

EXAMINATION INCIDENT REPORT

The information provided in this report will assist Year Level Teams to investigate reported breaches of exam rules and protocols.

Supervisor:	
Date:	
Year Level:	
Subject:	
Student(s): (include year level)	

INCIDENT (tick all relevant boxes):

- Late arrival (during reading time)
- Late arrival (during writing time)
- Breach of exam rules – communication with others
- Breach of exam rules – unauthorised materials
- Breach of exam rules – use of an electronic device
- Breach of exam rules – cheating/plagiarism
- Not taking the exam seriously (e.g., head on desk/sleeping/creating distraction)
- Prolonged toilet break
- Other

DESCRIPTION OF THE INCIDENT AND ACTION TAKEN:
