



Mobile Phone Policy

INTRODUCTION

The school recognises the importance of mobile phones in modern life. However, mobile phones can also be a source of distraction and disruption during the school day. Therefore, to maintain a focused and productive learning environment, the use of mobile phones is restricted during school hours.

The following policy outlines the rules and consequences related to mobile phone use for students in different year levels. The policy acknowledges that with maturity comes responsibility and accountability; hence, the rules are split into two sections for year levels.

- Mobile Phone Rules for **Years 7 and 8**
 - › No Mobile Phones Permitted During School Hours: Students in Years 7 and 8 are not allowed to use mobile phones during the school day. If a student must bring a phone to school, it must be handed in upon arrival.
 - › Phone Collection and Storage: Phones must be handed in at the designated collection point in the Middle Years building at 8:50 am and can be collected at 3:30 pm. During this time, phones will be securely stored in a phone safe.
- Mobile Phone Rules for **Years 9 to 12**
 - › Restricted Access to Phones: Students in Years 9 to 12 are not allowed to access their phones between 8:30 am and 3:30 pm unless they have explicit permission from a teacher. Phones must be stored in lockers.
 - › No Phone Use During Incursions or Excursions: Students are not permitted to use their phones during incursions or excursions unless specifically allowed by a teacher.
 - › Case-by-Case Basis on Camps: The supervising teachers will determine phone usage on school camps on a case-by-case basis.
 - › Phone Procedure When Leaving Class: If students request to use the bathroom during class, they must leave their phone on the staff desk.

Consequences for Inappropriate Phone Usage

- **1st Offense:** The phone will be confiscated and stored in the school safe until the end of the day.
- **2nd Offense:** An On Trak will be issued and parents informed via phone call or the phone will be confiscated and stored in the school safe until a parent / guardian collects it.
- **3rd Offense:** A parent meeting will be requested, and the student will be required to hand in their phone at the front desk each day for the remainder of the school term.

By adhering to this policy, we aim to create a learning environment that minimises distractions and promotes the safety, wellbeing, peer connections, and academic success of all students.