



SACRED HEART PRIMARY SCHOOL

LIDLAW ST, PO BOX 32, BOGGABRI NSW 2382

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Uniform Policy

Version No. **1.0** Issued: 13/10/2021

Review Due: 13/10/2023

Uncontrolled when printed

~ Truth Conquers ~

Document:	Uniform Policy		
Prepared By:	Karen Slack-Smith	Date Prepared:	21/07/2021
Review Period:	Every 2 Years	Next Review Due:	13/10/2023
Approved By:	Nick Baird	Date Approved:	09/08/2021
Ratified By:	SAC subject to confirmation of supply details	Date Ratified:	13/10/2021
Brief Summary of Changes:	Change from recommended to requirement in relation to the wearing of uniform and bring into line with new management system (2021)		
Version No.	1.0	Issued/ Implantation Date:	13/10/2021



Uniform Policy

Purpose

The wearing of a school uniform promotes a sense of belonging for students and creates a positive identity for the school community. School uniforms also contribute to the personal safety of students by allowing easier recognition of students inside the school and the community. It is a requirement at Sacred Heart Primary School, Boggabri that students wear the correct school uniform when travelling to and from school, during school hours and when engaged in school activities outside of normal school hours.

Scope

This Uniform Policy applies to all SHS Students.

Definitions

CSO	Catholic Schools Office, Armidale
SHS	Sacred Heart Primary School, Boggabri
Student	Child who is formally enrolled at SHS
Staff	Anyone who is employed as a paid worker at Sacred Heart Primary School, regardless of their position.

Guidelines

We encourage students to show in their dress, a healthy respect for themselves, for other children and staff members. Students should only wear items from the Approved Uniform Items List and purchased through SHS. All Students are required to display a high level of good grooming at all times.

Parents can help us achieve this by using the following guidelines:

- The School Hat with emblem must be worn by all students at all times during all outside activities. This is in line with our Sun Protection Policy and ensures we continue to be a Sun Safe School.
- Name all uniform items clearly with the child's name.
- Hair that is longer than shoulder length must be tied back at all times with blue, gold or natural coloured hair ties, ribbons or scrunches.
- Hair colouring of any kind is not permitted without explicit permission from the Principal.
- Hair styles with cut or shaved shapes and patterns are not permitted.
- Nail polish and false nails not permitted.



- Jewellery is not permitted with the exception of a watch, medical bracelet, a necklace with a small cross or crucifix and plain studs or sleeper earrings - maximum of two per ear (girls only).
- In the event of needing to wear an alternate uniform, parents and carers must provide a note explaining the circumstances to the school.
- The Sacred Heart school uniform should be clean and ironed and must be worn with pride at all times. This includes;
 - Shirts tucked in during class times, at formal events and when arriving at school or leaving the school premises.
 - Buttons done up at all times
 - Ties worn high on the neck and tied correctly.
 - Black leather shoes are kept clean and polished at all times.
- Summer uniform is worn in Term 1 and Term 4
- Winter uniform is worn in Term 2 and Term 3
 - Consideration of a transition period at the beginning of Term 2 and the end of Term 3 can be made each year based on climate conditions.

Supply

SHS currently (via the PTF Association) provides avenues to purchase new uniform items each year. **All Sacred Heart uniform items must be ordered through the school using the "Uniform Order Form". This allows for consistency and quality of uniform items.** Orders are usually placed at the end of Term 1 (winter uniform order) and the end of Term 3 (summer uniform order). Prices are kept at a minimum to make uniforms as affordable as possible for families.

Sacred Heart School (via the PTF Association) also runs a second hand clothing pool where parents can donate all unwanted school uniform items. This allows pre-loved items to be purchased by families at a small cost.

Those parents wishing to sell uniform items can do so privately.

Implementation (Training & Communication)

Training for this policy will not be necessary but it is important that all staff, parents and students are made aware of the policy. This will be done using the following methods:

- Newsletter for the next 10 of issues as the initial advice.
- Made available on the school website.
- Included in all Enrolment Packs going forward.



Attachments

Attachment A	Approved Uniform Items List
Attachment B	Uniform Order Form

Related Documents

SHS

Sun Protection Policy (currently under review)	https:// link details will appear here once reviewed & finalised
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CSO

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External

NSW Department of Education Sun Safety Guidelines	https://education.nsw.gov.au/student-wellbeing/health-and-physical-care/sun-safety
Cancer Council NSW's SunSmart Program	http://www.sunsmartnsw.com.au/
SunSmart - skin cancer prevention programs	https://www.sunsmart.com.au/about-sunsmart



Approved Uniform Items List

Attachment A

Summer Uniform

Girls	Boys
Blue, Yellow and White School Dress	Lemon Short Sleeve Shirt Grey Gabardine Shorts
White turnover socks	Grey Socks (with gold & royal stripe)
Black leather shoes with black soles (black canvas shoes are not permitted)	Black leather shoes or boots with black soles (black canvas shoes are not permitted)

Winter Uniform

Girls	Boys
Lemon Long Sleeve Shirt	Lemon Long Sleeve Shirt
Navy Striped Tunic or Navy Trousers	Grey Gabardine Long Trousers
School Tie	School Tie
Navy V-Neck Woollen Jumper with Emblem	Navy V-Neck Woollen Jumper with Emblem
Navy Stockings (must be worn on official school occasions) or White Turnover Socks	Grey Socks (with gold & royal stripe)
Black leather shoes with black soles (black canvas shoes are not permitted)	Black leather shoes or boots with black soles (black canvas shoes are not permitted)

Sports Uniform (only to be worn on Sports Days)

Girls	Boys
School Sports Shirt	School Sports Shirt
Royal Skort/Shorts	Royal Microfiber Shorts
School Royal Track Pants	School Royal Track Pants
School Royal Jacket with Emblem	School Royal Jacket with Emblem
Joggers with White Sports Socks	Joggers with White Sports Socks

Hats (available for purchase through the SHS Office)

School Hat with emblem is to be worn by all students at all times when outside. This is in line with our Sun Protection Policy and ensures we continue to be a Sun Safe School.

Parents are reminded that all uniform items should be clearly marked with your child's name so that it can be identified and return to rightful owner if lost.



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Uniform Order Form

Attachment B

Family Name: _____

ITEMS	CODE	SIZES AVAILABLE	PRICE	QTY	SIZE/S	TOTAL
SUMMER UNIFORM GIRLS & BOYS						
White Turnover Socks (Girls)	4190TT	9-12, 13-3, 2-8	\$3.50			
Lemon Summer S/Sleeve Shirt (Boys)	SHIS1038	4-16 18+	\$20 \$23			
Grey Gabardine Shorts (Boys)	L4866	2-16 S-2XL	\$16 \$20			
Grey Turnover Socks (Boys)	4190TT Lowses	9-12, 13-3, 2-8 7-11	\$3.50 \$7			
WINTER UNIFORM GIRLS & BOYS						
Lemon Winter L/Sleeve Shirt (Unisex)	SHIL1006	4-16 18+	\$24 \$28			
Grey Long Trousers (Boys)	L4805	4-16 S-2XL	\$18 \$24			
Navy Stockings (Girls)	3120GT	4-6, 7-10, 11-14	\$12			
School Winter Tie (Unisex)	SWTT		\$20			
SPORTS UNIFORM GIRLS & BOYS						
Sports Skorts (Girls)	3130PS	4-16	\$18			
Royal Microfibre Sports Shorts (Unisex)	5336LR	4-16 S-3XL	\$16 \$18			
Gold/Royal/White Sports Shirt (Unisex)	5760FP	4-16 S-2XL	\$22 \$26			
Royal Jacket (with emblem) (Unisex)	5339PJ	4-16 S-3XL	\$36 \$42			
Royal Trackpants (Unisex)	533P88	4-16 S-2XL	\$24 \$26			
GENERAL UNIFORM						
School Bucket Hat (with emblem)	4331BH	S-M M-L	\$12			
Second Hand Clothing						
TOTAL						

Accepted Payment Method: Cash / Cheque (made out to Sacred Heart PTF Association) or EFT (BSB: 082-105 A/C # 001004634) copy of transaction receipt with order form)

Please circle : CASH CHEQUE EFT Payment Receipt included

Processed By: _____ Date: _____