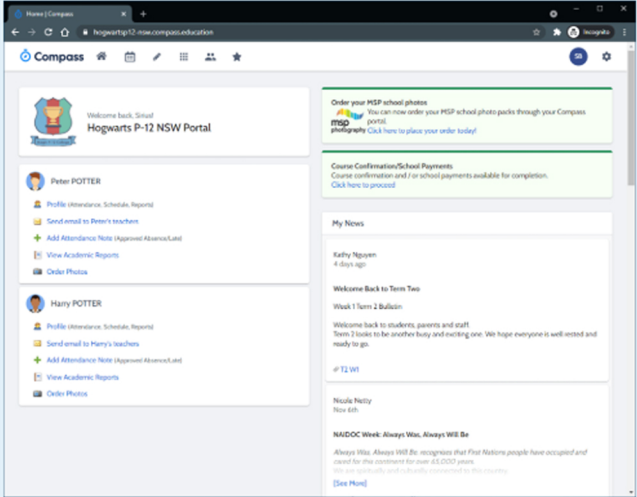


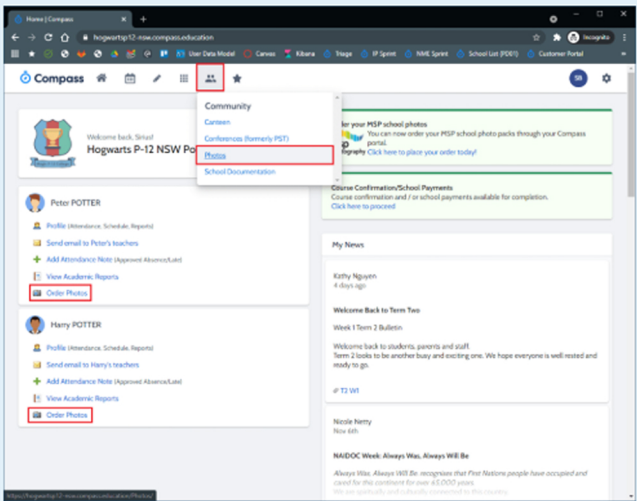
Ordering Photos Online

If your child's school has used Compass or their photography partner [MSP Photography](#) for their school photoday you can order photos and other related products from within the Compass portal. The following are instructions on how to access the feature.

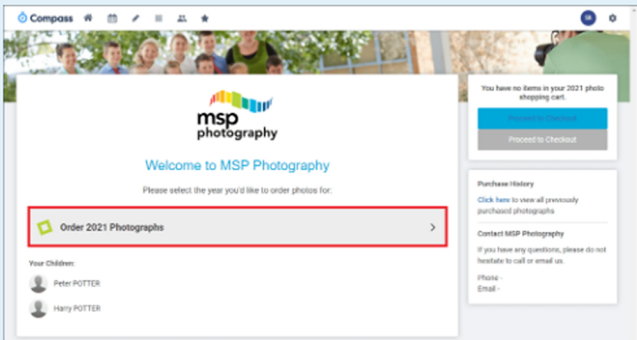
- 1
- In most cases a link to the ordering page will appear above the 'My News' section as shown in the picture on the right.



- 2
- However, if the link does not appear above the "My News" section, please select the community section identified by the two people icon as pictured to the right and select 'Photos'.

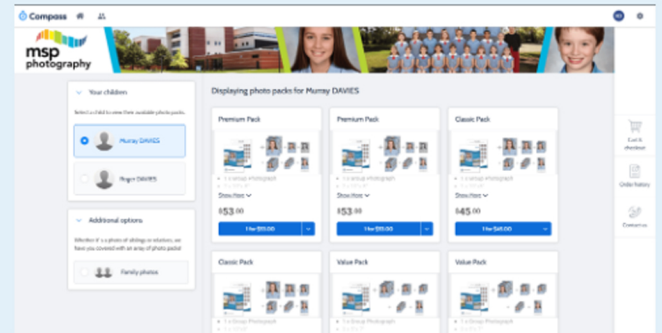


- 3
- Once selected, you will navigate to the ordering portal as shown here.

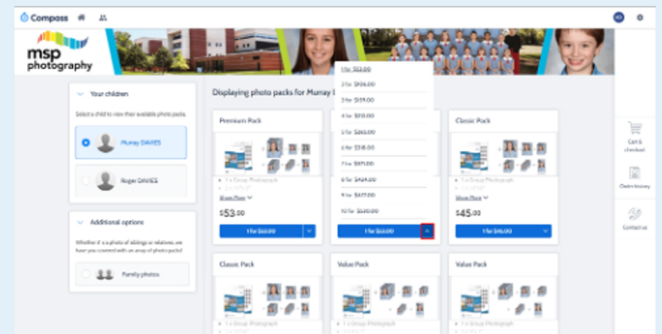


Previous Orders Note: If your school's nominated photographer is MSP Photography, you will be able to order previous years photos at any stage and these will be displayed on this page. If you previously logged in and did not complete your order you will see that your selected pack is still available in your cart and you can take a shortcut to the checkout by selecting "Proceed to Checkout" button.

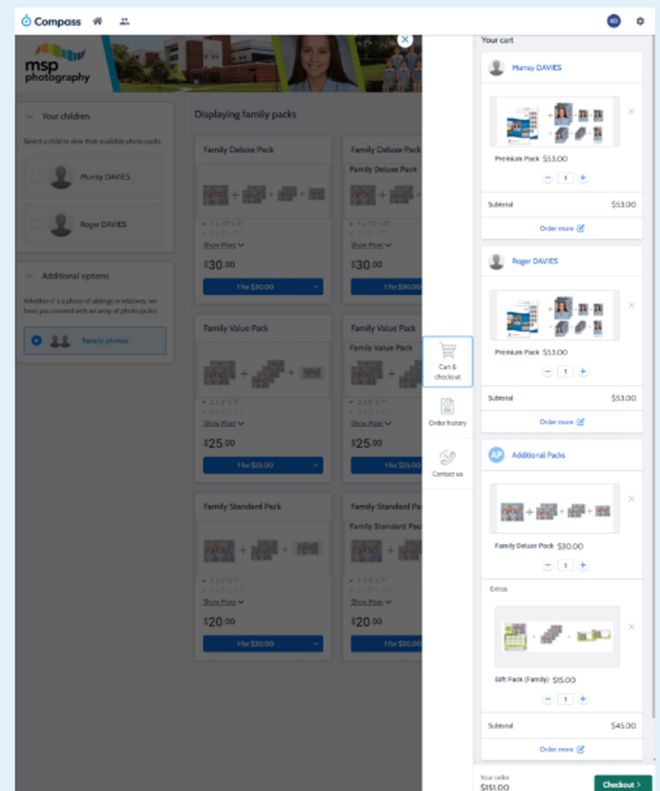
4 Once you have navigated to photos the available school photo packs will appear. You will be presented with different pack options. Select your preferred pack. You can also explore additional options, such as family packs, in the left column.



5 Click the drop-down, then from the list choose your desired quantity.



This selection will then be visible in the shopping cart. You can continue to add items to your order until you are satisfied.



- 6 Once you are satisfied with your order you can then complete your purchase by selecting the 'Checkout' button below your shopping cart. Your order will then appear. Confirm your order is correct, tick the verify button to approve the order and after entering your card details click the 'Place Order' button at the bottom of the screen to complete your purchase.

Ordering with the MSP Online app: If you would like to order your school photos via your hand-held device please download the MSP online app and login using your Compass login details. The App can be downloaded via the Apple App Store or the Google Play store for Android devices. To login use your Compass username and password.