



BORINYA
Wangaratta Community Partnership

11th September 2024

Dear Parents and Guardians,

Re: Term 4 Visitation Days - Parent/Guardian Meetings

As you are aware, PLP (Personal Learning Plan) Meetings are an important part of supporting your child to remain engaged and connected to the Borinya Community. During these meetings your child's Personal Learning Plan (PLP) will be the main focus of discussion along with general conversations around learning and wellbeing.

As a means of streamlining and strengthening the Borinya Program we will now be scheduling these family meetings on the third and fifth Friday Visitation Days each term. In Term 4 2024 meetings will be conducted on Friday 25th of October and Friday 8th of November between 9:00 am and 4:00 pm.

These meetings are important for Parents and Guardians to attend. The interview run is now open and arranging a meeting time with your child's SEL Mentor can be made in PAM by clicking on the Parent Teacher Interview icon, selecting your child, Term 4 PLP Meeting and then choosing the day and time.

If you require assistance with using PAM or to make your booking please contact the office on 5721 2174. The following pages also provide instructions on how to book your meeting.

Kind Regards

A handwritten signature in black ink, appearing to read 'Eamonn Buckley', written in a cursive style.

Eamonn Buckley

Parent Teacher Interviews - Parent View

- When a Parent Teacher Interview (PTI) run is available for booking, a Parent Teacher Interviews link will appear in the PAM interface, click on this link to access the PTI section.

The screenshot shows the Simon School Parent Access Module (PAM) interface. At the top, there is a green header with the Simon School logo and the text 'SIMON SCHOOL Parent Access Module'. To the right of the header are icons for home, a notification bell with a red '6', and a menu icon. Below the header, the 'Students' section is visible. It contains two student profiles: Noah Beks (Student ID: 5375, Grade 5/Gr 5-6) and David Brodie (Student ID: 5526, Grade 6/Gr 5-6). Both profiles show 'Attendance: 0 days absent this semester' and 'No Current Tasks'. At the bottom of the page, a red-bordered box highlights a 'Parent Teacher Interviews' link with the text 'Click here to enter.' and an icon of a person at a computer.

- Select the child who requires interviews:

The screenshot shows the 'Parent Teacher Interview Booking' interface. It has two tabs: 'Interview Selection' and 'Booked Times'. Below the tabs is a dropdown menu labeled 'Select Student...'. The dropdown menu is open, showing two options: 'Noah Beks' and 'David Brodie'. 'David Brodie' is currently selected and highlighted in a dark grey bar.

- Click on the class that is available for your child to book.

Parent Teacher Interview Booking

Interview Selection
Booked Times

David Brodie
▼

Term Two interviews (1) -

Term Two Parent Teacher Interviews for students in Foundation to Year 6 will be held on Wednesday the 22nd and Thursday the 23rd of June between 2pm and 8pm. Please click on your child's class below and then select your preferred time and date, then select your preferred interview mode and Save.

Please choose between onsite in your child's homeroom, or by Zoom

Select Class...
▼

Select Class...

Core Group

- Select your preferred interview time

Parent Teacher Interview Booking

Interview Selection
Booked Times

David Brodie
▼

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Core Group
▼

Teacher: Stephanie Porter

5:00pm, 22nd June 2022
▼

Preferred Interview Type:

Please select...
▼

Book Interview

Select your preferred interview type and click **Book Interview**

Parent Teacher Interview Booking

Interview Selection

Booked Times

David Brodie

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Core Group

Teacher: Stephanie Porter

5:00pm, 22nd June 2022

Preferred Interview Type:

Virtual

Book Interview

- If you have multiple children, select the next child's name from the dropdown list at the top of the page and repeat all steps.
- To view your booked times, select the "Booked Times" tab. Bookings will be listed chronologically.
- If you have selected to have your interview virtually, a link to the selected teacher's virtual room will become available on the day of the interview on the "Booked Times" page. Log into PAM/SIMON Everywhere at the interview time and click on the link provided to enter the lobby of the teacher's virtual room.

Parent Teacher Interview Booking

Interview Selection

Booked Times (1)



22nd June 2022

5:00pm - 5:15pm (15 minutes)

 **David Brodie**



Class: Core Group

Teacher: **Stephanie Porter**

Preferred Interview Type:

Virtual



Staff member virtual room is currently disabled.