

# Flexischools – How to Subscribe / Unsubscribe to Class Communication Groups

To ensure you receive accurate information for your student – you need to subscribe to their 2022 class groups within Flexischools.

## STEP ONE – LOG INTO FLEXISCHOOLS

- Log into your Flexischools App using your personal login details
- If you do not have a Flexischools account please download the App from your App Store and follow the prompts to create an account. To access the Belgrave Heights Christian School Account – **the password is greentrees**

## STEP TWO – ADDING CLASS COMMUNICATION GROUPS

- Once logged in, click on the “News” button
- On the Newsfeed screen, click on the top right hand corner button
- Click on the relevant subschool and add/remove select the applicable homegroup – with (2022) behind the title. **The password is greentrees**
- Please remember to subscribe to the Whole School (K-12) group too

