



Lockleys North Primary

OSHC

~ My Time, Our Place ~

Maria Morello

Lockleys North Vacation Care

55 Malurus Avenue

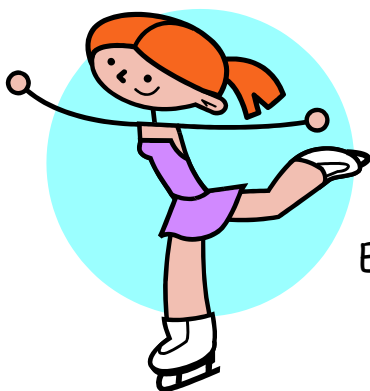
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Provider number

555-011-1645

THIS SERVICE IS QUALITY ASSURANCE APPROVED

Vacation Care

Monday 15th April to Friday 26th April 2019

Good Friday 19th April Closed

Easter Monday 22nd April Closed

Anzac Day Thursday 25th April Closed



Government of South Australia

Department of Education and
Children's Services



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Fees

Full Day **\$60.00** (this includes lunch, morning tea and afternoon tea). Child care Benefit can reduce this fee greatly. **Outstanding fees will result in an attendance block until outstanding fees are paid.** When children are not collected by 6.05pm, a late fee of \$15.00 will apply. **Parents/carers are to cover the full cost of wages for two educators at overtime rates x1.5 hourly rate for a qualified & unqualified after 6.05pm.** Should Children not be collected by 6.30pm, Crisis Care or the police may be contacted to collect your child/ren.

Hours Open

7.00am till 6.00pm Monday to Friday

Excluding public holidays and centre closure week (at Christmas)

Bookings

A **non-refundable** deposit of **\$15 per day per child** is required **before** the child/ren may be accepted into vacation care. Bookings are limited and staffing needs to be arranged in accordance to the number of children booked in. Please fill in the booking sheet, consent form and payment details inside this vacation care booklet. You will be notified by phone if there are no vacancies for your child/ren.

To allow the Vacation Care Program to run smoothly, **2 WEEKS NOTICE IN WRITING OF ANY CANCELLATION** is required. However the non-refundable deposit will still be charged.

Behaviour Policy

Staff members encourage positive behaviour at all times. The rules are mutually created by the children and staff and are to be respected at all times. When inappropriate behaviour does occur a warning will be given. After the second warning the child will be asked to sit out and if inappropriate behaviour continues they will be asked to sit in the office to talk with the director. If behaviour continues a phone call will be made to the parents. Take home and a consequent suspension may be enforced. This is to ensure that duty of care can be provided for all children. Serious offences may include an immediate suspension at the director's discretion.

Excursions Candy Bar is available on Wednesday 17th April for the cinema. If you wish your child to use this facility please pay **\$6 or \$7.00 in cash**. Children are not allowed to bring money to excursion days unless it has been stated on the program. **Educator's take no responsibility for lost money.**

Monday 15 th APRIL	Tuesday 16 th APRIL	Wednesday 17 th APRIL	Thursday 18 th APRIL	Friday 19 th APRIL
Visitor SciWorld: SLIIME  Spend the morning creating your own slime and understanding the science behind it!	EXCURSION Beachouse Glenelg Leave OSHC at 9:00 and return at 1:00pm 	EXCURSION Movies Odeon Star Cinema - Semaphore leave OSHC at 9:00 and return at 3:00pm  'Wonder Park'	EASTER EGG HUNT Enjoy participating in an Easter egg hunt around the OSHC service. How many eggs can you find? 	GOOD FRIDAY Service Closed 
Muffin Pizza's Spend the afternoon in the gym playing team games such as soccer, basketball and netball. 	Hot Dogs Enjoy spending the day having fun with your friends 	Rolls  Candy Bar to be paid IN CASH!!! Semaphore playground for lunch and play after the movies	Chicken Stir Fry Enjoy colouring and creating your own paper Easter baskets to take home with you! 	GOOD FRIDAY Service Closed 
Monday 22 nd APRIL	Tuesday 23 th APRIL	Wednesday 24 th APRIL	Thursday 25 th APRIL	Friday 26 th APRIL
Easter Monday Service Closed 	EXCURSION  Leave OSHC at 9:00am and return at 3:00pm 	Visitor Wheelie Kids  Enjoy the morning riding a variety of vehicles with your friends 10.00am-12.00pm	Anzac Day Remember our Diggers  25th April	Technology Day Bring in your DS, or PSP and challenge your friends 
Closed	Rolls	Sausage Sizzles'	Closed	Pasta Bake
Easter Monday Service Closed 	Enjoy the day with your friends feeding the animals & lots more  	Anzac Biscuits  Enjoy the day making Anzac biscuits with your friends to eat for afternoon tea or take them home to share with your family!	Anzac Day Remember our Diggers  25th April SERVICE CLOSED	Get active and verse your friends on the Wii and Play Station 

OTHER INFORMATION



Dear Families,

Welcome to Lockleys North Vacation Care. Our Programme offers a safe, supervised and fun environment for children. We offer a balance of structured and unstructured activities where children are encouraged to socialise, challenge and explore their skills with a relaxed and friendly environment. This programme provides children with a range of activities including craft, sport, games, cooking, group and individual activities.

Electronic equipment



Staff understand school holidays is a time for children to have free recreational time and enjoy themselves. We also believe children need to have a balance of outdoor and indoor activities as well as activities that challenge and help promote development in all developmental domains. For this reason all electronic equipment is **ONLY** permitted on days where it has been programmed. We ask the children **do not bring electronic equipment**, including DS's, PSP, Mobiles, etc, except when specified in the attached program. On these days electronic equipment is brought at **own risk** and should be clearly labelled. Staff take **no responsibility** for lost or stolen goods. We ask that you encourage your children to leave these devices at home on all other days.

Dress code Clothing will need to be practical and sun smart. Singlets are only appropriate under a t-shirt with sleeves. Please feel free to supply a hat for your child. Shoes are to be toe enclosed and suitable for a range of activities including sports. **No sandals or thongs**. Sandals and thongs are exempt on excursions to pools and waterslides. Extra clothing should be supplied due to the fact some children may have accidents.



What to Bring



While LNPS does supply breakfast, snacks and lunch we do advise children to bring healthy snacks and a drink bottle to Vacation Care and on excursion days. On excursions to pools and waterslides please ensure your child has a spare change of clothes and a towel. We will provide sunscreen but if you wish to supply your own please do.

Mobile Phones

There is no reason for children to have mobile phones during their time in Vacation Care, as parents can ring the centre. **No mobile** phones are allowed to be brought to vacation care. If a situation arises and it is necessary for the child to have one, please see a staff member to place the phone in the office.

Excursions days		
Week 1	Tuesday 16 th April	Beachouse Glenelg -9.00am-1.00pm: Please arrive at the service half before. The bus will leave at 9.00am sharp.
	Wednesday 17 th April	Semaphore Cinema-9.00 to 3.00pm: Please arrive at the service half before. The bus will leave at 9.00am sharp. Children can purchase from the candy bar, see educator on the day.
Week 2	Tuesday 23 rd April	Hahndorf Farm Barn-9.00am-3.00pm: Please arrive at the service half before. The bus will leave at 9.00am sharp.



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Booking Form

Parent/s Name

Contact Number/s.....

Child/ren School/s.....

Child's Name 1.....Age

Child's Name 2.....Age

Child's Name 3.....Age

Please tick which days you would like care, if more than one child write their name

Monday 15 th	Tuesday 16 th	Wednesday 17 th	Thursday 18 th	Friday 19 th
Visitor	Excursion	Excursion		Good Friday Centre Closed
Monday 22 nd	Tuesday 23 rd	Wednesday 24 th	Thursday 25 th	Friday 26 th
Easter Monday Centre Closed	Excursion	Visitor	Anzac Day Centre Closed	



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PAYMENTS IN ADVANCE

A deposit of \$15 per child per day for Vacation Care needs to be paid to the Director in advance. A dated receipt in accordance with Commonwealth Agencies Service guidelines will be provided for each payment.

BOOKINGS IN ADVANCE

Each vacation care program will include a booking sheet and a payment slip which will need to be completed and returned to the Director. If parents/caregivers indicate that payment is to be made via credit card, the Director will contact those parents/caregivers to notify them that their last payment has been finalized, an SMS will be sent to your mobile or by an email. Payments to be made by cash or with a debit card (funds from savings) will need to be made using the red envelopes or bizgate, prior to the school holiday period.

Due to the numbers in our service being reduced your child's booking is not secure until payment is made

PAYMENT DETAILS

☐ Visa Card ☐ Master Card ☐ Bank Card ☐ Cheque/Money
Order

Cardholder's Name _____ Amount _____

Card Number _ _ _ _ _ / _ _ _ _ _ / _ _ _ _ _ / _ _ _ _ _

Expiry Date _ _ _ / _ _ _ 3 Digit Security Number (on back of card) _ _ _ _

Signature _____ Date _____

Consent form

Please tick the consent/excursion statement, (yes or no).

Sign and date below to confirm.

I give consent	Yes	No
To allow shoes off during indoor play.		
To my child's photograph being taken and displayed within the OSHC building & school newsletters.		
For travelling on a chartered bus to all excursions.		
To my child/ren to take part in the SciWorld visit on Monday 25 th April 2019.		
To attend the excursion to Beachouse on Tuesday 16 th April 2019.		
To attend the excursion to Odeon Cinema Semaphore Playground on Wednesday 17 th April 2019		
To my child/ren to take part in the Easter Activities on Thursday 18 th April 2019.		
To attend the excursion to Farm Barn Playground on Tuesday 23 rd April 2019		
To my child/ren to take part in the Wheelie Kids visit on Wednesday 24 th April 2019.		
To my child/ren to take part in Technology Day on Friday 26 th April 2019		

I hereby consent to the above information,

for my child/ren

Signature..... Date