



ST PHILIP'S COLLEGE

ROUND SQUARE EXCHANGE APPLICATION

STUDENT'S FULL NAME: _____

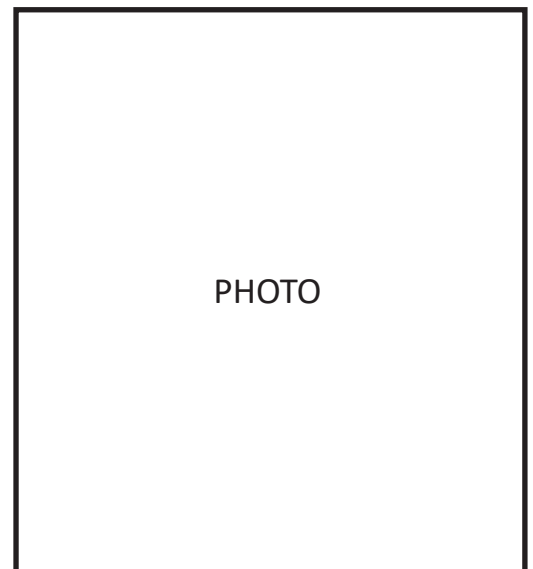
HOUSE: _____

TUTOR GROUP: _____

EXCHANGE TYPE:

NATIONAL INTERNATIONAL

To: Round Square Exchange Coordinator
St Philip's College
Ulpaya Road
Alice Springs, Northern Territory, 0870



Date Received: _____

All of the following must be completed to ensure that your application can be accepted.

SECTION A: Student Information

Student Details (please print)

Full Name:	
Year Level:	Date of Birth:
Home Address:	
Home Phone:	Student Mobile:

Parent/Guardian 1 (please print)

Full Name:	
Occupation:	Mobile:
Home Address (if different to student):	
Work Phone:	Home Phone:
Email Address:	

Parent/Guardian 2 (please print)

Full Name:	
Occupation:	Mobile:
Home Address (if different to student):	
Work Phone:	Home Phone:
Email Address:	

Please attach a photo of your family.

Family Details

Please list the names and ages of all other residents at your address

Name: Age:

Name: Age:

Name: Age:

Name: Age:

Name: Age:

Name: Age:

Please provide a short description of your family living at home:

Is there any particular family situation the school/you exchange partner should be aware of?

Language/s spoken at home: (1) (2)

Do you have any pets at home? Yes No (if yes, what are they?)

Pet 1: Pet 2:

Pet 3: Pet 4:

How do you commute to school? School Bus Bicycle Walk Private Car

Interests & Extra Curricular Activities

Do you play a musical instrument? No Yes (What do you play?)

What after school activities do you & your family do?

Main out-of-school activities and interests:

Do you have a preference of where you would like to go for an exchange?

SAFETY

All possible care is taken of each pupil's safety, health and general welfare. Safety regulations are applied in all activities. The host school wishes to encourage a spirit of adventure and independence. Consequently, there is bound to remain a residual risk of personal accident and the School cannot acknowledge liability for accident or injury to a pupil.

Parents are asked to sign **EITHER Form 'A'** or **Form 'B'** on this page, which the Headmaster will take to be acceptance by the parent of non-liability of the School.

FORM 'A'

To The Coordinator of Exchange,

Permission is given for _____ to receive training and take part in the full adventure activities of the School, school sports and co-curricular activities.

I declare that my child shall be allowed to travel in any school vehicles or host family vehicles and in vehicles which may be the signed property of staff or employees of the School or in public transport.

Signed: _____ Date: _____

Parent/Guardian Name: _____

(BLOCK LETTERS PLEASE)

OR

FORM 'B'

To The Coordinator of Exchange,

(Name of Student) _____ is to be excluded from taking part in _____.

(please specify here the activity/activities from which they are to be excluded)

I declare that my child shall be allowed to take part in those other activities listed in Form 'A' and I further declare that my child shall be allowed to travel in any school vehicles or host family vehicles and in vehicles which may be the property of staff or employees of the school.

Signed: _____ Date: _____

Parent/Guardian Name: _____

(BLOCK LETTERS PLEASE)

MEDICAL & HEALTH INFORMATION

This form is designed to assist staff and host families in providing medical treatment for your child whilst on exchange and needs to be completed by the parent/guardian. If there is any further information relevant to the child's medical information, please attach it to this application. The information is held in the strictest of confidence.

Student's Name	M / F	Date of Birth	Passport No.
Private Health Fund	Policy Number		Medicare Number

Parent/Guardian 1 (please print)

Full Name:	
Relationship to Student:	Mobile:
Work Phone:	Home Phone:
Email Address:	

Parent/Guardian 2 (please print)

Full Name:	
Relationship to Student:	Mobile:
Work Phone:	Home Phone:
Email Address:	

Emergency Contact (in the event that a parent/guardian cannot be contacted)

Full Name:	
Relationship to Student:	
Home Address (if different to student):	
Phone:	Mobile:

Medical Information

Doctor's Name:
Doctor's Phone:

Medical History *(Please attach a copy of vaccination history)*

Immunisations/Vaccines	Date when last given:
DPT (Diphtheria, Pertussis, Tetanus) Booster	
MMR (Measles, Mumps, Rubella)	
Polio	
Hepatitis A	
Hepatitis B	
Other	
<input type="checkbox"/> Asthma *Action/Management Plan* Asthma Plan Attached <input type="checkbox"/>	<input type="checkbox"/> Allergy/Anaphylaxis *Action/Management Plan* Allergy/Anaphylaxis Plan Attached <input type="checkbox"/>
Other health information:	
Dietary Requirements:	
Do you give permission for your child to be administered Paracetamol and/or Ibuprofen whilst attending the exchange if required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Has your child suffered from any sport injuries that might affect their participation in sports or other activities? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, specify:	

Student can swim 50 metres: Easily With difficulty Not at all

MEDICAL CONSENT FORM

I _____ hereby consent to my child
(full name of Parent/Guardian)

(full name of child)

- In the event of any illness or injury to my child whilst at school, on an excursion or with their host family, authorise the Headmaster of the exchange school, the Medical/Health Centre or the Host Family, where it is impractical to communicate with me first, to consent to emergency medical procedures deemed necessary by a qualified medical practitioner for the safety of their life; I absolve the Board and Staff of St Philip's College and Round Square from any responsibility, legal, financial or otherwise in respect of such treatment;
- To relevant student medical information being made available to appropriate staff;
- Have read and thoroughly understood this document and completed all areas of this form to the best of my knowledge.
- This authorisation will remain in effect for the duration of the exchange.

Signed: _____ Date: _____



“Round Square’s role in student exchanges is one of facilitator, enabling Round Square Candidate and Member Schools to connect and organise exchanges for the benefit of the students taking part. Round Square does not organise any exchanges itself and is not therefore responsible for individual exchange arrangements. It is important for students and parents to note that Round Square does not vet or monitor the arrangements made by the schools and does not have any contact with or role in selecting host families. Round Square provides schools with best practice protocols but you must satisfy yourselves that the arrangements made by the individual school you are considering allowing your child to visit are appropriate. Round Square therefore accepts no legal responsibility or liability for student exchanges whatsoever.”

PARENT/GUARDIAN CONSENT

I approve of my child _____ applying for a St Philip’s College International Student Exchange and undertake to be financially liable for all travelling costs and incidental expenses incurred during this exchange.

Parent/Guardian 1 Name:

_____ (BLOCK LETTERS PLEASE)

Relationship to student:

Signed:

Date:

Parent/Guardian 2 Name:

_____ (BLOCK LETTERS PLEASE)

Relationship to student:

Signed:

Date:

WORKING WITH CHILDREN CLEARANCE (NT OCHRE CARD)

Please note that any member of the household over the age of 15 years must hold an NT Ochre Card when an exchange student (15 years or under) is living in residence.

Name	Number	Expiry

ROUND SQUARE NATIONAL & INTERNATIONAL EXCHANGE PROCESS

- International Exchange Information Session held in the Fred McKay Theatre.
 - Fill out Exchange Application Form - *neatly in blue or black pen only* - **remember that this form is sent to the host school and first impressions count!**
 - Exchange Application Fee (\$35 for National & \$50 for International)** is to be paid by all applicants (this assists with Round Square incidental costs and Service Projects).
 - Application Form and Application fee to be given to Reception by due date (as advised).
 - Student Interview with Round Square Committee - interview will be scheduled during Term 2 & 3 and held in the Feed Me Now Café during Round Square Committee Breakfast meeting @ 7:15am.
 - Students are required to give a 2 - 3 minute speech - refer to speech criteria on next page.
 - You are welcome to see Ms. Pollitt to discuss your speech prior to attending your interview. *The applicant should sell themselves. It is important to remember that the Committee is friendly, fun and there to help students achieve their goal.*
 - Write a letter explaining 'Why we should send you on exchange', 'What do you hope to gain?', 'Explain your understanding of Round Square and how it operates at St Philip's College' i.e. Round Square Pillars. Address this letter to the Senior Round Square Committee.
 - Once all student interviews are completed, interviews with the family will commence in Term 2.
- Students may request a preference but there is no guarantee - **we are restricted by what is offered or available with other Round Square host schools** (this includes dates, length of stay, etc.)
 - Exchange operates on a reciprova homestay basis, even if you stay in a boarding house.
 - Exchange schools and host families are organised by the Round Square Coordinator.
 - Only when an exchange placement/date have been confirmed can communications begin with the host family and/or Round Square Representative at the exchange school.
 - Once exchange communications have begun, families can then proceed with flight bookings and visa applications.
 - All residents in the host family home over the age of 15 years must have a current NT Ochre Card. The fee for a Volunteer application is \$8.00 You can apply online at <http://www.workingwithchildren.nt.gov.au/forms.html> (Form PF190-V) or in person at the Territory Business Centre, 50 Bath Street, Alice Springs.
 - The Round Square Assistant can also email you the form if required.
- NOTE:** Please attend to this early, as it can take 2-3 months for the card to be processed.

Please contact Ms Alex Pollitt for further questions
alexandra.pollitt@stphilips.nt.edu.au

NOTE: Please identify on the application form the dates that your child will not be able to go on exchange - this is very important, so it doesn't clash with any prior commitments or offers from host schools!



ROUND SQUARE INTERNATIONAL EXCHANGE - SPEECH CRITERIA

- Your speech should be no longer than 2-3 minutes, so it is necessary to be sufficiently prepared in order to cover the necessary information.
- You should ensure a strong introduction and conclusion!
- The following must be included. You may read it or use prompt cards and it can be delivered in any order.
 1. Sell yourself, giving reasons as to how you would be a good ambassador for the College.
 2. Explain your understanding of the Round Square Organisation, including a little of its history.
 3. Demonstrate your understanding of how Round Square operates through the College.
 4. Explain who Kurt Hahn was and why his philosophies on education could be seen as motivating to young people.

If you have questions, or need help, don't hesitate to contact Ms Pollitt.



ST PHILIP'S COLLEGE

St Philip's College, Alice Springs
Ulpaya Road, Alice Springs NT 0870
PO Box 33, Alice Springs NT 0871
(08) 8950 4511 registrar@stphilips.nt.edu.au www.stphilips.nt.edu.au
ABN: 73 629 038 884