGAT · Accelerated Reader 	<ul style="list-style-type: none"> · Sometics · Maths Invaders · PAT Maths · PAT Vocabulary Skills · Athletics · SoundTrap 		
Grade 6 Laptop - provision of devices allocated to individual students	\$260.00		
Incursions/Excursions	\$180.00		
Printing and photocopying of worksheets and learning materials	\$10.00		
Whole school events <ul style="list-style-type: none"> · Athletics carnival - entry and transport (\$15.00) · School Swimming Program (Grade 3-6) (\$15.00) 	\$30.00		
Other Contributions - for non-curriculum items and activities	Amount		
School Sports Victoria Membership	\$5.00		
Grounds maintenance	\$50.00		
Enhanced wellbeing support	\$50.00		
First aid and hygiene materials	\$80.00		
Student diary	\$12.00		
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$150.00		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$150.00		
Total Amount	\$ 1,197.00		

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Grade 5/6 School Camp	TBA	
Grade 6 Graduation	TBA	
Total Extra-curricular Items and Activities		\$

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
TOTAL	\$

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.