



Second Hand Book Sale 2020

Years 7-12 (2021)

Thursday 3rd December

7 am - 3 pm

Due to Covid 19 restrictions, the book sale this year will be for students only.

Parents will not be permitted to attend and strictly no phone orders.

The process and important dates are listed below:

Parents, please complete the attached form and Students will need to return the form with the books you wish to sell.

- Books will be priced by the College according to their condition
- A 15% Handling Fee is levied on all books sold.
- Please ensure that the section for bank details is fully completed so you can receive your payment. Please tick either 'Direct Debit to Bank Account' or alternatively 'credit to fees'

COLLECTION OF BOOKS

- Books will be collected from 10th November to 1st December.
- Yr 7-10 Collection point is Library Foyer and Yr 11/Yr 12 is Senior Centre.

All books should be: clearly named, in a bag with the completed form.

PLEASE CHECK THE ATTACHED BOOK LIST. ONLY BOOKS ON THE LIST WILL BE INCLUDED IN THE SALE. ANY BOOKS SUPPLIED, NOT ON THE LIST, WILL NOT BE RETURNED.

UNSOLD BOOKS

Unsold books will be available for purchase by students in the Library until Wednesday 9th December between 9 am — 3 pm.

Any unsold books after this date will need to be collected by students from the Library by Friday 11th December.

Direct Credits (Payments) to bank accounts will be made into your account. Please ensure that the College is notified of any change of bank details (if applicable) to guarantee your payment arrives safely.

Upon submitting books for sale you are agreeing to the above terms.



SECOND HAND BOOK SALE 2020

STUDENT NAME: _____	PARENT NAME: _____
2020 FORM: _____	ADDRESS: _____ _____

PLEASE INDICATE YOUR PREFERENCE:

DIRECT CREDIT TO BANK ACCOUNT CREDIT TO FEES

BANK DETAILS

BSB		Account Number											
Bank Name													
Branch Name													
Account Name													

BOOK TITLE	PRICE \$	SOLD Y/N
TOTAL		

<u>Office Use Only:</u>			
Total of Sale:	\$ _____	Amount Payable:	\$ _____
Less Commission:	\$ _____	Books Collected Signature:	_____

Principals Signature: _____	Date: _____
-----------------------------	-------------