



INFORMATION PAGE SECONDARY BURSARY GRANTS - YEAR 2025

Purpose:

Financial assistance provided to parents of secondary school pupils attending an Armidale Diocesan Systemic Catholic school, by the Armidale Catholic Schools.

The grants are allocated on a needs basis, measured by the parent's/guardian's family income.

Student Eligibility:

Applicants for the year 2025 bursaries should be enrolling in Year 7 in 2025. The assistance continues until the student completes Year 12 or leaves the school. Applications may be submitted for students commencing in years other than Year 7, but priority is given to those applying for Year 7.

Making Application:

Application forms for pupils are currently available through your Catholic secondary school. Applications close for Round 1 on 29th November, 2024. Applications will be accepted after this date if there are unallocated bursaries. Applications may be submitted to the school or directly with Armidale Catholic Schools.

No Need to Re-apply:

It will not be necessary to re-apply for Years 8, 9, 10, 11 or 12 if your child has been granted a bursary previously. Continuing bursary holders may be contacted by the Armidale Catholic Schools and asked to submit a copy of their current tax assessment notice.

Income Limit:

Applicants will be eligible to apply if their family income (where there is one child), for the year ended 30th June, 2024 did not exceed **\$70,000**. For families with more than one child, this limit is increased by **\$2,500** for each additional dependent child at school.

That is, for families with **1** child the limit is **\$70,000**
 for families with **2** children the limit is **\$72,500**
 for families with **3** children the limit is **\$75,000**
 for families with **4** children the limit is **\$77,500**
 for families with **5** children the limit is **\$80,000**.
 for families with **6** children the limit is **\$82,500**

This limit will be subject to review.

Method of Award:

It is emphasised that although applications will be accepted from families who meet the income criteria, Armidale Catholic Schools will award its bursaries by commencing with the applicants in the greatest need. This sequence will be continued until the quota for bursaries is exhausted. This may well mean that some families whose income is below the threshold may not receive Bursaries.

Conditions:

Bursaries are available to pupils whose parents/guardians are ordinarily permanent residents of this Diocese and who have been subject to Australian Taxation Office rules for the whole of the previous financial year.

Applicants are required to submit a copy of their tax assessment advice for the year ended June 30, 2024, as well as the completed application form. If a tax assessment notice is not applicable, other documentation such as Centrelink statements will be required as proof of income.

Although a pupil may hold only one bursary at a time, other pupils in the same family may also hold bursaries.

Students who are awarded a bursary must attend school regularly and maintain a satisfactory record of progress and conduct.

Bursary Payments:

The bursary will be paid by Armidale Catholic Schools directly to the school that the pupil is attending. In 2025, the amount of the bursary will be \$775, which includes an increase for CPI.

Confidentiality:

All information supplied to Armidale Catholic Schools will be treated with the strictest confidentiality.



CATHOLIC SCHOOLS OFFICE ARMIDALE
2025 SECONDARY BURSARY APPLICATION FORM

STUDENT DETAILS	
Surname	_____
Christian Names	_____
Date of Birth	_____
Sex (Please Circle)	<i>Male</i> <i>Female</i>
Student is currently attending which school?	_____
Student will commence which year in 2025?	7 8 9 10 11 12 (Please Circle)
Student is applying for a Bursary at which school? (Please circle)	<i>Holy Trinity Inverell</i> <i>McCarthy Catholic College Tamworth</i> <i>O'Connor Catholic College Armidale</i> <i>St Philomena's Moree</i> <i>St Mary's College Gunnedah</i>

FATHER/GUARDIAN DETAILS	
Name	_____
Address	_____ _____
Phone Number	_____
Email Address	_____
Occupation	_____
Employer	_____
Employer's Address	_____ _____
Employer contact details	_____

MOTHER/GUARDIAN DETAILS	
Name	_____
Address	_____ _____
Phone Number	_____
Email Address	_____
Occupation	_____
Employer	_____
Employer's Address	_____ _____
Employer contact details	_____

FAMILY DETAILS		
Number of school children other than the applicant being supported by Parents/Guardians in 2025?		

Please provide details below		
Name	2025 Grade	School

FINANCIAL INFORMATION:

For the year ended June 30, 2024:

Father's/Guardian's Taxable Income: \$ _____

Mother's/Guardian's Taxable Income: \$ _____

Reportable Fringe Benefits \$ _____

Centrelink Income \$ _____

Child Maintenance \$ _____

Total Family Income = \$ _____

Please attach a copy of your Australian Taxation Office Notice of Assessments for the period ending 30th June, 2024 or your current Centrelink Statements.

Please complete the following:

STATEMENT OF PERSONAL ASSETS & LIABILITIES:

LIABILITIES	\$	ASSETS	\$
Bank Overdraft:- with	Cash at Bank:- Cheque A/c with
		Savings A/c with
Mortgages on Property including home to	Value of your home if owned or mortgaged address.....
to	Value of other freehold property address.....
to	Work in Progress and/or Stock in Trade
Rates, Tax provision, etc.	Debtors
Trade Creditors	Sundry Loans
Sundry Loans		
Owing on Plant and Machinery:- to	Plant and Machinery
Owing on Motor Vehicles:- to	Motor Vehicles
Owing on Furniture:- to	Furniture
Owing on Livestock:- to	Livestock
Advance against Produce: from	Produce for Sale
Other Liabilities:	Other Assets, Investments, etc:-
.....
.....
TOTAL LIABILITIES		TOTAL ASSETS	

I/we, the undersigned, hereby certify that all of the information contained in this application is true, accurate and complete.

SIGNATURE(S): _____

DATE: _____



Bursary Application Information Collection

Under the terms of the Privacy Act 1988, and the Australian Privacy Principles, Armidale Catholic Schools issues the following Bursary Application Collection Notice:

1. In applying for this bursary you will be providing Armidale Catholic Schools with personal information. The Head of Finance, Facilities & ICT can be contacted at the Office by:

Phone: 67727388
Mail: PO Box 636, Armidale, NSW, 2350
2. If you provide us with personal information, for example your name and address or financial information, we will collect the information in order to assess your application.
3. You may seek access to your personal information that we hold about you if you are unsuccessful for the bursary. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
4. We will not disclose this information to a third party without your consent.
5. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to Armidale Catholic Schools and why, and that they can access that information if they wish, and that Armidale Catholic Schools does not disclose the information to third parties without your consent.