

Vermont Secondary College

**SECOND-HAND UNIFORM**

**(\*\*The Second hand uniforms are run by parent volunteers\*\*)**

**How to Label and Submit your Garments for Sale**

All articles of clothing for sale require a label. This **must be** a loosely sewn or pinned fabric label. **No Paper** labels as these separate easily from items. The label needs to state parent’s name, phone number, type of garment, size, price and the date you are writing the label.

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| **Sample of Label Required for Each Item**  Parents Name: Audrey Smith  Phone Number: 9999-999-999  Type of Garment: Sports Polo  Size: 14 / XS  Price: $20.00  Date: (date you are writing the label) |

\*\*ARTICLES RECEIVED WITHOUT A FABRIC LABEL SEWN OR PINNED ON, WILL BE CONSIDERED A DONATION\*\*

\*\*PLEASE LAUNDER YOUR GARMENTS BEFORE SELLING\*\*

When sold, we will remove this label to assist us with paying you; we will also keep this for our records.

**Pricing Guidelines**

When pricing your article please keep in mind its condition as we do receive so many good quality garments. As a result, any item with holes, broken zips, stains and paint marks tend not to sell very well or not at all.

**VSC Policy re Sale of Secondhand Uniforms**

* 25% of the sale price is retained by the V.S.C Community Association
* Secondhand uniforms to be on sale for a period of 1 year at the marked price.
* After one year, the price may be reduced by 20%.
* If any clothing item does not sell after 3 years, it will be passed onto a charitable organization, to be decided by the V.S.C. Community Association.

**The following Uniform Items are not accepted**

Yr.12 Bomber Jackets, Oxford Jackets, White Polo Tops, shoes and Non-School Uniform Items.

**Items must be PSW issued uniform**

All monies for the sale of your second hand uniforms will be deposited directly into your nominated bank account.

**\*\*PLEASE ALSO COMPLETE THE ACCOMPANYING 2ND HAND UNIFORM FORM\*\***