

MESC LEARNING COMMONS - BIBLIOGRAPHIES

Harvard Referencing System and Online Referencing Generator

Why Citations and Bibliographies are important:

In scientific and technical report writing you will often need to refer to research or work that is not your own.

All sources of facts, data and information you have used in your reports that are not common knowledge will need to be properly acknowledged.

Failure to properly acknowledge your sources may leave you open to accusations of plagiarism (i.e. academic fraud) and/or cheating.

Plagiarism is a serious academic offence.

In-Text Citations

Whenever you write a report and use any information that is not common knowledge, or the result of your own research, you **MUST** give credit to the original researchers via in-text citations.

The Harvard Referencing System uses citations that are embedded within the text, either within or at the end of a sentence, and that are enclosed in parentheses (round brackets). Within the parentheses are the author's surname and the year the work was published – e.g. (Squires, 2008).

If there are two authors, put both their surnames in the parentheses – e.g. (Zhang and Cornish, 2011) [Note: do not use the authors' initials, first names or titles in citations]

How to reference a website in your bibliography

Gummy, Shark 2009, *1001 Teeth tales*, Sharks of the world, accessed 10 March 2016
<http://www.sharksoftheworld.com.au/sharks/teeth/facts.htm>

How to reference an image in your bibliography

'Ms Independent' (n.d.) (Internet) accessed 21 July 2014
<http://www.flickr.com/photos/53611153@Noo/>

Bibliographies

At the end of your report you must include a bibliography, or reference list, of all the sources of information you have cited or used.

Bibliographies must be in alphabetical order of the first author's surname, or title if no author. This makes it easier to match an in-text citation with the full reference.

All authors must be referenced for each source (i.e. do not use *et al* in the bibliography)

Here are 4 ways of citing the same information

DNA has a double-helical structure (Watson and Crick, 1953)

Watson and Crick (1953) discovered the double-helical structure of DNA

DNA's double-helical structure was discovered by Watson and Crick (1953)

"we discovered that a DNA molecule exists in the form of a three dimensional double helix" (Watson and Crick, 1953)

How to reference a book in your bibliography

McCaughrean, Geraldine and Williams, Sophy 2012, *The Oxford treasury of fairy tales*, Oxford University Press, Oxford.

How to reference an app in your bibliography

Museum Victoria 2011, *Field Guide to Victorian Fauna* [iPad app] Version 1.0 (Released 10 March 2011. Museums Board of Victoria

See Mrs Swannell if you need further help
or email - library@mesc.vic.edu.au

Online Referencing Generator

Referencing using the Harvard Author-Date System

<http://mesclibrary.global2.vic.edu.au/bibliographies>

School Library Association
of South Australia



Home Junior Middle school Senior

password = *pages*

Junior Bibliography

- Basic selection of sources.
- Citations are created using an abridged Harvard Author-Date system.
- Copy and paste result into bibliography.

Primary

Let's begin >

Middle School Bibliography

- Wide range of sources.
- Rollover describes each element of the citation.
- Enter details into the Harvard Online Referencing Generator - copy and paste into bibliography in alphabetical order.

Years 7-10

Let's begin >

Senior Bibliography

- Comprehensive range of sources.
- Rollover describes each element of the citation.
- Enter details into the Harvard Online Referencing Generator - copy and paste into bibliography in alphabetical order.
- In-text reference examples are given.

Years 11-12

Let's begin >