



St John Vianney's Primary School

www.sjmulgrave.catholic.edu.au

23 Police Road, Mulgrave 3170

03 8543 4444

Dear Parents,

Please read and sign and return the **new** Melbourne Archdiocese Catholic Schools (MACS) **photography and recording permission form** attached for **each of your children** attending St John Vianney's.

An explanatory note: It is your decision as to how you complete this form

I encourage you to complete the form by 'ticking'

- name,
- photograph,
- recording

to be published by the school on/in

- the school website
- social media

(You may wish to tick other boxes as well)

Note: If you choose not to tick these boxes your child's image and or work including name cannot be featured in the school newsletter or the school Seesaw app. The newsletter is placed on our school website. From time to time the newsletter will feature each class or level. This means that we will have photos of students in the newsletter celebrating their work/ achievement. It could be a single photo of a child, a group shot or a whole class.

Note: We only ever use student's **first name** in the newsletter. We do not use names under images of students in the newsletter or names under images of students on the website. In the school newsletter we acknowledge student birthdays but use only their first name.

Social Media – We use Twitter when the students attend school camps and sometimes when students are on excursion to keep parents/carers informed of activities via images and commentary. If you choose not to tick this box, then your child cannot be photographed for this purpose. As with the newsletter, only first name would be used.

Promotional Materials – relates to the school marketing materials and publications. For example, Open Day Flyers, Promotions on Display boards. These may appear at Kinders, Child care centres, shops / organisations in the community. Photos of students are used. Names of students are never used.

Newspapers and other media - Occasionally the school may be involved in an event whereby we wish to promote the school in the newspaper or other media. This may involve a student(s) image. If names are ever used it would be only be a first name.

MACS AND CECV also want permission to use photographs/ recordings to be used for their promotional, marketing materials.

Please read and complete **all boxes**

Best wishes

Andrew Mullaly
Principal

St John Vianney's Photography and Recording Permission Form



MELBOURNE
ARCHDIOCESE
CATHOLIC SCHOOLS



Dear Parent/Guardian/Carer,

At certain times throughout the year, students may have the opportunity to be photographed, recorded or filmed by the school or its service providers for school publications, such as the school's newsletter or website and social media, or to promote the school in newspapers and other media.

Melbourne Archdiocese Catholic Schools Ltd (MACS) and the Catholic Education Commission of Victoria Ltd (CECV) may also wish to use student photographs or recordings in print and online promotional, marketing, media and educational materials.

We would like permission to use your child's photograph and/or recording for the above purposes.

Please complete the permission form below and return it to the school as soon as possible. Thank you for your continued support.

Student Name _____ Class _____

I give permission for my child's:

- name
- photograph
- recording

to be published by the school on/in:

- the school website
- social media
- promotional materials
- newspapers and other media.
- I authorise MACS and the CECV to use photographs and recordings in material available free of charge to schools and education departments around Australia for MACS and CECV promotional, marketing, media and educational purposes.
- I give permission for a photograph and recording of my child to be used by the school, MACS and the CECV in the agreed publications without acknowledgment, remuneration or compensation.
- I understand and agree that if I do not wish to consent to my child's photograph or recording appearing in any or all of the publications above, or if I wish to withdraw this authorisation and consent, it is my responsibility to notify the school.

LICENSED UNDER NEALS: *The photograph and recording may appear in material which will be available to schools and education departments around Australia under the National Educational Access Licence for Schools (NEALS), which is a licence between education departments of the various states and territories, allowing schools to use licensed material wholly and freely for educational purposes.*

Name of Parent/Guardian/Carer(Please circle):	
Signature:	Date:

Any permission and consent given may be withdrawn by the parent/guardian/carer or student (if they are aged 15 or over) by notifying the school in advance of any photograph or recording being made.

Disclaimer: Personal information will be held, used and disclosed in accordance with the school's Privacy Collection Notice and Privacy Policy available on the school website: [Home | St John Vianney's \(sjmulgrave.catholic.edu.au\)](http://Home | St John Vianney's (sjmulgrave.catholic.edu.au))