

**ST. JOSEPH'S ROCHESTER
PARENTS AND FRIENDS
GENERAL MEETING**

Opened the meeting at 7.25pm on Thursday 17th February 2022

PRESENT: Liz Trewick, Grant Shawcross, Kerrie Ryan, Becky O'Sullivan, Allison McDonald, Beck Wolfe

APOLOGIES: Father Caldwell, Sarah McInnes, Samantha Betts

MINUTES: The minutes from the previous meeting held were read and received, it was moved that they be accepted.

MOVED: Grant Shawcross

SECONDED: All Present

BUSINESS ARISING:

- NIL

CORRESPONDENCE IN:

- Fundraiser Pack from Australian School Fundraising Specialists
- Elmore BnS expression of interest for volunteers

CORRESPONDENCE OUT:

- NIL

FINANCIAL REPORT:

As Per AGM

GENERAL BUSINESS:

- Welcome BBQ – looking at April 7th which is the last week of term with the hope that guidelines will have improved by then and we can be back on school grounds for reasons other than pick up and drop off
- Bike Ed Program – can we look at doing something for the kids of our school, the P & F could sponsor some or all of the cost. Liz to look into this further to see if it can work.
- Resource Smart School – Last year we became joined the Resource Smart School Program and while the coloured bins are outside in the grounds and the children learn about what goes in what bin, Liz would like to introduce those bins to the classroom as well.

Motion: the P & F purchase 10 Pedal Bin Kitchen Kits from Compost-A-Pak, which will give 1 set for each class room, 1 set for the kitchen and a spare set.

These are at a cost of \$169.95 inc GST

Moved: Beck Wolfe **Seconded:** All Present

- Class Communication – is it possible to set up some form of communication for each class, as well as re-introducing class parent reps – Liz will look into possible options for these 2 way communication groups
- Welcome Letter – Beck to update the letter and forward to Liz and Maria for distribution to families
- Container Shelving – possibly need more shelving to make it a more usable storage space
- Break Club – this was a program ran in partnership with REDHS, Liz to look into and see if there is an alternate way to run this.
- Shrove Tuesday – 1st March, Sarah to plan for this event as normal with the knowledge that we may not be able to help like normal
- Elmore BnS – still seeking helpers, do not have as many as normal

TRACTOR PULL:

- Everything is ticking over nicely, having Emma and Lauren from the Field Days office helping makes it run so smoothly when organising things.
- Gates open at 3pm, pulling starts at 4pm
- Media release has gone out from the Elmore Field Days Committee, as a result Grant has received phone calls from Bendigo Advertiser & Weekly Times
- Aiming to have 30-35 tractor entries
- Ticket sales have started, as of this morning 60 sold
- Andrew James is sourcing rye grass seed to sow on the spectator hills to give a green area to sit on while watching
- We are now responsible for the Bar and a food tent
- Food Tent – got Michelle Acocks BBQ Trailer, currently looking at hiring a cool room as Michelle's is unavailable, also looking at hiring any equipment needed food wise, it was suggested that since Northern Hire Group are sponsoring the event we should look to see what items they have available before looking elsewhere.
Currently looking at hamburgers, chicken steaks, sausages etc steamed dim sims, hot chips (possibly not since there is a food van there)
It was also suggested that we do snow cones, Beck to source pricing to purchase a machine since it could then be used for multiple school events through out the year.
Kerrie and Sarah will need 10 helpers, which is 2 shifts of 5 helpers plus prep work.
- Grant mentioned we may need covid plans for both the bar and the food tent – will confirm after the next tractor pull meeting which is Tuesday 22nd. Grant will also confirm the public liability insurance with regards to what they need a copy of

Meeting closed at 9.10pm

**Next Meeting to be held Thursday March 3rd at 7pm at The Shamrock Hotel
(welcome to arrive early and order tea)**