

Parents & Friends Committee Meeting Minutes

Date/Time	Tuesday 20 th Feb 2:00 pm	Minutes	Karina O'Brien
Present	Tony, Everlyn, Sarah, Julie, Marisa, Jamie, Bianca, Karina, Stephanie		

Agenda Items	Key Discussion Points	Action from Meeting
Welcome & Introduction	<p>The students at St. Mary's greatly benefit not only from the fundraising done by the PnF, but through their parent's involvement in the school. When students see their parents involved in their school, this helps to strengthen their own connectedness to school, which impacts positively on learning.</p> <p>The PnF provides an excellent avenue for being connected to the school community on a social level. By getting involved in the PnF, parents make friendships that last for many years to come. Thank you to those that have volunteered to help make our school an even better place for all.</p> <ul style="list-style-type: none"> • Although we have identified roles and responsibilities, it is up to us to make it all happen and it is ours to own and improve on each year • When looking at events let's build on the skill sets that we have • Let's use this to continue building our community • PnF Hand book has been created for 2024 please see attached document • This will be a useful tool guide to give our community an overview of what is required for each event and the guide can be updated each year as we discover new learnings • We need to find out how much each event has previously made in order to set targets for 2024 • A calendar of events has been formed with draft dates for events and owners 	
Year Level Allocations	<ul style="list-style-type: none"> • Easter - Year 4 • Mother's Day - Year 2 • Bake Stall - Year 6 • Graduation - Year 5 • Father's Day - Year 1 • Disco – Year 3 • Footy Colours Day - Prep 	

Other Events	<ul style="list-style-type: none"> • Bunnings Sausage Sizzle- awaiting a date from Bunnings co-ordinator. We could potentially have two for the year, which would be amazing • Cadbury Chocolate Drive - date tbc • Battle of the Boots – August date tbc • Lapathon - 26th July • Colour run- 15th November • Community Drives – Sarah to investigate with local business • Annual Fundraiser- date tbc. Could we explore other options to hold our event other than the school hall. Maybe explore other ideas rather than a trivia night so that the whole school can participate • A key idea being a Centenary Ball to celebrate our 100 year celebration • School 100 year celebration: whole school photo 	
Fundraising Goal and Ambitions	<ul style="list-style-type: none"> • We need a monetary target for this year's fund raising. • What do we want to fundraise for? • Let's ask our community what we want to fundraise for • A kiln? Tony and Everlyn to explore possibilities. • Tea towel of the class is another idea which could also raise additional funds • PnF cupboard to be cleared out • Operoo will be used for taking payments and we will be able to take payments closer to the day of events 	<p>Sarah to speak with Renae about what our financial goals are</p> <p>Tony and Everlyn to explore the possibility of a kiln</p> <p>Bianca to put together words for Reps to filter through their year levels to determine what we want to fundraise for</p>
PnF Meetings for 2024	<ul style="list-style-type: none"> • Two per term. One at the start of the term to go through events in the term ahead 	On the timeline
Ice Breaker Feedback	<p>Pros</p> <ul style="list-style-type: none"> • Some people enjoyed having an alcoholic beverage which cannot be accommodated/provided at the school • People enjoyed being at the RSL <p>Cons</p> <ul style="list-style-type: none"> • People like the feel of having the ice breaker on the school grounds • The food at the RSL was not great • We need to be more respectful for the older cliental and observe traditional activities such as minutes silence 	
Next Meeting: 16 th April 2024 - 6pm		