



Position Title:	Apprentice – Sports Turf Management
Award:	Registered and Licensed Clubs Award 2020
Department:	Grounds
Reports to:	Golf Course Superintendent

Position Summary:

The role of the Apprentice – Sports Turf Management is to support and learn, under the direct supervision of the Superintendent and wider Grounds team, to support the maintenance and upkeep of the Golf Course and Grounds at the Club.

Key Responsibilities and Objectives:

Under direct supervision:

- Work within a team environment, following instructions and completing works in a timely manner.
- Cutting greens, tees, aprons, fairways and rough.
- Changing holes as instructed.
- Raking bunkers.
- The safe and correct use of chemicals and herbicides when spraying greens and fairways etc.
- The safe and correct use of equipment including, tractors, chainsaws and whipper snippers etc.
- Planting trees and shrubs.
- Maintenance works as directed on the Bowling greens, tennis courts and motel.
- Performing irrigation repairs and general maintenance as required.

The incumbent can expect to be allocated duties, not specifically mentioned in this document, but within the capacity, qualifications and experience normally expected from persons occupying positions at this classification.

Key Selection Criteria:

1. A strong work ethic
2. Genuine interest and understanding of golf and agriculture/horticulture
3. Punctual and well groomed
4. Good communication skills – both written and verbal
5. An eye for detail
6. Ability to use your initiative and ask questions

Desirable

7. Current manual drivers' licence

Key Relationships:

Internal: Superintendent, Head Equipment Technician, Grounds Team

External: Members and their guests, general public

Key Club Requirements	
Adhere to Club Values	<p>EXCELLENCE We relentlessly pursue the best outcomes from all our endeavours. We work collectively and harmoniously to achieve our vision and do not tolerate mediocrity.</p> <p>RESPECT We accept and respect one another, our members and our visitors regardless of gender, age, race, disabilities or beliefs. We respect our environment and ensure safety and sustainability</p> <p>RESPONSIBILITY We take responsibility for our actions and understand our impact on others. We are responsible to our staff, our members, our visitors and our community. We conduct our business and ourselves in a lawful, ethical and socially responsible manner.</p> <p>FUN Our offering to our members and visitors is Entertainment. A happy, fun environment is contagious and essential to success. We want the best available staff because we're a fun place. We want Rich River to be ALIVE WITH FUN.</p> <p>BOLDNESS We want to be bold, innovative, and willing to take risks in a responsible manner in pursuit of our vision and mission. We want to be flexible, welcoming of change and technology as an opportunity to enhance our Club and the benefits that we can provide to our members.</p>
Workplace Safety Responsibilities	<ul style="list-style-type: none"> • Perform role in a safe manner by adhering to RRGc Health and Safety policies, regulations and agreed safe work procedures and report immediately any potential hazards and/or incidents occurring in the workplace. • Lead by example at all times
Code of Conduct/ Behaviour	<ul style="list-style-type: none"> • Demonstrate practice within the Vision, Mission and Values of RRGc. • Assist in establishing and maintaining effective communication systems within the Club and promote and maintain an environment of teamwork and professionalism. • Work in accordance with relevant legislation, Standards and Policies (as applicable to role), e.g., Charter of Human Rights, Privacy Act & Principles, Equal Employment Opportunity, Bullying and Harassment.
Organisational Expectations	<p>Facilities and Equipment</p> <ul style="list-style-type: none"> • Maintain surrounds and equipment used within the role, ensuring that cleanliness and safety are adhered to at all times. • Responsible for the reporting of any malfunctioning equipment and /or facility to the appropriate department manager. • Ensure the safety and economical use of all resources.
Education/Training	<ul style="list-style-type: none"> • Demonstrate commitment to personal and professional development. • Participate in professional development

Endorsement: I have read and understand the requirements of this role.

Employee Signature: _____ Date: _____

Manager Signature: _____ Date: _____